

**Town of Mineral Springs
Mineral Springs Town Hall
3506 S Potter Road ~ Mineral Springs
Town Council
Regular Meeting
September 12, 2013 ~ 7:30 PM**

Agenda

1. Opening

The meeting will be called to order, an invocation will be delivered and the Pledge of Allegiance will be recited.

2. Public Comments

The Town Council will hear comments from members of the public on any matters of interest to them during this ten-minute period.

3. Consent Agenda

- A. August 8, 2013 Regular Meeting Minutes
- B. July 2013 Tax Collector's Report
- C. Tax Release
- D. July 2013 Finance Report

4. Consideration of a Resolution about the Monroe Connector/Bypass

Kym Hunter from the Southern Environmental Law Center and Mayor Becker will make a PowerPoint presentation on the history of the US-74 corridor in Union County and council will consider adopting a resolution encouraging the North Carolina Department of Transportation to reconsider more cost effective solutions.

5. Consideration of Accepting a Bid for the Town Hall Parking Lot Sealing and Striping

The council will consider accepting a bid for the sealing and striping of the town hall parking lot.

6. Consideration of Utilizing the Town Hall for a Candidates' Forum

The council will consider approving the Mineral Springs Town Hall as a location for a Candidates' Forum to be moderated by the League of Women's Voters.

7. Proclamation for Constitution Week

Mayor Becker will seek the council's approval to proclaim September 17th through the 23rd, 2013 as Constitution Week.

8. Consideration of Calling for a Special Meeting to View Webinars on the 2013 Legislative Updates

The council will consider calling for a special meeting to view the webinars on the 2013 Legislative updates.

9. **Consideration of a Mineral Springs 15th Anniversary Festival – tabled from last month**

The council will continue their discussion and consideration of scheduling a Mineral Springs Festival to celebrate the town's 15th Anniversary.

10. **Other Business**

11. **Adjournment**

Town of Mineral Springs
Town Hall
3506 S. Potter Road
Town Council
Regular Meeting
August 8, 2013 ~ 7:30 PM

Minutes

The Town Council of the Town of Mineral Springs, North Carolina, met in Regular Session at the Mineral Springs Town Hall, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, August 8, 2013.

Present: Mayor Frederick Becker III, Mayor Pro Tem Valerie Coffey, Councilman Jerry Countryman, Councilwoman Janet Critz, Councilwoman Melody LaMonica (7:36 p.m.), Councilwoman Peggy Neill, Town Clerk/Zoning Administrator Vicky Brooks, Attorney Bobby Griffin and Deputy Town Clerk/Tax Collector Janet Ridings.

Absent: Councilwoman Lundeen Cureton.

Visitors: Chief Donald Gaddy, John Petoskey and Vann Harrell.

With a quorum present Mayor Frederick Becker called the Regular Town Council Meeting of August 8, 2013 to order at 7:33 p.m.

1. **Opening**

- Councilwoman Critz delivered the invocation.
- Pledge of Allegiance.

2. **Public Comments**

- There were no public comments.

3. **Consent Agenda**

- Ms. Vicky Brooks pointed out that Agenda Item #3A was incorrect – “May 11, 2013 Regular Meeting Minutes” should be “July 11, 2013 Regular Meeting Minutes”. In addition, Ms. Brooks pointed out that the copy of the minutes in the agenda packet said Book 14 [in the footer], but it should be Book 15; this has already been corrected.
- **Councilwoman Coffey** made a **motion** to approve the consent agenda as presented with corrections that have been duly noted and one already corrected as presented with those corrections containing the following:
 - A. July 11, 2013 Regular Meeting Minutes
 - B. June 2013 Tax Collector’s Report
 - C. Tax Refund
 - D. June 2013 Finance Report

and **Councilwoman Critz** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, LaMonica and Neill

Nays: None

4. **2013 Property Tax Order of Collection**

- Mayor Becker introduced Mr. John Petoskey and Mr. Vann Harrell from the Union County Tax Administrator's Office. Mr. Petoskey explained that there are two actions that they need from the council tonight: accept the settlement for the current year's collection of taxes and approve the charge to collect taxes for the new year. Mr. Petoskey noted that Mr. Harrell has done a very good job for Mineral Springs with 98% (and some change), which is pretty good. Mr. Petoskey stated that Mr. Harrell had a "banner year" on the county side (the Mineral Springs bill is attached to the county bill); he had the best year ever in the history of Union County in collections. This transcends to Mineral Springs, because Mineral Springs is on the county bill; it is one and the same. Mr. Petoskey explained that they needed a motion from the council to accept the settlement for total collections of \$64,981.53 (not including the releases) with an outstanding balance of \$1,322.95 for 98% in collections.
- **Councilwoman Coffey** made a **motion** to accept the settlement and **Councilwoman Neill** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, LaMonica and Neill

Nays: None

- Mayor Becker pointed out (as a credit to the work the county is doing on the town's behalf) that if you look at the \$1,322 outstanding tax due for the current year for 2012 (the most recent year) and you go back to 2011, the town had a year of collecting back taxes on it and we are still \$1,259 owing. In the current year, the county has managed to collect basically what we have whittled it down to after Ms. Ridings' hard work for a year on a previous year's tax. Therefore, having it on the county bill does improve collections for the town. Mr. Petoskey responded that that is going to happen; Mr. Harrell filed more garnishments this year than ever. Mr. Harrell has a software system where they file garnishments in mass and it really improved the collection rate. Mayor Becker asked for a motion to approve the charge and order of collection.
- **Councilwoman Coffey** made a **motion** to approve the order of collection and the charge and **Councilwoman LaMonica** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, LaMonica and Neill

Nays: None

- Mayor Becker signed the order of collection to present to Mr. Petoskey and thanked him for their work on the towns' behalf.

5. **Prior Years' Tax Settlement**

- Mayor Becker referred the council to the first page of the settlement [prior years'] and noted that the initial amount of delinquent taxes placed in the hands of Ms. Ridings to collect was \$12,645.95. With the additional interest and the interest collected, the charge was \$15,690.41. The principal tax amounts deposited were \$4,601.16 with \$3,044.46 in interest and the released amount of \$130.25 leaving the remainder of \$7,914.54 due for taxes. The balances on the next two pages detail the charges and credits by year, so you can see what was deposited and released for each year. Mayor Becker asked if the council had any questions for Ms. Ridings. Councilwoman Neill responded well done. Ms. Ridings informed the council that the Debt Setoff letters have gone out; they [recipients] have so many days in which to respond if they wish to appeal the amounts and the years. Ms. Ridings hasn't received any calls and out of all they sent Ms. Ridings thought they only had two or three that were returned. According to Ms. Ridings' contact you will get some of those, but you still show that the letters have been sent and you have done all that you need to do and they will move forward when tax time comes around. Ms. Ridings explained that she has started working on personal property; we have collected little bits here and there, but it is beginning to come in. The garnishment letters will begin within two to three weeks to either the banks or the employers. The Debt Setoff Program is having free seminars starting in September and Ms. Ridings has signed up to go to one in Hickory on the 18th. Ms. Ridings wanted to take advantage of it and be able to go and hear what they have to say and find out what they are doing with the program; they had some interesting statistics as far as collections that Ms. Riding thought would be beneficial.
- **Councilwoman Neill** made a **motion** that to approve the 2012 tax settlement covering the years 1999 through 2011 and **Councilwoman Critz** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, LaMonica and Neill

Nays: None

6. **Mineral Springs Volunteer Fire and Rescue Department – Chief Gaddy**

- Chief Donald Gaddy explained that the fire department had a program to provide smoke detectors to people who do not have them – especially the elderly, but also anybody else who does not have a smoke detector. The fire department was buying them [smoke detectors] at Home Depot or Wal-Mart, etc. and installing them in the people's houses; they did not "give" them to the people, they installed them. That was twofold, they could look around the house when they got there and maybe help the people with some fire prevention stuff, plus they knew it was installed properly. Last week, Chief Gaddy got an email from the State about a "Smoke Alarm Canvassing Grant". What the fire department needs to do is find out where people need smoke detectors; it can be anybody anywhere. The target areas they want the fire department to look at are the elderly, minorities and older mobile homes. It takes a concentrated effort and basically the fire department has to canvas their district, which is 43 square miles; that is a lot of area and a lot of houses. The fire department will mostly find that they [residents] have an operable smoke detector. When the fire department goes out on a medical call now, they

look around to make sure there is a detector and if not they will tell Chief Gaddy and he will send somebody out the next day to put one in. These are lithium battery detectors and they should last for 10 years; if you get one from Wal-Mart five years from now you need to buy another one. Chief Gaddy stated that if you have a smoke detector that is over five years old you need to keep testing it to see if it works, because a lot of them go out. What Chief Gaddy was asking of the council was for help in finding out who needs smoke detectors; the fire department will put them in. "Somebody who tells me their neighbor needs one, if you need one, it doesn't matter we will put it in", Chief Gaddy said. Initially they [State] will send out 50 smoke detectors and the fire department has a lot of paperwork they have to fill out and send back for each detector, but they can do that. Smoke detectors save lives. There has been one fatality this year and there was not a smoke detector in the house. Chief Gaddy stated that this is something that is near and dear to the firefighters; to get these things out there so that the people can at least have a chance, especially in the houses of the elderly. Basically what Chief Gaddy wants is for the council to help do the canvassing in their neighborhood. If somebody can do that for the fire department then that will be an area that they don't have to mess with or go in and look at. If they have block parties or development parties, etc. that would be a time to ask; the fire department could even send somebody down to do a presentation.

- Chief Gaddy explained that the old smoke detectors are ionization detectors and the radioactive material in them wears out or it just gets coated with dust over a period of years, because there is a lot of stuff in the air and it gets on those things. Councilwoman Critz asked if the fire department was in line for the grant. Chief Gaddy responded that this is a weird grant, you don't have to apply for it and it never ends, as long as they have smoke detectors it will keep going. Councilman Countryman commented that canvassing seems long and hard and suggested that the best way may be to create a postcard or something to send out to every resident in Mineral Springs. Chief Gaddy responded however we can do it. Mayor Becker suggested putting something in the newsletter. Councilman Countryman noted that not everybody reads the newsletter and Councilwoman Critz commented that not everyone would read the postcard. After some discussion, there was a consensus of the council to place something on the back page of the newsletter where it wouldn't be missed. Councilwoman Coffey suggested putting something on the website as well. Ms. Brooks asked Chief Gaddy if that would satisfy the fire department. Chief Gaddy responded that they will still have to canvas all the areas outside of Mineral Springs. Mineral Springs makes up a very small portion of the 43 square miles in the Mineral Springs Fire District. Mayor Becker commented that there are houses that are P.O. Box delivery only where the town doesn't have an address for them, so we would have to identify those that are not going to be contacted and pass the word on to Chief Gaddy. Councilwoman Critz asked Chief Gaddy how the town could help outside of Mineral Springs. Chief Gaddy responded that they will have to do that, but if he could get Mineral Springs done even though it is a small area, it has a lot of houses in it. The fire department won't canvas places like Berkshire, because they are brand new; they have been built with a detector. When you get back into the areas where houses are 50 years old..... a lot of them still don't have detectors and a lot of people don't want them even if you give them to them and put it up for them. You can't make a person take

it, but the fire department wants to make sure anybody who wants one has access to it.

- Chief Gaddy updated the council on what the fire department has been doing. They have answered 475 calls so far this year; they have night time staff now from 7:00 p.m. to 5:00 a.m.; the day time staff is on from 7:00 a.m. to 5:00 p.m., so there are still four hours in the day that are covered strictly by volunteers. Mayor Becker asked if that was working out okay for their responses most of the time. Chief Gaddy responded so far they have done pretty good. The next thing they will probably end up doing is taking those 10 hour shifts and making them 12 hour shifts, so they will have at least two people in the department at all times. Councilwoman Critz asked if they are still considered a volunteer fire department. Chief Gaddy responded that the State mandates that they have a minimum of 18 people in Station 15 and 16, which is a total of 30 people they have to have. Councilwoman Critz asked if that was full-time. Chief Gaddy responded “no, volunteers”; what he is doing is supplementing two of his volunteers with two paid people on the roster and they have to receive their training every year; sometimes it is like trying to keep three or four baseballs in the air at the same time, but they are managing.
- Mayor Becker asked the council if they would like for Chief Gaddy and Ms. Brooks to come together on how that would be on the back page of the newsletter, so that it would be very visible and could be seen without opening it. Councilwoman LaMonica recapped that we were going to do just a blurb on the newsletter and on the website to start with and then we will see. Ms. Brooks asked Chief Gaddy if he wanted it on the website as well. Chief Gaddy responded that he didn’t care; the more advertising that he can get out for it, the better chance he has of covering. Mayor Becker added that if he and the council had individuals that they know that are in those high risk categories (elderly, old mobile homes).... Chief Gaddy responded that the elderly are the ones that seem to slip through the cracks; it’s not that they don’t know - they just assume that everything is okay. Mayor Becker clarified that he and the council would hit those in their neighborhoods and get back to Chief Gaddy. Chief Gaddy responded if he gets a name, address and phone number, they will call and set up an appointment to go put in a smoke detector once they get them. If they don’t have one and it is going to be 30 days before the fire department gets them, he will go buy some and put them in, because he just doesn’t like the idea of people not having smoke detectors; at least one in the house close to their sleeping quarters.

7. **Mineral Springs Greenway Trail Clearing Activity Day**

- Mayor Becker explained that we have had some volunteer offers from several directions for some trail clearing work. Chief Gaddy and Mayor Becker have ridden parts of the trail with the Polaris Ranger and realized that quite a bit of it was not substantially clear. If you have two trees four feet apart, one of them has got to go; we’re not talking 24-inch oaks, we are talking about saplings. As Mayor Becker had reported a couple months ago, Chief Gaddy and he were able to hit some of the trail, but it wasn’t anywhere near the coverage that Chief Gaddy would like to have to really get to rescue in an efficient fashion. By coincidence, a man from the Carolina Thread Trail (one of their lead volunteers) that does trail volunteer work wanted to know if he could come out and lead a volunteer group for some basic

maintenance on some other parts of the trail. Chief Gaddy will bring a couple of firefighters and a couple chain saws along with a vehicle to carry it all in. The target date is the 17th (a week from Saturday) at 9:00 a.m. at the trail head parking lot; it could be 10 people or 30. "We just have to take what we can get and work prioritize", Mayor Becker said. Councilman Countryman asked what happens to the stuff that comes down. Mayor Becker responded that it will basically just be left; we've got woods there. It would be cut up and gotten off the trail and if there were any burnable logs somebody can have them. It is mostly brush and the town has some trail maintenance tools and Chief Gaddy has some soil maintenance tools like Pulaski picks and MacLeod rakes. The town has one of each of those, a pull saw to cut overhanging stuff, lopping cutters and two weed wrenches. "We've got equipment available, anybody from the council who wants to come on the 17th, we would welcome", Mayor Becker said. Councilwoman Critz asked if the boy scouts had been contacted. Mayor Becker responded "and bring some of them". Lisa Myers, who represents our horse riding volunteer group knows about it, so we will see if we can get a few people out there and make a little progress. The trail is in very good shape, but it is an ongoing process; if you do this every couple of weeks it wouldn't hurt, because there is always something that could be improved.

- Mayor Becker noted that the fire department is going to provide pizza and drinks for his crew and the town will provide pizza and drinks for their crew somewhere around midday. Ms. Brooks mentioned that the rain date is August 24th. Mayor Becker commented that as far as he was concerned even if it is raining he will be there (on the 17th), if it is a little drizzle maybe they will work and maybe we won't; you can use your judgment.

8. **Consideration of MUMPO/CRTPO Memorandum of Understanding**

- Mayor Becker explained that it is the "end of the road" for MUMPO (Mecklenburg Union Metropolitan Planning Organization), because it is now going to be CRTPO (Charlotte Regional Transportation Planning Organization). They have finalized their Memorandum of Understanding (MOU) and we are all included; their fees are not in the MOU, because they are subject to change from year to year. Mayor Becker referred to the cover letter [in the agenda packet] and pointed out that Mr. Bob Cook expects the fee for Mineral Springs to be around \$910, which is right in line with what they promised. At this point, all the council needs to do is approve the MOU; it will go through the process and eventually all the jurisdictions are going to sign on in the next few months. The new CRTPO will emerge and Mayor Becker will be going to Charlotte every month. Mayor Becker will also be looking for an alternate volunteer that he can designate. Councilwoman Critz asked when the meetings will start. Mayor Becker responded that he guessed in a couple of months. Councilwoman Critz stated that she would like to go with Mayor Becker a few times to figure out what is going on, because she is lost at some of this information. Mayor Becker responded that they are open meetings, so she could go anyway. As Mayor Becker gets more information he will bring it back to the council and they will be able to appoint an alternate at that time. Mayor Becker clarified that anybody who wants to go can go.
- ***Councilwoman LaMonica made a motion to approve the Memorandum of Understanding for the Charlotte Regional Transportation Planning Organization***

and proceed as follows and **Councilwoman Coffey** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, LaMonica and Neill
Nays: None

9. **Consideration of Budget Amendment to Fund the Dues Required for CRTPO Membership**

- Mayor Becker explained that the council just approved the CRTPO MOU and in order to immediately make sure that we have funding in place he was requesting a budget amendment out of Contingency into Dues, so that when they ask for the money the town will have it in place.
- **Councilwoman Critz** made a **motion** to make the budget amendment for \$1,000 out of Contingency into Dues and **Councilman Countryman** seconded.

Ayes: Coffey, Countryman, Critz, LaMonica and Neill
Nays: None

- The budget amendment is as follows:

STATE OF NORTH CAROLINA
TOWN OF MINERAL SPRINGS

**AN ORDINANCE AMENDING THE BUDGET OF
THE TOWN OF MINERAL SPRINGS
FOR THE FISCAL YEAR 2013-2014
O-2013-01**

WHEREAS, NC G.S. 159-15 authorizes a municipal governing board to amend the annual budget ordinance at any time after the ordinance's adoption;

NOW, THEREFORE BE IT ORDAINED by the Council of the Town of Mineral Springs, North Carolina, the following:

SECTION 1. **Appropriations and Amounts.** Amendment #2013-01:

<u>INCREASE</u>		<u>DECREASE</u>	
Dues	\$1,000	Contingency	\$1,000
Total	\$1,000	Total	\$1,000

SECTION 2. **Effective Date.** This ordinance is effective upon adoption.

ADOPTED this 8th day of August, 2013. Witness my hand and official seal:

Frederick Becker III
Frederick Becker III, Mayor

Attest:

Vicky A Brooks
Vicky A. Brooks, Clerk

10. **Review of Staff Positions – Continued**

- Councilwoman LaMonica referred the council to the updated job descriptions in the agenda packet for the Deputy Clerk/Deputy Tax Collector and for the Town Clerk/Zoning Administrator/Planning Director/Town Administrator. "In keeping with

our conversation from last month, the actual consolidation of the titles is not possible, because of North Carolina State Statutes, which is why you see all of them listed underneath each. One of the things we discussed with Attorney Griffin at length was whether or not we needed to actually separate the job descriptions as well and the good news is that we can keep them formatted this way. This is what our peers do as well, it makes it cleaner to maintain over the years; we just have to be clear about the fact there are numerous titles and numerous sets of responsibilities embedded in the respective documents. We have crossed every "T" and dotted every "I" and looked at every legal permutation possible to make sure that it nests properly underneath the mayor's responsibilities, that it reflects the town council direction and it clearly nests properly with the deputy clerk; all the subcomponents under each of the job responsibilities". Councilwoman Critz commented that she had one question; this is an outstanding job and it is long overdue, especially for Ms. Brooks, the deputy clerk's job has been a little more defined in the past, but it is long overdue that we looked at separating out what Ms. Brooks does and looking at it under a microscope. Councilwoman Critz's question referred to the recommended amount; she wanted to be sure that when you look at some of the other towns and what they are paying that you take into consideration the difference in demand and the size. Councilwoman LaMonica responded that is what makes it hard specifically for this position; when looking at the town clerk (on the back page of the memo), you can tell by looking at it the current base rate for that position we have today is \$55,000 and it is consistent with three out of seven benchmark cities that we looked at. Wesley Chapel, given its size and scope, is surprisingly below our current wage level. We fall right between mid and minimum with the City of Monroe and we are below Lake Park, which was surprising to Councilwoman LaMonica since they are small, but it is a "one stop shop" and they have one employee and if you look at it in that respect it's okay, she gets why they went a little bit higher. Unionville is much lower than we are and Weddington is much higher. When you look at the subsequent positions within the Weddington Town Planner and the Town Clerk, those two tend to benchmark in between. Fairview is low and Marvin doesn't benchmark. There are four and a half positions in Marvin that report to this individual, so they have management responsibility and a different structure, so it doesn't make sense to try to benchmark in that respect. Of course we don't know how long these individuals that hold these jobs have been in their jobs or what they brought to the table in the form of education, certifications or backgrounds. Councilwoman LaMonica looked at where we are from the Mineral Springs vantage point; benefits, paid holidays, certifications, etc. We are already a little bit above the folks in Wesley Chapel, below Weddington, so Councilwoman LaMonica said she was going to split the difference to put us a little closer to on par with Lake Park, simply because we do have a smaller shop and we are expecting more empowerment of the given individual in that role and we don't spread the work over as many people as they do in Wesley Chapel and Weddington. Councilwoman Critz commented that she was looking at some of those same things and wondered if the recommendation for her salary doesn't need to be a little higher, because Ms. Brooks wears all of these hats. Let's say arbitrarily that we gave her two weeks paid vacation (she is not getting vacation now) and she takes time off, but she is wearing all of these hats so regardless of how you label her time off, whether it is sick leave, vacation, holiday, the work that she's got to do still has to get done by her. Councilwoman Critz explained that if

her husband takes vacation from his job, someone actually does his job for him while he is away and when he comes back to work he is not backlogged. That can't happen with Ms. Brooks, because she is the one that is going to always.... Councilwoman LaMonica finished with "the work waits". Councilwoman Critz explained that what she was saying was that she was looking at Ms. Brooks' zoning administration responsibilities, which she knows are different than what has been laid out here, and Ms. Brooks is only one of two out of all these towns that is certified. Ms. Brooks has always gone the extra mile to do her job with great expertise and precision. Councilwoman Critz mentioned that she foresees sewer coming and Ms. Brooks's responsibilities are definitely going to increase; the town needs to be a little proactive in anticipating and expecting that. Those were the two angles that Councilwoman Critz was coming from. Councilwoman LaMonica mentioned that we are making this adjustment for a period of a year; next year they would have the opportunity to increase responsibilities and the like to make additional changes. Councilwoman Coffey noted that she looked at the overall percentage of our salaries and overall income expenses and we are at \$112,574.83 in salaries and benefits, which is 48% of all the expenses and 41% of our income. Councilwoman Coffey thought the town should be very cautious about going above that, although the \$58,117 is well earned and we are so grateful to Ms. Brooks. Councilwoman Coffey calls Ms. Brooks the heartbeat of our town, she is the pulse of this town; we are grateful for all of the employees, because everyone makes it happen. Councilwoman Coffey believed the town was being fair in the 5.7% [increase] and that they might want to be cautious. Councilwoman LaMonica responded that she really struggled, because she knows how much Ms. Brooks does and how slim our team is, but if just look at the hourly rate in comparison to some of the other salaries quoted here it is above midpoint, but she wants to make sure that we are honoring the nature of the scope of what we are asking her to do. We are just under \$5000 higher than the Planning/Zoning Administrator for Wesley Chapel, which seems high, but Councilwoman LaMonica felt it was warranted. Councilwoman Critz asked Ms. Brooks how she felt about that and Ms. Brooks responded that she worked at the pleasure of the council. Councilman Countryman noted that one of the points that has been made was that we are dealing with a budget that we have to live with and we have some options within the budget to say we can raise taxes to make a bigger payment or we can plan on more revenue as the town grows that enhances our ability to make bigger payments, but with the budget that we have and the tax that we have we are reasonably limited as to what we can do. We have given what we have and certainly what Ms. Brooks does – every penny that we can give to her that's appropriate, but we have to live within our budget, which is typically what government doesn't tend to do. Councilwoman Critz stated that the council needs to be careful (when next year comes around) to not underestimate what the addition of the sewer is going to bring to the table. In one token, we are all "hallelujah, praise God", we waited a long time for this, but the flip side of that is that if we get even 50% of the people saying they want to do something, there is going to be a lot of work. Councilman Countryman responded that it may not be something that can be done by one person and they may look at other than just increasing salaries; we may have to go to additional staff – "you can't work Ms. Brooks into the ground". Mayor Becker commented that he had talked with Councilwoman Critz and he and Ms. Brooks have talked about opening the

community center in two years. We seem to have enough fund balance accumulated to where within the next few months we might consider going to Pease [Architect and Engineering] and having Stuart [Wallace] to do a little workup for us to give us a starting point; that is a commitment we've made to the people of the town. However, that is something that somebody is going to have to administer and Mayor Becker didn't think that Ms. Brooks could do that, because somebody is going to have to schedule and inspect, do security deposits, meet them for the key deposit, so there are going to be more duties and services that the town is doing; that will need to be studied. Mayor Becker commented that we have been able to stand still for a long time with our staff; we were even able to cut staff a little bit when Libby [Andrews-Henson] retired, because we were able to roll that position into one by contracting with the county. Mayor Becker stated that as the needs of the town change he believes all three of the council members had a point; there actually will be more staff with the shifting of duties. Councilman Countryman responded yes, because one person can only do so much and Ms. Brooks is at the 98 percentile right now. Councilwoman Critz commented that she thought what gave Ms. Brooks the edge was that she has done this correctly and that she is so well trained and certified in every area that she knows what she is doing. Councilman Countryman responded that certainly is a key thing. Councilwoman LaMonica commented that she thought that is part of being able to explain why Ms. Brooks salary is fair and it is okay for it to be above some of its peers that are larger; Ms. Brooks does a 40 hour work week, while most of them do 30 to 32 and they are not certified. If residents were to ask, the council could be very comfortable in logically explaining the work ethic, time commitment, the scope of responsibility, and the level of independent thinking, which has a job description to reinforce that to a great extent.

- **Councilman Countryman** made a **motion** to approve the increase to Vicky Brooks' salary to \$58,117.00 and **Councilwoman Critz** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, LaMonica and Neill

Nays: None

- Mayor Becker explained that from the Finance Officer's perspective for "balancing" purposes, he would like for the council to give him a \$12 leeway either way to make things divide evenly by 12 for a monthly rate for the payroll provider. Councilman Countryman responded that would be fine. Mayor Becker then mentioned that Ms. Brooks' salary is divided over two departments (even though it is being benchmarked as a single job) and they are slightly different, the planning component is slightly different from the clerk component; therefore, Mayor Becker suggested, from the Finance Office end, keeping the proportion the same. Councilman Countryman responded that he would charge Mayor Becker with the responsibility to make it work.
- Attorney Griffin asked if the council had adopted what they have just proposed [job descriptions].
- **Councilman Countryman** made a **motion** to adopt the job descriptions as they were written and presented and **Councilwoman Coffey** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, LaMonica and Neill

Nays: None

- Mayor Becker stated that he had one final Finance Officer question; is this [Ms. Brooks' salary] retroactive to July 1st. Attorney Griffin suggested that the council name [appoint] Ms. Brooks to all of the positions (Town Clerk, Town Administrator, Zoning Administrator and Planning Director), since they approved the salary and the job descriptions. It was also noted that Ms. Brooks should be sworn as the Zoning Administrator, since Attorney Griffin had reminded the council that this is a statutory position that is called for by our Zoning Ordinance.
- **Councilwoman LaMonica** made a **motion** to appoint Ms. Vicky Brooks to the positions of Town Clerk, Town Administrator, Zoning Administrator and Planning Director and **Councilman Countryman** seconded. The motion passed unanimously as follows:

Ayes: Coffey, Countryman, Critz, LaMonica and Neill

Nays: None

- Mayor Becker asked the council again when Ms. Brooks' [new] salary begins. Councilwoman Coffey responded July 1st. Mayor Becker commented that we had been paid, so he will have to make an adjustment and divide it out; subtract what Ms. Brooks has been paid so far and then divide it.
- Mayor Becker was prepared to administer the Oath of Office to Ms. Brooks as Zoning Administrator when Attorney Griffin recommended that she also take the Oath for Town Clerk since the council just reappointed her to that position. Mayor Becker responded with "abundance of caution".
- Mayor Becker administered the Oath of Office to Ms. Brooks as the Zoning Administrator.
- Mayor Becker noted that the Office of Municipal Clerk (which is statutory) is the oldest municipal office. Mayor Becker re-administered the Oath of Office to Ms. Brooks as the Town Clerk.
- Mayor Becker pointed out the memo in the agenda packet about the Finance Officer job description and explained that he is not "pulling the rug out", but it's a whole different set of considerations, because it is a part-time job: documenting the amount of time it takes, the type of work it takes and whether or not it is appropriate and/or cheaper to outsource some of the duties (i.e. maintenance). Mayor Becker stated that we need to review that; he is working on a time study and is asking the council for guidance. Mayor Becker recommended that the time study be for a longer period than it was four years ago, so that we get a representative sort of snapshot of what he does in the capacity of a staff position; he will come back to the council in a few months. Mayor Becker explained that Councilwoman LaMonica has already said that she will work with him on that job description and compensation study with the understanding that it is a little bit different than the way the Town Clerk/Zoning Administrator/Town Administrator/Planning Director went, but he thinks they can make it work. We might have to have a different reporting structure where we have to account for hours since it is part-time; it just needs some more study. Mayor Becker reminded the council that last month he had suggested that "we just throw more hours at the position", but he doesn't think

that is fair, because it doesn't necessarily cover everything that needs to be covered in justifying the position; "give us a couple months and we will come back," he said. Mayor Becker noted again that Councilwoman LaMonica volunteered to help and he is going to work with Ms. Brooks, because she kind of sees (she is the Administrator) what is done in his multiple offices; therefore, Ms. Brooks has some valuable input to offer on the staff side of his position. Councilwoman LaMonica noted that Ms. Brooks had gone to neighboring communities to find out what positions they had and what the salary ranges were; she did pick up Finance Director information and some additional positions that we might be able to use for benchmarking him. Mayor Becker responded that they could look at that, he is IT, building maintenance and some other hats that haven't been looked at yet, so that can be brought into it. We are not done with staff job descriptions, but we are now 2/3rds of the way there. Mayor Becker mentioned that Councilwoman Coffey had made a valid point about the percentage of expenditures that go to salaries; he just talked to John Petoskey before the meeting about Mineral Springs being the lowest property tax levy and lowest budget in Union County (not counting Hemby Bridge who doesn't charge property tax). Mayor Becker also believed that Mineral Springs had the lowest total personnel outlay in Union County, so we are operating on a very tight budget.

- Mayor Becker explained that Mineral Springs gets a large electric franchise tax income, which has been resolved as the legislative session closed. We are not going to have that change at all (at least for the next fiscal year) and we won't lose any revenue from that, which would have been disastrous for Mineral Springs. Mayor Becker commented that he gave credit for that to the House, because the Senate was really pushing to continue with their changes and he gave a "shout out" to Representative Brody who was a "freshman" and didn't have a lot of power, but that doesn't matter – the House of Representative was a lot more aware of and concerned with the revenue streams for municipalities. Attorney Griffin explained that he would give a formal report, but he was at a conference over the past weekend; it was in the third reading in the Senate and what stopped it was "you people" from all over the State, the councils got active and they went to Raleigh. The League called them and they went; thankfully some of the Representatives began to listen and when your constituents back home come down to talk to you, you tend to listen. Councilwoman Neill stated that she would like to give Representative Brody a "shout out" too, because he was the only one in our legislature that came to our meetings (he and Neva Helms). Mayor Becker responded that they made a point of being here and he respected that; for a freshman Representative, he did go the extra mile to show that he was interested. Mayor Becker mentioned that he did not go to Raleigh during the League days, but he worked through people like Representative Brody and Paul Meyer (League contact) through email and conversations. Councilwoman Critz mentioned that the council should send him a note of thanks. Mayor Becker responded that each individual council member should contact him. Councilwoman LaMonica offered the council contact information for Representative Brody.

11. **Discussion and Consideration of a Mineral Springs 15th Anniversary Festival**

- Ms. Brooks explained that the first question she had was "are you committed to scheduling this event"? Councilwoman Critz responded no. Councilwoman

LaMonica asked if they wanted to do something else then for our 15th Anniversary; we should mark the achievement. Councilwoman Critz clarified that the only reason she said no is not because she doesn't want to, this is a lot of work and she doesn't mind the work, but she thought the downtown improvement/revitalization is not going to have the opportunity to be ready by this date and she doesn't think we're going to have the venue that they want to make it unless they did it out here in the field. Ms. Brooks responded that is where it is going to be. Councilwoman Critz replied but to totally ignore the downtown the question for her is that there is a part of her that would like to wait until the 20th year when we have the revitalization that we have longed for. Councilman Countryman asked what was the significance of having a 15th Anniversary thing, other than all of the heartfelt effort they have all personally put into it? Mayor Becker responded that he is in favor of doing something, but he is very leery, because he knows how much work it is and he doesn't know who is going to do all of the work. The council has frequently talked about what members of the public (taxpayers/residents) perceived as the town and it has been hard to get people involved, but when we had that downtown festival there was a big turnout and it was mostly Mineral Springs people and they seemed to enjoy it. It does give people the opportunity to interact as a community, which is a plus side.

- Marking the town's 15th Anniversary gives the reason for a "party". Mayor Becker believes we have a nice venue with this campus. Some of the things listed [on the memo in the agenda packet] were having booths, children's activities and the bands from Parkwood and Cuthbertson compete; bringing the schools in is what brings in your families. Councilwoman Critz noted that we are going to have a hard time with that on these dates – school is not back in yet. Mayor Becker mentioned that he will be visiting the new principal at Parkwood next Wednesday and he will talk to her about that; the band was already practicing on Tuesday morning when Mayor Becker visited Parkwood to schedule his appointment with the principal. Councilman Countryman mentioned if this were to pass, it might be better scheduled for the second or third week in September after the schools have started. Mayor Becker responded that we had looked at that possibility for a lot of reasons; people are back from vacation, school has started and the weather is cooler. Ms. Brooks commented that she had spoken with Barbara Faulk [Union County Arts Council] who had explained that September is when everyone around us is starting to have their festivals and October is slammed, so if we want to be over here by ourselves, August is a good month. There was discussion amongst the council about the date for the festival perhaps being in early September and attempting to have a battle of the bands (Parkwood and Cuthbertson). Councilman Countryman commented that "assuming" we have that kind of festival there needs to be a "Bill Howie type of approach" to where we were and where we've come; the accomplishments that we've made and planned for, so that people could tour and see that. Why is it important that we've been here 15 years? What have we done in those 15 years? Councilwoman Coffey commented that it sounds like we need another year to plan. We are on the brink of "either we are going forward or we are not, because we have to have some committees put in place and this thing is happening now; we are behind the eight ball, because it takes a good year to plan". Councilwoman LaMonica suggested that maybe we do wait until we have more of our downtown overlay underway and do something big for the 20th, but for the 15th we can do something that celebrates our patriotism, such as a monument to all

those fallen soldiers from this area or something along those lines. A little bit more intimate and smaller, but celebrating our residents that have served. Councilwoman Coffey suggested that the council table this item until next month; bring concrete ideas to the table, what they want to see, the date, the times and whatever. Just do a little research and find out what the cost will be for what they want to see happen here. The council may canvass other towns as Ms. Brooks has already done and then bring that back to the table. "It either is going to be or it isn't and this is a last ditch effort, because we don't have a year", Councilwoman Coffey said.

12. Other Business

- Mayor Becker explained that there is a League webinar about the Legislative update, which was such a busy session; he wondered if it would be worth it to pay for the webinars and do it as a group. The council could schedule a special meeting to view the non-live webinars at their convenience. This will be placed on next month's agenda for consideration.
- Councilwoman Critz noted that she did not mean to be so negative about that [the festival]. Councilwoman Coffey responded that she had just been thinking about the work that is involved. Councilwoman Neill stated that we want to do it right. Councilman Countryman added "well if we had a brand new town to show off..." Mayor Becker commented that we have a nice campus that could be dressed up with other booths and festivities and people and we could really showcase our campus. The taxpayers have paid quite a bit of money for this and some people say "they never get to see it". Councilman Countryman mentioned that there is the potential for a community center that somebody would like to see that they haven't paid any attention to; it is just a big old rock building. There are some things there and out on the big grass field we could do a lot of things with at a minimal cost.
- Councilwoman Critz mentioned that she and Mayor Becker attended the Campaign Finance Compliance Training in Mecklenburg County today. It can be done online as well. Councilwoman Critz mentioned this as a reminder to the council to get it done, so that they don't get a penalty for not having it done; it is pretty straightforward.

13. Adjournment

- **Councilwoman Coffey made a motion to adjourn and Councilwoman LaMonica seconded. The motion passed unanimously as follows:**

*Ayes: Coffey, Countryman, Critz, LaMonica and Neill
Nays: None*

- The meeting was adjourned at 9:00 p.m.
- The next regular meeting will be on Thursday, September 12, 2013 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

Vicky A. Brooks, CMC, Town Clerk

Frederick Becker III, Mayor

JULY 2013
TOWN OF MINERAL SPRINGS
PERCENTAGE REPORT

JULY 31, 2013 REGULAR TAX	2013	2012
BEGINNING CHARGE		66,166.85
TAX CHARGE	63,605.62	
PUBLIC UTILITIES		
DISCOVERIES		
NON-DISCOVERIES		
ABATEMENTS	(5.59)	
TOTAL CHARGE	63,600.03	66,166.85
BEGINNING COLLECTIONS		64,843.90
COLLECTIONS - TAX	183.70	143.14
COLLECTIONS - INTEREST		8.14
TOTAL COLLECTIONS	183.70	64,987.04
BALANCE OUTSTANDING	63,416.33	1,179.81
PERCENTAGE OF REGULAR	0.29%	98.22%
COLLECTION FEE 1.5 %	2.76	2.27

Mineral Springs 1999 Property Taxes Unpaid as of 7/31/2013

Name	Acct. Number	Property Description	Tax Due
BARNETT, SHELBY H HEIRS	06-084-041	1.33 Ac. #40 LEISURE ACRES	\$40.28
MASSEY, CARRIE M	05-006-009A	4.77 Ac. LEMMONDS	\$24.76
MORRISON, BOBBY RAY & WF LAMA	09-417-014	9.13 Ac. #3 MORRISON	\$7.32
TRUESDALE, LULA HEIRS	06-060-013	3 Ac. CRAWFORD	\$12.08
WENTZ, RAYMOND LEE	06-039-011A	5.58 Ac. WENTZ	\$5.04
Total Amount Unpaid:			<hr/> \$89.48

Mineral Springs Prior Years Property Tax Report
July 2013

July 31, 2013	2011	2010	2009	2008	2007	2006	2005
BEGINNING CHARGE	\$64,878.42	\$64,737.60	\$63,911.13	\$65,443.06	\$52,276.82	\$51,397.02	\$49,217.72
PUBLIC UTILITIES	\$1,319.20	\$1,251.60	\$1,218.28	\$1,112.42	\$1,056.90	\$779.12	\$624.69
MINIMAL RELEASES	(\$145.21)	(\$152.88)	(\$157.18)	(\$158.76)	(\$150.55)	(\$50.50)	(\$47.49)
DISCOVERIES	\$59.06	\$318.85	\$46.46	\$46.72	\$117.44	\$417.27	\$199.93
ABATEMENTS (RELEASES)	(\$272.06)	(\$421.57)	(\$66.81)	(\$1,280.13)	(\$15.81)		
PERSONAL PROPERTY WRITEOFFS							
TOTAL CHARGE	\$65,839.41	\$65,733.60	\$64,951.88	\$65,163.31	\$53,284.80	\$52,542.91	\$49,994.85
PREVIOUS COLLECTIONS	\$64,580.34	\$64,528.57	\$63,813.54	\$64,287.35	\$52,658.35	\$51,928.17	\$49,436.79
PREVIOUS BALANCE DUE	\$1,259.07	\$1,205.03	\$1,138.34	\$875.96	\$626.45	\$614.74	\$558.06
COLLECTIONS - TAX		\$3.61	\$7.05	\$4.13	\$3.82	\$41.20	\$32.44
COLLECTIONS - INTEREST/FEES	\$14.24	\$11.71	\$11.34	\$9.19	\$2.03	\$15.81	\$42.31
GROSS MONTHLY COLLECTIONS	\$14.24	\$15.32	\$18.39	\$13.32	\$5.85	\$57.01	\$74.75
MISC. ADJUSTMENTS							
TOTAL TAX COLLECTED TO DATE	\$64,580.34	\$64,532.18	\$63,820.59	\$64,291.48	\$52,662.17	\$51,969.37	\$49,469.23
BALANCE OUTSTANDING	\$1,259.07	\$1,201.42	\$1,131.29	\$871.83	\$622.63	\$573.54	\$525.62
PERCENTAGE COLLECTED	98.09%	98.17%	98.26%	98.66%	98.83%	98.91%	98.95%

Mineral Springs Prior Years Property Tax Report
July 2013

	2004	2003	2003A	2002	2001	2000	1999	
BEGINNING CHARGE	\$41,651.21	\$34,338.14	\$960.75	\$36,425.60	\$36,176.12	\$34,514.63	\$25,779.82	
PUBLIC UTILITIES	\$618.17	\$629.63		\$629.07	\$629.28	\$660.85		
MINIMAL RELEASES	(\$45.06)	(\$102.84)		(\$101.90)	(\$104.80)	(\$78.96)	(\$60.40)	
DISCOVERIES	\$662.98			\$50.45	\$18.98			
ABATEMENTS (RELEASES)	(\$12.99)	(\$21.37)		(\$26.49)	(\$27.40)	(\$675.29)		
PERSONAL PROPERTY WRITEOFFS								
TOTAL CHARGE	\$42,874.31	\$34,843.56	\$960.75	\$36,976.73	\$36,692.18	\$34,421.23	\$25,719.42	
PREVIOUS COLLECTIONS	\$42,372.66	\$34,569.67	\$955.50	\$36,472.86	\$36,521.07	\$34,317.98	\$25,629.94	
PREVIOUS BALANCE DUE	\$501.65	\$273.89	\$5.25	\$503.87	\$171.11	\$103.25	\$89.48	\$7,926.15
COLLECTIONS - TAX	\$31.93	\$25.90		\$7.39				\$157.47
COLLECTIONS - INTEREST/FEES	\$36.59	\$36.30		\$10.42				\$189.94
GROSS MONTHLY COLLECTIONS	\$68.52	\$62.22		\$17.81				\$347.43
MISC. ADJUSTMENTS								
TOTAL TAX COLLECTED TO DATE	\$42,404.59	\$34,595.57	\$955.50	\$36,480.25	\$36,521.07	\$34,317.98	\$25,629.94	
BALANCE OUTSTANDING	\$469.72	\$247.99	\$5.25	\$496.48	\$171.11	\$103.25	\$89.48	\$7,768.68
PERCENTAGE COLLECTED	98.90%	99.29%	99.45%	98.66%	99.53%	99.70%	99.65%	

Mineral Springs Unpaid Property Taxes - Real and Personal as of July 31, 2013

Name	Tax Map N	2011	2010	2009	2008	2007	2006	2005	2004	2003-A	2003	2002	2001	2000
2K CONTRACTING INC	50087944		\$3.18	\$2.76	\$2.41	\$2.26	\$1.96	\$1.71	\$1.49		\$8.25			
A TO Z HANDYMAN	50096422		\$12.95	\$11.25	\$9.79	\$9.20								
A TO Z HANDYMAN, VONLI	308615	\$12.95												
AHLSTROM, KEITH STEVEN	50083893							\$1.42	\$3.32					
ALSPAUGH, JAMES MICHAEL	06019007	\$12.63	\$12.63	\$12.63	\$12.56	\$11.25	\$11.25							
AUTRY, ELVIS VERDELL & W	05033051	\$17.37	\$17.37	\$17.37	\$17.37	\$14.76	\$14.76	\$14.76	\$14.76		\$8.33			
B & S CONCRETE	50056640													\$7.98
B C R INC	50057978										\$21.14			
BAILEY, DENNIS CONCRETE	50090733							\$8.54	\$7.43					
BAILEY, GEORGE ALLEN & B	06039008	\$14.54	\$14.54	\$29.09										
BARNETT, SHELBY H HEIRS	06084041	\$37.57	\$37.57	\$37.57	\$37.58	\$40.80	\$40.80	\$40.80	\$40.80		\$41.24	\$41.24	\$41.24	\$41.24
BLESSED HOPE BAPTIST CH	05033008 7										\$249.61			
BOND, CELESTE B	06054063			\$27.92										
BOXER CONSTRUCTION	50103026		\$6.88											
BOXER CONSTRUCTION	222723	\$6.88												
BRIDGES JAMES CORBETT	50084062						\$1.84	\$1.91	\$2.04			\$2.57		
BROOKS, STEPHEN R	50089854							\$1.13	\$1.24					
BROOME, JAMES ANDREW	06060007E	\$17.08	\$17.08	\$17.08	\$17.08	\$13.58	\$13.58	\$13.58	\$13.58		\$7.40	\$7.40		
BROOME, REBECCA G	06060007A	\$9.02	\$9.03											
CAROLINA STREET SUPPLY	50103059		\$6.88											
CAROLINA STREET SUPPLY,	848391	\$6.88												
CHILDRESS, ANNIE UNELL	06039007F	\$23.29	\$23.29	\$23.29	\$23.29	\$22.52	\$22.52	\$22.52	\$22.52		\$22.08			
CMH CONTRACTING INC	50092570						\$14.85							
COFFEY, LILLIE MAE	05033021	\$19.25	\$19.25	\$19.25	\$19.25	\$17.96		\$17.96	\$17.96					
COOMBER CUSTOM MASO	1812652	\$10.44												

Name	Tax Map N	2011	2010	2009	2008	2007	2006	2005	2004	2003-A	2003	2002	2001	2000
COSMETICS SPA HAIR	601739	\$2.75												
COSMETICS SPA HAIR	50102370		\$2.75											
COVINGTON, JIMMIE H	05033014	\$38.80	\$38.80	\$38.80	\$38.80	\$40.81	\$40.81	\$40.81	\$40.81			\$31.31		
CRAIG, ROBERT DANIEL & C	06015023			\$27.46	\$27.46					\$19.00		\$15.11		
CRAIG, ROBERT DANIEL AN	06015023A								\$10.21					
CURVES OF MINERAL SPRIN	50092178						\$8.54							
CUSTOM DESIGN CONCRET	50092179			\$12.02	\$10.46	\$9.82	\$8.54							
DAMEFF, ANNE MARIE	06114042							\$33.02						
D'AMICO, JAMES L	06054024	\$27.68	\$27.68	\$27.68										
DAWKINS, BELINDA FAYE	50102875		\$4.69											
DBT	50096338					\$7.43								
DEESE MARY NIXON	50082349								\$1.00			\$1.31		
DEESE, MARY NIXON	05033060	\$14.61	\$14.06	\$14.06	\$13.95	\$17.28	\$17.28	\$17.28						
DELMARIE, ANTHONY & BA	06060013	\$21.80	\$21.80	\$21.80	\$21.80	\$17.15	\$17.15	\$17.15	\$17.15		\$11.19	\$11.19	\$11.19	\$11.19
DIRECT MARKETING SOLUTI	50091292	\$6.03	\$7.28											
DRIVEWAYS ETC	50068446		\$4.45				\$1.74							
DRIVEWAYS ETC	200234858	\$4.44												
DUNCAN, DORA	06054057	\$10.14												
DUNCAN, DORA	06054019	\$13.40												
DUNCAN, DORA	06054018	\$14.05												
DUNCAN, ROBERT W	50100863			\$2.63										
ELLIOTT, JAMES EDWARD &	06060006E	\$24.00	\$24.00	\$24.00	\$24.00	\$10.37	\$10.37	\$10.37						
EPIC REALTY GROUP INC	50094704			\$10.46	\$9.10	\$8.54	\$7.43							
FATHER & SON PAINTERS	50093623		\$2.41	\$2.09			\$1.53							
FATHER & SON PAINTERS	264482	\$2.41												
FAULKNER, LONNIE	375789	\$8.72												
FAULKNER, LONNIE JR	50093190		\$8.72	\$8.76	\$5.18	\$10.02		\$8.64						
FOX ANN H & TONY WAYNE	50077079											\$1.22	\$1.25	

Name	Tax Map N	2011	2010	2009	2008	2007	2006	2005	2004	2003-A	2003	2002	2001	2000
FUNDERBURK, MARGARET	06039007D	\$8.21	\$8.21			\$5.66	\$1.50	\$1.50	\$1.68					
GOBLE, KARL VON & GOBLE	05033059	\$6.93	\$6.93	\$6.93	\$6.88									
GOBLE, KARL VON & GOBLE	05033058	\$6.93	\$6.93	\$6.93	\$6.83									
GOBLE, KARL VON & GOBLE	05033057	\$6.89	\$6.89	\$6.89	\$6.89									
GOBLE, KARL VON & GOBLE	05033056	\$6.90	\$6.90	\$6.90	\$6.86									
GOBLE, KARL VON & GOBLE	05033054	\$7.20	\$7.20	\$7.20	\$7.13									
GRADY, DEITRICH	06018045D	\$8.73	\$8.73	\$8.73	\$8.73	\$7.08		\$7.08	\$7.08		\$2.72	\$2.72	\$2.72	
GREENE, JAMES A	06036028	\$9.02	\$9.02	\$9.02		\$6.60	\$6.60							
GRIFFIN, FAIRLEY J	05033026	\$6.20	\$6.20	\$6.20	\$6.20	\$3.78	\$3.78	\$3.78	\$3.78		\$1.21			
HALLS PRESSURE WASHING	50096449		\$4.18	\$3.64	\$3.17	\$2.97								
HALLS PRESSURE WASHING	269402	\$4.18												
HARRINGTON, JOSHUA LAN	50091843								\$4.83					
HARRINGTON, THOAMS E	05033024	\$26.53	\$26.53											
HARRIS, ALLIE JANE MASSE	05033047	\$20.36	\$20.36	\$20.36	\$20.36	\$17.72	\$17.72	\$17.72						
HELMS, DARYL J & HELMS,	06036005	\$34.20	\$34.20											
HERRON ENTERPRISES INC	50071162		\$10.54	\$9.58	\$8.78									
HERRON ENTERPRISES INC	100052852	\$10.54												
HOUGH TGAHLIA TERRA	50082108		\$4.48	\$4.48	\$3.14	\$4.99						\$2.25	\$6.24	
HOUGH, TAHLIA TERRA	2026069	\$4.48												
HOWARD, ULYSESS	05033036	\$9.43	\$9.43	\$9.43	\$9.35	\$7.90	\$7.90	\$7.90	\$7.90		\$3.50	\$3.50	\$3.50	\$3.50
HUNTLEY, ANNETTE HOUST	05033061	\$11.92	\$11.92	\$11.92	\$11.83	\$10.79								
IMAGE DESIGN PRODUCTIO	50069103					\$5.64								
IMAGE DESIGN PRODUCTIO	2016613	\$3.69												
J & S MEAT PROCESSING	50093774		\$3.64	\$3.17										
JUS 4 U II	50090771							\$8.54	\$7.43					
KIDZ UNITED CLUB	50094388		\$2.41	\$2.09			\$1.49							
KIDZ UNITED CLUB % SHAL	591578	\$2.41												
KNIGH DORIS J	50089641										\$1.49			

Name	Tax Map N	2011	2010	2009	2008	2007	2006	2005	2004	2003-A	2003	2002	2001	2000
KNIGHT STEPHEN H	50047348								\$33.40					
KNIGHT, BRENDA S	50100309			\$6.86	\$2.51									
LEE, JERRY OSCAR & LEE, A	05033048	\$17.39		\$17.39	\$17.39	\$15.44	\$15.44	\$11.99						
LEIGH'S BOOKS 'N SUPPLIES	50094248			\$12.02	\$9.10	\$8.54	\$7.43							
LOVE STEPHEN WAYNE &	50078727							\$1.48	\$1.60					
LOWE, EMMA J	06039009A	\$31.93	\$31.93	\$31.93	\$31.93	\$25.38								
MASSEY, JAMES ALLEN & E	06039007B	\$7.96	\$7.96	\$7.96	\$7.96									
MASSEY, LORIA L	05033137	\$6.90	\$6.90	\$6.90	\$6.90	\$3.78	\$3.78	\$3.78	\$3.78					
MASSEY, MARCUS A	05006009J	\$21.76	\$21.76	\$21.76	\$21.76	\$20.46	\$20.46	\$20.46	\$20.46		\$17.54	\$2.91	\$2.91	\$2.91
MATHENY, VERNA	455325	\$2.22												
MCDUGALL, SHERRY CAR	06084001L	\$6.86	\$6.86	\$6.86	\$6.86									
MCGEE, BOBBY E & MCGEE	06039007A	\$14.99	\$14.99	\$14.99	\$14.99	\$12.94								
METHENY, VERNA	50094323		\$2.22	\$2.44			\$2.38							
MEXICAN PAINTERS (THE)	50092685							\$7.43						
MITCHELL, ZEOLIVE THOM	05033066A	\$6.82	\$6.82											
MORRISON, BOBBY R	09417006K	\$7.45												
MORRISON, BOBBY R	09417006H	\$52.29	\$9.90											
MORRISON, BOBBY RAY	09417014	\$53.78	\$53.78	\$53.78	\$53.78		\$22.68					\$12.33	\$12.33	
MORRISON, MICHAEL D &	09417006E	\$7.45	\$7.45	\$7.45	\$7.45	\$3.05	\$3.05					\$1.95	\$1.95	
MORRISON, MICHAEL D &	09417006B	\$87.97	\$87.97	\$87.97										
MORRISON, ROBERT LEWIS	50083572							\$1.06						
MOSS, TERRY LYNN	06084012D										\$4.59	\$4.59	\$4.59	\$4.59
MYERS, FRANK & WF ANGE	06039007E	\$19.91	\$19.91	\$19.91	\$19.91	\$18.78	\$18.78	\$18.78	\$18.78					
NATURALLY MAID CLEANIN	50099051		\$3.93	\$3.42	\$2.97									
NOBLE WATERS COMPANY	915182	\$13.83												
NOBLE WATERS COMPANY,	50092867		\$13.83	\$12.02	\$10.46	\$9.82	\$8.54	\$7.43						
PANGLE ANDREW HOYLE	50084019											\$2.35		
PETTY ROOFING	50096472		\$22.35	\$19.44	\$16.91	\$15.87								

Name	Tax Map N	2011	2010	2009	2008	2007	2006	2005	2004	2003-A	2003	2002	2001	2000
PETTY, JAMES DAVID	50092442							\$1.01						
POWLES, DAVID G	06036018	\$33.45	\$33.45	\$33.45	\$33.45	\$28.94	\$28.94	\$28.94	\$33.48		\$31.63	\$31.63	\$31.63	
R & D MASONRY INC	50092552						\$8.54							
REALTY INVESTORS INC	50082898						\$1.02							
RENNER, LISA M	06114077	\$6.98												
ROBERTO BONILLA CUSTO	50104497		\$2.75											
ROBINSON, JERALDINE	05033034	\$9.66	\$9.66	\$9.66	\$9.66		\$8.42							
ROBINSON, SHEILA ANN &	06039019A	\$30.96	\$30.96											
RYE, DANNY L	06114051									\$5.25				
S & S PLUMBING	50101044		\$7.91	\$6.88										
S & S PLUMBING % SAMUE	248507	\$7.91												
SMITH, MARVIN D & SMITH	06054094	\$31.44	\$31.44	\$31.44	\$31.44									
SNYDER, DOROTHY L	06114092	\$20.37	\$20.37	\$20.37	\$20.37	\$20.69	\$20.69							
STARNES MARGARET H	50073018						\$2.01	\$2.12	\$2.16			\$3.20	\$3.52	
STARR TROY ALLEN	50090015						\$1.62	\$1.71	\$1.77					
STRAING GRACIE M	50082038		\$3.12	\$3.12		\$3.70	\$3.70	\$3.36	\$3.70			\$2.41		
STRAING, GRACIE M	2026048	\$3.12												
STRAING, GRACIE M	05033081	\$6.92	\$6.92	\$6.92	\$6.92	\$3.78	\$3.78	\$3.78	\$3.78					
STRAING, GRACIE M	05033080	\$20.46	\$20.46	\$20.46	\$20.54	\$29.20	\$29.20	\$29.20	\$29.20		\$20.58	\$20.58	\$20.58	\$4.38
TARLTON, AMANDA C	06054036	\$24.85	\$24.85											
TORRENCE MELVIN CONCR	50060184		\$8.10	\$7.04	\$6.12									
TORRENCE MELVIN CONCR	200231240	\$8.10												
TORRENCE, MELVIN & TOR	05033045	\$7.45	\$7.45	\$7.45	\$7.45	\$3.78	\$3.78	\$3.78						
TORRENCE, REGINAL C/O	50070455						\$1.63							
TZMR RECORDS	2182257	\$2.75												
WADDELL, LONNIE J	05033071	\$6.88	\$6.88	\$6.88	\$6.88	\$3.78	\$3.78	\$3.78	\$3.78					
WADDELL, LONNIE J	05033070	\$19.16	\$19.16	\$19.16	\$19.21	\$27.15	\$27.15	\$27.15	\$27.15		\$19.51	\$19.51	\$19.51	\$19.51
WAXHAW ALL TILE	50099231				\$6.88									

Name	Tax Map N	2011	2010	2009	2008	2007	2006	2005	2004	2003-A	2003	2002	2001	2000
WAXHAW DEVELOPMENT	06057001	\$35.95	\$35.95	\$35.95										
WENDY GREENE AND ASSO	50093112						\$12.13	\$9.59						
WENTZ-BROWN, AMANDA	06039011A		\$32.40	\$32.40	\$32.40	\$13.32	\$13.32	\$13.32	\$13.32		\$7.95	\$7.95	\$7.95	\$7.95
WHITE, ERIC DARRYL	05033028	\$28.27	\$23.71	\$23.71	\$6.16									
WILLIAMS, RUTH & HUSBA	05033179	\$19.11	\$19.11	\$19.11	\$19.11	\$27.35	\$27.35	\$27.35	\$27.35		\$17.64	\$17.64		
WILLIS, GENE E JR	06114054				\$18.13									
WRIGHT, MICHAEL	50101167		\$3.17	\$2.75										
WRIGHT, MICHAEL JAMES	672472	\$4.29												
WRIGHT, MICHAEL JAMES	50105342		\$3.05											
Total		\$1,259.07	\$1,201.42	\$1,131.29	\$871.83	\$622.63	\$573.54	\$525.62	\$469.72	\$5.25	\$247.99	\$496.48	\$171.11	\$103.25

Town of Mineral Springs
Property Tax Releases
9/12/13

Petty Roofing
 PO Box 473
 Heath Springs, NC 29058

Releases:

Acct Num	Year	Value	Tax Amt	LL Pen	Description
50-096-472	2010	81,290	20.32	2.03	COUNTY RELEASE – NEVER BEGAN
50-096-472	2009	70,690	17.67	1.77	COUNTY RELEASE – NEVER BEGAN
50-096-472	2008	61,470	15.37	1.54	COUNTY RELEASE – NEVER BEGAN
50-096-472	2007	53,450	14.43	1.44	COUNTY RELEASE – NEVER BEGAN
Total			\$67.79	\$6.78	

Total to be released: \$74.57 plus accrued interest

MUNICIPALITY: Town of Mineral Springs

Billing Adjustment Form

Managerial Approval: _____

Owner ID: _____ 403741 Date: _____ February 3, 2011
 Requested By: Lula Mills Phone: 704-283-3617
 Account Number: 50-096-472
 Owner: Petty Roofing
 Address: P. O. Box 473, Heath Springs, SC 29058
 Contact: _____
 Taxpayer's Telephone Number: _____
 Reason for Adjustment: Release - Assessments for Year 2007 - 2010 Business Never Began.
Taxpayer notified us on 8-22-07.

PENALTY YES 10% NO

Value Adjustments				Fire Fee Adjustments			Receipt Number
Year	Billed Value	Corrected Value	Amount of Change	Billed Fee	Adjusted Amount of Fee	Change	
2011							
2010	81,290	0	81,290				333675
2009	70,690	0	70,690				4206332
2008	61,470	0	61,470				4206332
2007	53,450	0	53,450				4206332
2006							

Post-it® Fax Note	7671	Date	8-12-13	# of pages	1
To	JANET	From	LULA MILLS		
Co./Dept	TOWN OF MINERAL SPRINGS	Co.	Union Co. Tax		
Phone #	704-243-0505	Phone #	704-283-3617		
Fax #	704-243-1705	Fax #			

Town of Mineral Springs

FINANCE REPORT JULY 2013

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III
Finance Officer

September 12, 2013

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Cash Flow Report FY2013 YTD

7/1/2013 Through 7/31/2013

8/8/2013

Page 1

Category Description	7/1/2013- 7/31/2013
INCOME	
Interest Income	124.36
Other Inc	
Zoning	275.00
TOTAL Other Inc	275.00
Prop Tax Prior Years	
Prop Tax 2002	
Receipts 2002	
Int	10.42
Tax	7.39
TOTAL Receipts 2002	17.81
TOTAL Prop Tax 2002	17.81
Prop Tax 2003	
Annexation 2003	
Receipts 2003	
Int	0.00
Tax	0.00
TOTAL Receipts 2003	0.00
TOTAL Annexation 2003	0.00
Receipts 2003	
Int	36.30
Tax	25.90
TOTAL Receipts 2003	62.20
TOTAL Prop Tax 2003	62.20
Prop Tax 2004	
Receipts 2004	
Int	36.59
Tax	31.93
TOTAL Receipts 2004	68.52
TOTAL Prop Tax 2004	68.52
Prop Tax 2005	
Receipts 2005	
Int	42.31
Tax	32.44
TOTAL Receipts 2005	74.75
TOTAL Prop Tax 2005	74.75
Prop Tax 2006	
Receipts 2006	
Int	15.81
Tax	41.20
TOTAL Receipts 2006	57.01
TOTAL Prop Tax 2006	57.01
Prop Tax 2007	
Receipts 2007	
Int	2.03
Tax	3.82
TOTAL Receipts 2007	5.85
TOTAL Prop Tax 2007	5.85
Prop Tax 2008	
Receipts 2008	

Cash Flow Report FY2013 YTD

7/1/2013 Through 7/31/2013

8/8/2013

Page 2

Category Description	7/1/2013- 7/31/2013
Int	9.19
Tax	4.13
TOTAL Receipts 2008	13.32
TOTAL Prop Tax 2008	13.32
Prop Tax 2009	
Receipts 2009	
Int	11.34
Tax	7.05
TOTAL Receipts 2009	18.39
TOTAL Prop Tax 2009	18.39
Prop Tax 2010	
Receipts 2010	
Int	11.71
Tax	3.61
TOTAL Receipts 2010	15.32
TOTAL Prop Tax 2010	15.32
Prop Tax 2011	
Receipts 2011	
Int	14.24
Tax	0.00
TOTAL Receipts 2011	14.24
TOTAL Prop Tax 2011	14.24
TOTAL Prop Tax Prior Years	347.41
TOTAL INCOME	746.77
EXPENSES	
Uncategorized	0.00
Attorney	300.00
Community	
Greenway	78.12
TOTAL Community	78.12
Dues	1,050.00
Emp	
Benefits	
Dental	73.00
Life	46.20
NCLGERS	828.61
Vision	14.00
TOTAL Benefits	961.81
FICA	
Med	123.13
Soc Sec	526.48
TOTAL FICA	649.61
Payroll	111.07
Work Comp	851.64
TOTAL Emp	2,574.13
Ins	3,714.38
Office	
Bank	27.62
Clerk	2,484.00
Council	600.00

Cash Flow Report FY2013 YTD

7/1/2013 Through 7/31/2013

8/8/2013

Page 3

Category Description	7/1/2013- 7/31/2013
Deputy Clerk	724.00
Finance Officer	2,408.00
Maint	
Materials	124.68
Service	865.00
TOTAL Maint	989.68
Mayor	400.00
Supplies	452.89
Tel	1,875.01
TOTAL Office	9,961.20
Planning	
Administration	
Salaries	2,148.00
TOTAL Administration	2,148.00
Misc	427.00
TOTAL Planning	2,575.00
Tax Coll	
Sal	150.00
TOTAL Tax Coll	150.00
Travel	1,069.90
TOTAL EXPENSES	21,472.73
TRANSFERS	
FROM MM Sav ParkSterling	20,000.00
TO Check Min Spgs	-20,000.00
TOTAL TRANSFERS	0.00
OVERALL TOTAL	-20,725.96

Account Balances History Report

(Includes unrealized gains)

As of 7/31/2013

8/11/2013

Page 1

Account	6/29/2013 Balance	6/30/2013 Balance	7/31/2013 Balance
ASSETS			
Cash and Bank Accounts			
Check Min Spgs	23,394.88	23,394.88	22,910.28
Copper Run Escrow	66,669.94	66,678.16	66,686.66
Estates at Soen Escrow	28,236.34	28,239.83	28,243.42
MM Sav Min Spgs	10,559.98	10,559.98	10,560.88
MM Sav ParkSterling	470,860.03	470,976.14	451,096.00
NCCMT_Cash	1,000.09	1,000.10	1,000.11
TOTAL Cash and Bank Accounts	600,721.26	600,849.09	580,497.35
Other Assets			
State Revenues Receivable	0.00	54,139.93	52,250.00
TOTAL Other Assets	0.00	54,139.93	52,250.00
TOTAL ASSETS	600,721.26	654,989.02	632,747.35
LIABILITIES			
Other Liabilities			
Accounts Payable	0.00	1,524.21	0.00
Escrows	94,382.00	94,382.00	94,382.00
TOTAL Other Liabilities	94,382.00	95,906.21	94,382.00
TOTAL LIABILITIES	94,382.00	95,906.21	94,382.00
OVERALL TOTAL	506,339.26	559,082.81	538,365.35

Mineral Springs Budget Comparison 2013-2014

TOWN OF MINERAL SPRINGS									
BUDGET COMPARISON 2013-2014									
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November
Advertising	\$ 1,800.00	\$ 1,800.00	\$ -	0.0%	\$ -				
Attorney	\$ 9,600.00	\$ 9,300.00	\$ 300.00	3.1%	\$ 300.00				
Audit	\$ 4,500.00	\$ 4,500.00	\$ -	0.0%	\$ -				
Community Projects	\$ 19,900.00	\$ 19,821.88	\$ 78.12	0.4%	\$ 78.12				
Contingency	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -				
Dues	\$ 4,725.00	\$ 3,675.00	\$ 1,050.00	22.2%	\$ 1,050.00				
Elections	\$ 4,200.00	\$ 4,200.00	\$ -	0.0%	\$ -				
Employee Overhead	\$ 24,600.00	\$ 22,025.87	\$ 2,574.13	10.5%	\$ 2,574.13				
Fire Department	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%	\$ -				
Insurance	\$ 4,500.00	\$ 785.62	\$ 3,714.38	82.5%	\$ 3,714.38				
Newsletter	\$ 2,400.00	\$ 2,400.00	\$ -	0.0%	\$ -				
Office	\$ 113,304.00	\$ 103,342.80	\$ 9,961.20	8.8%	\$ 9,961.20				
Planning & Zoning	\$ 37,776.00	\$ 35,201.00	\$ 2,575.00	6.8%	\$ 2,575.00				
Street Lighting	\$ 2,200.00	\$ 2,200.00	\$ -	0.0%	\$ -				
Tax Collection	\$ 3,700.00	\$ 3,550.00	\$ 150.00	4.1%	\$ 150.00				
Training	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -				
Travel	\$ 3,000.00	\$ 1,930.10	\$ 1,069.90	35.7%	\$ 1,069.90				
Capital Outlay	\$ 50,075.00	\$ 50,075.00	\$ -	0.0%	\$ -				
Totals	\$ 304,280.00	\$ 282,807.27	\$ 21,472.73	7.1%	\$ 21,472.73	\$ -	\$ -	\$ -	\$ -
Off Budget:									
Tax Refunds									
Interfund Transfers									
Total Off Budget:			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -

Mineral Springs Monthly Revenue Summary 2013-2014

TOWN OF MINERAL SPRINGS									
REVENUE SUMMARY 2013-2014									
Source	Budget	Receivable	Rec'd YTD	% of Budget	July	August	September	October	November
Property Tax - prior	\$ 3,000.00	\$ 2,652.59	\$ 347.41	11.6%	\$ 347.41				
Property Tax - 2013	\$ 64,280.00	\$ 64,280.00	\$ -	0.0%	\$ -				
Dupl. Property Tax	\$ -	\$ -	\$ -		\$ -				
Franchise Taxes: cable	\$ 2,400.00	\$ 2,400.00	\$ -	0.0%	\$ -				
Franchise Taxes: utility	\$ 180,000.00	\$ 180,000.00	\$ -	0.0%	\$ -				
Fund Balance Approp.	\$ -	\$ -	\$ -		\$ -				
Gross Receipts Tax	\$ -	\$ -	\$ -		\$ -				
Interest	\$ 1,200.00	\$ 1,075.64	\$ 124.36	10.4%	\$ 124.36				
Sales Tax	\$ 45,600.00	\$ 45,600.00	\$ -	0.0%	\$ -				
Vehicle Taxes	\$ 4,800.00	\$ 4,800.00	\$ -	0.0%	\$ -				
Zoning Fees	\$ 3,000.00	\$ 2,725.00	\$ 275.00	9.2%	\$ 275.00				
Other	\$ -	\$ -	\$ -		\$ -				
Totals	\$ 304,280.00	\$ 303,533.23	\$ 746.77	0.2%	\$ 746.77	\$ -	\$ -	\$ -	\$ -
	December	January	February	March	April	May	June	June a/r	
Property Tax - prior									
Property Tax - 2012									
Dupl. Property Tax									
Franchise Taxes: cable									
Franchise Taxes: utility									
Fund Balance Approp.									
Gross Receipts Tax									
Interest									
Sales Tax									
Vehicle Taxes									
Zoning Fees									
Other									
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Register Report

7/1/2013 Through 7/31/2013

8/11/2013

Page 1

Date	Num	Description	Memo	Category	Amount
BALANCE 6/30/2013					23,394.88
7/2/2013	4016	Neopost Inc	I/N 50262884 Meter R...	Office:Supplies	-271.19
7/2/2013	4017	Centralina Council ...	Membership Dues (FY...	Dues	-750.00
7/2/2013	4018	Terminex Services, I...	Pest Control Service 7/...	Office:Maint:Service	-380.00
7/2/2013	4019	Sonitrol Security Ser...	I/N 177188 Alarm Moni...	Office:Tel	-1,572.00
7/2/2013	4020	Environmental Syste...	I/N 92642474 ArcView ...	Planning:Misc	-427.00
7/2/2013	4021	Xerox Corporation	I/N 068682639 (FY2012)	[Accounts Payable]	-58.54
7/5/2013	EFT	Debit Card (Kangaro...	Gas - Mower (FY2013)	Community:Greenway	-7.00
7/9/2013	4022	The Enquirer-Journa...	30065439 (FY2012)	[Accounts Payable]	-179.09
7/9/2013	4024	LexisNexis	I/N 1534916-20130630	[Accounts Payable]	-50.00
7/9/2013	4025	Interlocal Risk Finan...	Cust #02005 Property ...	Ins	-3,714.38
7/9/2013	4026	NC Interlocal Risk M...	Cust #587 Inv #I00214...	Emp:Work Comp	-851.64
7/9/2013	4027	School Of Governm...	Req. #513 (FY2013)	Dues	-300.00
7/9/2013	4028	Clark, Griffin & McC...	I/N 4042 7/13 (FY2013)	Attorney	-300.00
7/9/2013	4029	Taylor & Sons Mowi...	I/N 1813 7/13 (FY2013)	Office:Maint:Service	-290.00
7/9/2013	4023	VOID	damaged check		0.00
7/10/2013	EFT	Debit Card (OfficeM...	Paper, folders (FY2013)	Office:Supplies	-160.42
7/11/2013	4030	Conder Flag Compa...	I/N 158984 Banner Re...	[Accounts Payable]	-300.00
7/11/2013	4031	Union County Public...	84361*00 (FY2012)	[Accounts Payable]	-16.01
7/11/2013	4032	...Municipal Insurance ...		Emp:Benefits:Life	-46.20
				Emp:Benefits:Dental	-73.00
				Emp:Benefits:Vision	-14.00
7/12/2013	4033	Ramada Inn	1794451 Vicky Brooks ...	Travel	-458.80
7/13/2013	EFT	Debit Card (Lowe's)	Ladies Room Floor Re...	Office:Maint:Materials	-124.68
7/14/2013	EFT	Debit Card (Outback)	Zoning Officials Conf d...	Travel	-30.00
7/15/2013	EFT	NC Department of R...	5/31 Sales and Use (F...	[State Revenues Receivable]	1,469.53
7/15/2013	EFT	Debit Card (New Yor...	Dinner - Zoning Official...	Travel	-20.00
7/15/2013	EFT	Debit Card (Red Dru...	Lunch - Zoning Official...	Travel	-14.00
7/16/2013	EFT	Union County	June 2013 Tax Collecti...	[State Revenues Receivable]	420.40
7/16/2013	EFT	Debit Card (NCH So...	Deputy Clerk Express ...	Office:Supplies	-21.28
7/16/2013	EFT	Debit Card (Mulligan...	Lunch - Zoning Official...	Travel	-16.00
7/17/2013	EFT	Debit Card (Ramada)	Hotel Balance - Zoning...	Travel	-53.45
7/18/2013	4037	Duke Power	2035221941 (FY2012)	[Accounts Payable]	-157.63
7/18/2013	4038	Duke Power	1803784140 (FY2012)	[Accounts Payable]	-140.88
7/18/2013	4039	Duke Power	1819573779 (old scho...	[Accounts Payable]	-22.06
7/18/2013	4040	Ken Newell	Welcome Signs 04/13 ...	[Accounts Payable]	-600.00
7/18/2013	4041	Vicky A Brooks	Mileage: 7/14 - 7/17/13...	Travel	-477.65
7/18/2013	4034	**VOID**VOID	misprint (FY2013)		0.00
7/18/2013	4035	**VOID**VOID	misprint (FY2013)		0.00
7/18/2013	4036	**VOID**VOID	misprint (FY2013)		0.00
7/18/2013	4042	Windstream	061345970 (FY2013)	Office:Tel	-63.27
7/18/2013	4043	Windstream	061348611 (FY2013)	Office:Tel	-239.74
7/18/2013	4044	Jan-Pro Cleaning Sy...	I/N 19516 Janitorial 7/1...	Office:Maint:Service	-195.00
7/30/2013	EFT	...Advantage Payroll	Salary 7/13	Office:Clerk	-2,334.96
			Supplement 7/13	Office:Clerk	0.00
			Hours 7/13	Office:Deputy Clerk	-724.00
			Salary 7/13	Office:Finance Officer	-2,263.52
			Salary 7/13	Office:Mayor	-400.00
			Salary 7/13	Office:Council	-600.00
			Salary 7/13	Planning:Administration:Salaries	-2,019.12
			Salary 7/13	Tax Coll:Sal	-150.00

Register Report

7/1/2013 Through 7/31/2013

8/11/2013

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Date	Num	Description	Memo	Category	Amount
				Emp:FICA:Soc Sec	-526.48
				Emp:FICA:Med	-123.13
				Emp:Payroll	-111.07
7/30/2013	EFT	...NC State Treasurer	7/13 LGERS contribution	Office:Clerk	-149.04
			7/13 LGERS contribution	Office:Finance Officer	-144.48
			7/13 LGERS contribution	Planning:Administration:Salaries	-128.88
			7/13 employer contribu...	Emp:Benefits:NCLGERS	-828.61
7/31/2013	DEP	... Deposit		Prop Tax Prior Years:Prop Tax 2011:Re...	0.00
				Prop Tax Prior Years:Prop Tax 2011:Re...	14.24
				Prop Tax Prior Years:Prop Tax 2010:Re...	11.71
				Prop Tax Prior Years:Prop Tax 2010:Re...	3.61
				Prop Tax Prior Years:Prop Tax 2009:Re...	11.34
				Prop Tax Prior Years:Prop Tax 2009:Re...	7.05
				Prop Tax Prior Years:Prop Tax 2008:Re...	9.19
				Prop Tax Prior Years:Prop Tax 2008:Re...	4.13
				Prop Tax Prior Years:Prop Tax 2007:Re...	2.03
				Prop Tax Prior Years:Prop Tax 2007:Re...	3.82
				Prop Tax Prior Years:Prop Tax 2006:Re...	0.00
				Prop Tax Prior Years:Prop Tax 2006:Re...	0.00
				Prop Tax Prior Years:Prop Tax 2005:Re...	42.31
				Prop Tax Prior Years:Prop Tax 2005:Re...	32.44
				Prop Tax Prior Years:Prop Tax 2004:Re...	36.59
				Prop Tax Prior Years:Prop Tax 2004:Re...	31.93
				Prop Tax Prior Years:Prop Tax 2003:An...	0.00
				Prop Tax Prior Years:Prop Tax 2003:An...	0.00
				Prop Tax Prior Years:Prop Tax 2003:Re...	36.30
				Prop Tax Prior Years:Prop Tax 2003:Re...	25.90
				Prop Tax Prior Years:Prop Tax 2002:Re...	10.42
				Prop Tax Prior Years:Prop Tax 2002:Re...	7.39
7/31/2013	DEP	... Deposit		Prop Tax Prior Years:Prop Tax 2006:Re...	41.20
				Prop Tax Prior Years:Prop Tax 2006:Re...	15.81
7/31/2013	DEP	Deposit	#478a (FY2013)	Other Inc:Zoning	275.00
7/31/2013	EFT	Debit Card (Lowe's)	Wasp spray, trail maint...	Community:Greenway	-71.12
7/31/2013	TXFR	Transfer Money	transfer (FY2013)	[MM Sav ParkSterling]	20,000.00
7/31/2013	EFT	Yadkin Bank	Service Charge 07/13 (...	Office:Bank	-27.62
TOTAL 7/1/2013 - 7/31/2013					-484.60

BALANCE 7/31/2013	22,910.28
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TOTAL INFLOWS	22,512.34
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TOTAL OUTFLOWS	-22,996.94
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NET TOTAL	-484.60
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July 2013

- Revenue Details
- Inter-bank Transfers

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NC Sales & Use Distribution (Accrued to FY 2012-13)

May 2013 Collections

Summary

July 10, 2013

		ARTICLE 39	ARTICLE 40	ARTICLE 42	ARTICLE 43	ARTICLE 44	ARTICLE 45	ARTICLE 46	CITY HH	TOTAL
UNION	(Ad Valorem)	\$ 1,087,147.54	\$ 813,834.95	\$ 578,909.33	\$ -	\$ 1,506.26	\$ -	\$ -	\$ (185,106.90)	\$ 2,296,291.18
	FAIRVIEW	\$ 592.63	\$ 443.64	\$ 315.57	\$ -	\$ 0.82	\$ -	\$ -	\$ 453.48	\$ 1,806.14
	HEMBY BRIDGE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	INDIAN TRAIL	\$ 33,771.00	\$ 25,280.86	\$ 17,983.16	\$ -	\$ 46.79	\$ -	\$ -	\$ 25,840.99	\$ 102,922.80
	LAKE PARK	\$ 4,136.17	\$ 3,096.32	\$ 2,202.52	\$ -	\$ 5.73	\$ -	\$ -	\$ 3,164.93	\$ 12,605.67
	MARSHVILLE	\$ 4,817.97	\$ 3,606.72	\$ 2,565.59	\$ -	\$ 6.68	\$ -	\$ -	\$ 3,686.63	\$ 14,683.59
	MARVIN	\$ 3,576.63	\$ 2,677.45	\$ 1,904.57	\$ -	\$ 4.96	\$ -	\$ -	\$ 2,736.78	\$ 10,900.39
	MINERAL SPRINGS	\$ 482.18	\$ 360.96	\$ 256.76	\$ -	\$ 0.67	\$ -	\$ -	\$ 368.96	\$ 1,469.53
	MINT HILL *	\$ 37.61	\$ 28.16	\$ 20.03	\$ -	\$ 0.05	\$ -	\$ -	\$ 28.80	\$ 114.65
	MONROE	\$ 131,508.44	\$ 98,446.77	\$ 70,028.64	\$ -	\$ 182.21	\$ -	\$ -	\$ 100,627.96	\$ 400,794.02
	STALLINGS *	\$ 23,367.92	\$ 17,493.15	\$ 12,443.49	\$ -	\$ 32.38	\$ -	\$ -	\$ 17,880.73	\$ 71,217.67
	UNIONVILLE	\$ 702.54	\$ 525.92	\$ 374.11	\$ -	\$ 0.97	\$ -	\$ -	\$ 537.59	\$ 2,141.13
	WAXHAW	\$ 30,220.95	\$ 22,623.30	\$ 16,092.75	\$ -	\$ 41.87	\$ -	\$ -	\$ 23,124.54	\$ 92,103.41
	WEDDINGTON *	\$ 4,123.41	\$ 3,086.77	\$ 2,195.73	\$ -	\$ 5.71	\$ -	\$ -	\$ 3,155.17	\$ 12,566.79
	WESLEY CHAPEL	\$ 1,053.94	\$ 788.98	\$ 561.23	\$ -	\$ 1.46	\$ -	\$ -	\$ 806.47	\$ 3,212.08
	WINGATE	\$ 3,520.55	\$ 2,635.47	\$ 1,874.70	\$ -	\$ 4.88	\$ -	\$ -	\$ 2,693.87	\$ 10,729.47

DATE 6/28/13
TIME 15:34:18
USER PHH

UNION COUNTY
COLLECTIONS BY RGCD/REV UNIT/YR-DATE RANGE
DEPOSIT DATE RANGE: 6/01/2013 THRU 6/30/2013
REPORT GROUP: 100 REAL AND PERSONAL
REVENUE UNIT: 990 TOWN OF MINERAL SPRINGS

PAGE 30
PROG# CL2138

Fiscal Year 2012-13

YEAR	TAXES, ASSESSMENTS & MISC. CHARGES	LATE LIST	INTEREST (NOT INT3)	STATE INTEREST (INT3)	TOTAL COLLECTED	COMMISSION	NET OF COMMISSION & STATE INTEREST
2012	92.54	1.02	6.72		100.28	1.50	98.78
TOTAL	92.54	1.02	6.72		100.28	1.50	98.78

DATE 6/28/13
TIME 15:34:18
USER PHH

UNION COUNTY
COLLECTIONS BY RGCD/REV UNIT/YR-DATE RANGE
DEPOSIT DATE RANGE: 6/01/2013 THRU 6/30/2013
REPORT GROUP: 200 REGISTERED VEHICLE
REVENUE UNIT: 990 TOWN OF MINERAL SPRINGS

PAGE 54
PROG# CL2138

Fiscal Year 2012-13

YEAR	TAXES, ASSESSMENTS & MISC. CHARGES	LATE LIST	INTEREST (NOT INT3)	STATE INTEREST (INT3)	TOTAL COLLECTED	COMMISSION	NET OF COMMISSION & STATE INTEREST
2002	1.14		1.04		2.18	.03	2.15
2003	1.21		1.05		2.26	.03	2.23
2006	1.40		.88	.04	2.32	.03	2.25
2012	237.91		3.09	2.80	243.80	3.66	237.34
2013	78.83				78.83	1.18	77.65
TOTAL	320.49		6.06	2.84	329.39	4.93	321.62

P PARKSTERLING BANK

1043 East Morehead Street
Suite 100
Charlotte, NC 28204

Date: 7/31/13

12309

REMITTER THE TOWN OF MINERAL SPRINGS

Branch: 0201

PAY EXACTLY **20,000 AND 00/100 DOLLARS
TO THE
ORDER OF THE TOWN OF MINERAL SPRINGS

\$20,000.00

Cashier's Check

MEMO: TRANSFER



⑈0000012309⑈ ⑆053012728⑆ 100000000006⑈

Security features included. Details on back.

P PARKSTERLING BANK

1043 East Morehead Street
Suite 100
Charlotte, NC 28204

Cashier's Check

12309

DATE: 7/31/13

REMITTER: THE TOWN OF MINERAL SPRINGS

TO: THE TOWN OF MINERAL SPRINGS

BRANCH: 0201
ORIGINATOR: R15CEASON
TIME: 10:45:50
CK AMT: \$20,000.00
FEE AMT: \$.00
TOTAL: \$20,000.00

NON-NEGOTIABLE



CUSTOMER RECEIPT

CUSTOMER RECEIPT

601 601 MONROE MAIN
0802 0008 94
7/31/2013 11:25 ****0871
\$20000.00 TlrDBDep

TXFR

MEMO

To: Mineral Springs Town Council
From: Rick Becker
Date: September 9, 2013
Subject: NCDOT/Monroe Bypass Resolution

Over the past six months or so, I have attended numerous meetings, presentations, and town council meetings throughout Union County where the situation with the proposed Monroe Connector/Bypass was discussed. Mayor Paxton of Stallings and Mayor Pressley of Hemby Bridge have been very involved, along with council members from Hemby Bridge, Weddington, and Marvin. Also participating have been county residents, many of them living east of Monroe (where the Bypass is supposed to help provide “growth”) who have been mired in indecision over the fate of their property and their neighborhoods for over 20 years and who still have many questions about the cost-benefit ratio of current NCDOT thinking.

The accompanying PowerPoint presentation details some of the specifics, but the basic issues are simple:

- US-74 is plagued with congestion at various times of day, particularly “rush hour”
- County residents have long sought a solution to this problem
- A new, limited-access toll highway at a cost of \$800 million (and climbing) has been proposed by NCDOT to handle some of the east-west traffic through Union County
- In all of this planning, improvements to existing east-west roads have been largely ignored
- The NCDOT budget, funded as it is by the gasoline tax, is already inadequate for statewide (and local) needs and revenues continue to drop due to greater fuel efficiency
- Many local officials - and citizens - believe that it is time to turn away from the 1970s-era dependence on huge, multi-lane new freeway projects to serve local traffic needs and to re-focus attention on improvements to existing roads that will provide more “bang for the buck”
- The United States Court of Appeals for the Fourth Circuit found that NCDOT had so badly misrepresented required studies in its Environmental Impact Statement for the Monroe Connector/Bypass that the Court has halted all work on the project
- While the project is “on hold”, now is a good opportunity for NCDOT to seek more cost-effective solutions to traffic problems on US-74 and throughout Union County

I have put together the accompanying PowerPoint presentation based on NCDOT documents, presentations prepared by other local participants, and my own research. Kym Hunter from the Southern Environmental Law Center (SELC) will attend Thursday’s meeting and assist with the presentation. SELC represented the Plaintiffs-Appellants in their successful appeal before the US Court of Appeals.

The towns of Hemby Bridge and Weddington have already adopted resolutions in support of NCDOT’s seeking alternatives to the Monroe Connector/Bypass. Hemby Bridge is right “in the

crosshairs” of the Bypass, so Hemby Bridge residents are more directly affected. Weddington, while like Mineral Springs is not in the path of the Bypass, based its resolution on the need for more responsible allocation of scarce NCDOT transportation dollars. I believe that Mineral Springs also stands for such fiscal responsibility, and I am asking council to consider the accompanying resolution reflecting that commitment to wise and practical expenditures of taxpayer money.

How Should NCDOT Spend Your Money?



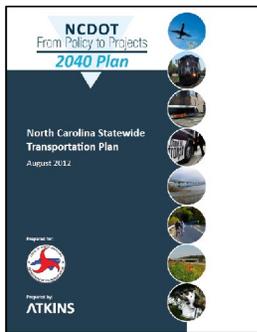
NC Highway 75 at Parkdale Mills in Mineral Springs

Which does Union County need more:

An \$800 million new highway... OR "Fix it First"?



According to the NCDOT 2040 Plan:



- North Carolina will have \$122 billion in transportation needs over the next 30 years, of which NCDOT will be responsible for \$114.11 billion

- Projected revenues will be \$54.03 billion

A \$60.08 billion funding gap!

Union County has many "problem roads"; US-74 is definitely one of them!



Is there a more cost-effective solution than the proposed "Monroe Bypass/Connector"?

Proposed Monroe Bypass/Connector



Proposed Monroe Bypass/Connector

- 19.7-mile 4-lane divided highway from Marshville to Stallings
- TOLL ROAD, with preliminary toll estimate of \$2.50 each way for cars, over \$10.00 for large trucks
- Cuts through undeveloped areas of Union County
- 9 interchanges – likely to induce sprawl
- Total construction cost estimate approaching \$1 billion
- "Gap Funding" of \$24 million/year for as long as 40 years appropriated out of scarce NCDOT funds

Monroe Bypass/Connector mired in fraud and deception

- United States Court of Appeals for the Fourth Circuit threw out the NCDOT's entire proposal on May 3, 2012
- NCDOT was required to compare impacts of "build" vs. "no build"; NCDOT falsified the "no build" impacts and, literally, compared "build" to "build"
- Court stated that "[b]y doing so, the Agencies assertedly conflated the "no build" and "build" scenarios, making it impossible to accurately isolate and assess the environmental impacts of the Monroe Connector"

NCDOT attempted to convince the Court to "overlook" their falsified data

- "At the district court, the Agencies acknowledged that MUMPO's data assumed the existence of the Monroe Connector."
- "The Agencies additionally admitted that they publicly and (and erroneously) denied this fact throughout the administrative process."
- The Court concluded: "The Agencies now admit that the administrative record mischaracterizes the "no build" data. Such an acknowledgement made during litigation does not change the fact that the NEPA [National Environmental Protection Act] process itself relied on these mischaracterizations".

Other inconsistencies and flaws

- In March 2009, NCDOT received a report from HNTB North Carolina entitled "Update Existing US-74 Alternatives Study"
- The study threw out any consideration of either widening of US-74 or improving US-74 with "superstreet" intersections and other hybrid methods
- The only "improvement" of US-74 that was given serious consideration consisted of a 360-foot-wide 10-lane highway (six toll lanes and four service lanes) that would wipe out at least 499 businesses and cost over \$1.2 billion. This alternative was understandably eliminated.

Other Inconsistencies and Flaws

- NCDOT claimed in its EIS (Environmental Impact Statement) that the Monroe Bypass/Connector "would have less than 1% impact on growth outcomes
- BUT**
- The Union County Chamber stated after the project was halted by the Court that "that's going to delay progress"
 - Indian Trail just completed a new land use plan which anticipates a municipal population increase from the current 35,000 to 80,000 by 2030 if the bypass is built

More Questions than Answers...

- NCDOT admits that they do not have a clear idea how many commercial vehicles (trucks traveling through Union County) would pay a toll to drive 19.7 miles on the new road, especially since truck toll rates would be far higher than the preliminary estimate of \$2.50 for cars; they say that commercial truckers are "split"
- NCDOT has also not done a comprehensive "origin-destination" study to find out exactly how much of the truck traffic is local traffic and how much is through traffic

The worst part...

NCDOT has recently admitted that the bypass is not expected to improve traffic flow on US74!

- In a "Corridor Revitalization Study" conducted in Union County on January 18, 2011:
- NCDOT staffer Jennifer Harris said "the bypass was not planned with the idea to improve or address issues on US-74", and
 - NCDOT staffer Carl Gibilaro said that he "does not expect a dramatic improvement to the Level of Service on US-74 after the Bypass opens".

And finally...

At that same meeting, NCDOT staffer Jennifer Harris said that the NCDOT “would not be in favor of changes to US-74 that would have a competing interest with the Bypass”.

Translation: NCDOT doesn't want to make US-74 too nice for local drivers, because then the drivers wouldn't use the new Bypass/Connector and pay the toll.

What Should NCDOT Do?

- Reopen consideration of alternatives to the Monroe Connector/Bypass that benefit Union County residents at a lower cost
- Consider existing parallel roads – some of them already scheduled for widening or other improvements – as part of the solution
- Revisit the NCDOT's own report, submitted in July 2007 by Stantec Consulting Services, which detailed an estimated \$13.2 million in improvements to US-74 that would provide a Level of Service better than “F” for 22 out of 23 signalized intersections from Stallings to US-601

Improvements to Parallel Routes

1. “Monroe Road Loop” (second slide, blue): already on 2040 MTP Candidate Projects List; new road (continuing the recently completed Martin Luther King Boulevard) from Secrest Short Cut Road near Monroe Mall to Walkup Road at the east end of Monroe
2. Old Charlotte Road/Old Monroe Highway (third slide, red): several segments already under consideration for widening to multi-lane in Matthews, Stallings, and Indian Trail

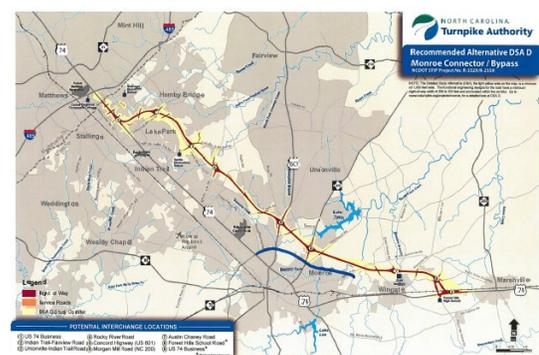
Improvements to Parallel Routes (cont.)

3. Secrest Short Cut Road (fourth slide, green): not currently on any MTP Candidate Project List, but follows the proposed Bypass/Connector for much of its length and could be widened to multi-lanes and otherwise improved to carry traffic much more safely and conveniently for local residents

Monroe Bypass/Connector Preferred Route



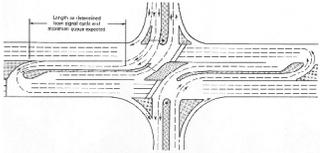
Monroe Rd Loop (MTP 269-270) added





- ### Improvements to US-74
- Signalization improvements/elimination
 - "Superstreet" intersections as described in Stantec Report
 - Additional overpasses (not necessarily interchanges) to reduce number of signalized intersections
 - Additional lanes for part of length
 - Service roads for business access, leaving center lanes as "express lanes" for through traffic
 - Fewer side streets crossing US-74 directly; sacrifice cross-traffic convenience for better US-74 mobility

Superstreet Intersections

Looks complicated, but allows only right turns from side streets, has only two signal phases, and moves traffic quickly along the main thoroughfare

Service Roads/Express Lanes




US-74 already has as many as eight lanes plus medians in some areas, which would provide room for such improvements without eliminating large numbers of existing businesses

- ### Service Roads/Alternative Access
- NCDOT is already considering modifying the current conversion of US-74 in Mecklenburg County to an expressway (which eliminates and destroys local businesses) and working on a new model based on creating express lanes and alternative access to businesses off of side streets

US-74 in Mecklenburg County

Charlotte Observer, 8/15/2013: “[Highway department spokeswoman Jennifer] Thompson said highway planners have joined with their counterparts from the city and other parts of Mecklenburg County to plan a broader future for the freeway corridor. The state envisions many of the businesses and new parks moving to the side streets where they’d be reachable by foot or bike.”

• “‘We’re well aware that businesses must be accessible,’ Thompson said. ‘They just might be accessible in a different way.’”

Other Union County Municipalities

• Hemby Bridge: adopted resolution on June 27, 2013; “strongly opposes the construction of the Monroe Connector Bypass” and urges NCDOT to “investigate alternative solutions to any traffic congestion issues...to achieve a more sound financial approach to the solution of such problems”. Hemby Bridge lies directly in the path of the Connector/Bypass

• Weddington: adopted resolution on July 8, 2013; “supports and encourages NCDOT to research and consider alternatives to the Monroe Bypass”

Why Should Mineral Springs Care?

After all, the Monroe Connector/Bypass route is far from Mineral Springs.

- “The state is broke”: should NCDOT be spending nearly \$1 billion on a limited-purpose road?
- Union County – and Mineral Springs – have immediate road-improvement and maintenance needs that are being unmet
- If the Bypass/Connector spurs massive new commuter-subdivision growth, the cost to service those new homes will fall on ALL Union County taxpayers

Who Pays to Support the Sprawl?



Interstate 10 in Phoenix

Is Adding More Lanes the Answer?



How much road improvement would an extra \$24 million per year buy for Union County?

Let’s find out!

THE END

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**TOWN OF HEMBY BRIDGE
UNION COUNTY, NORTH CAROLINA**

**RESOLUTION OF OPPOSITION TO THE CONSTRUCTION AND LOCATION OF THE
MONROE CONNECTOR BYPASS**

WHEREAS, the North Carolina Department of Transportation (hereinafter referred to as NCDOT) and the North Carolina Turnpike Authority (hereinafter referred to as NCTA) have proposed and continue to pursue the construction of a Highway Bypass within Union County, North Carolina currently identified as the "Monroe Connector Bypass" (hereinafter referred to as Bypass); and

WHEREAS, the current route set out for establishment of this highway has been met with legal challenges on various grounds that have resulted in legal opinions indicating that both Federal and State authorities failed to consider and disclose to the public potential impacts of the project as currently proposed; and

WHEREAS, the legal challenges to the proposed Bypass resulted in the withdrawal of necessary Federal approval for the project; and

WHEREAS, various public officials within our local and state governments have expressed critical opinions related to the Bypass or the NCTA; and

WHEREAS, it is the opinion of the Board of Alderman of the Town of Hemby Bridge, North Carolina that this project will cost taxpayers decades of unnecessary debt; and

WHEREAS, it is the opinion of the Board of Alderman of the Town of Hemby Bridge, North Carolina that this project will ultimately result in a financially bankruptcy; and

WHEREAS, it is the opinion of the Board of Alderman of the Town of Hemby Bridge, North Carolina that this project has not, will not and does not intend to properly and fairly assess or study the environmental impact of the Bypass upon the property and citizens of Hemby Bridge, Union County and the State of North Carolina; and

WHEREAS, it is the opinion of the Board of Alderman of the Town of Hemby Bridge, North Carolina that there are other viable alternatives or solutions to address any current or growing traffic congestion occurring on US Highway 74 in Union County; and

WHEREAS, it is the opinion of the Board of Alderman of the Town of Hemby Bridge, North Carolina that this project will in the most negative of ways impact the community of Hemby Bridge and its citizens; and

WHEREAS, it is upon the information and belief of the Board of Alderman of the Town of Hemby Bridge, North Carolina that the NCDOT is engaging in the acquisition of properties necessary for the construction of the Bypass and then, while awaiting construction to begin, renting those properties at rates that are far below fair market value; and

WHEREAS, it is the opinion of the Board of Alderman of the Town of Hemby Bridge, North Carolina that any such actions of the NCDOT regarding purchasing and subsequent rental of properties

in this manner serves to depress the economic market within the community resulting in widespread financial hardships for its property owners and citizens; and

WEHREAS, any such actions of the NCDOT could only be considered unfair and deceptive in nature for a variety of reasons and should, therefore, be immediately ceased; and

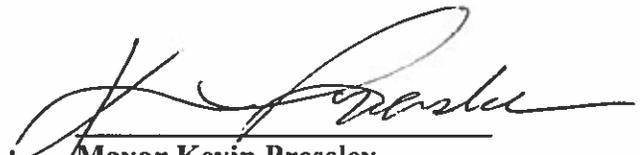
WHEREAS, Representative Dean Arp of the North Carolina House of Representatives has attempted to come to the aid of the citizens of the Hemby Bridge by calling for an investigation of these practices as evidenced by his letter dated May 21st, 2013 to Mr. Anthony Tata, Secretary of the NCDOT, a copy of which is attached hereto and incorporated by reference as if fully set out herein.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF ALDERMAN OF HEMBY BRIDGE:

1. Strongly opposes the construction of the Monroe Connector Bypass;
2. Requests that the NCTA investigate legitimate alternative solutions to any traffic congestion issues associated with US Highway 74 to achieve a more sound financial approach to the solution of such problems and to less detrimentally impact the environment of the community and state.
3. This Resolution shall become effective upon adoption.

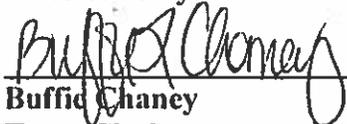
BE IT FURTHER RESOLVED that the Town Clerk is hereby authorized to make notifications of this action to appropriate State and Local Officials.

This Resolution adopted this 27 day of June, 2013.



Mayor Kevin Pressley
Town of Hemby Bridge

Attested to by:



Buffie Chaney
Town Clerk





TOWN OF
WEDDINGTON

1924 Weddington Road • Weddington, North Carolina 28104

**TOWN OF WEDDINGTON
RESOLUTION ACKNOWLEDGING SUPPORT FOR ALTERNATIVES
TO THE MONROE BYPASS
R-2013-06**

WHEREAS, much of our transportation infrastructure is in deteriorating condition with more than 50% of Union County bridges and 31-40% of Mecklenburg bridges deficient; and

WHEREAS, the Monroe Bypass will not relieve congestion on US 74 according to reports from NCDOT; and

WHEREAS, the Monroe Bypass will not reduce significant travel time for commuters according to the Baker Study and only 8% of drivers would save more than one minute on the average commute time; and

WHEREAS, the NCDOT experts are hoping the Monroe Bypass will remove most truck traffic from US 74, but admit many truck drivers and commercial facilities are split on whether the bypass will be beneficial to them based on their location and use; and

WHEREAS, the Monroe Bypass will not create expected jobs and economic growth according to NCDOT projections of less than 1% growth; and

WHEREAS, the Baker Study concluded that growth in Union County is primarily attributed to available land, school quality, housing affordability, and acceptable commuting times not infrastructure; and

WHEREAS, the 2007 Stantec Study commissioned by NCDOT described effective ways to improve traffic flow on US 74 for a fraction of the cost including superstreet design, traffic signal optimization and service roads to maintain access to businesses; and

WHEREAS, the legislature has committed \$24 million annually from the Highway Trust Fund for the next 40 years to repay the bonds to be used for the project, thus, obligating future generations and further reducing our limited transportation dollars; and

WHEREAS, environmental concerns deal with the human environment, water quality and air quality; and

WHEREAS, the Sierra Club named the Monroe Bypass as one of the 50 worst projects in the United States in 2012; and

WHEREAS, prudent decision makers should focus on the most expedient and cost effective solutions for transportation and consider improvements to existing roads which yield a higher cost benefit;

NOW, THEREFORE BE IT RESOLVED that the Weddington Town Council supports and encourages NCDOT to research and consider alternatives to the Monroe Bypass.

Adopted this 8th day of July, 2013.

A handwritten signature in black ink, appearing to read "Walker F. Davidson", written over a horizontal line.

Walker F. Davidson, Mayor

Attest:

A handwritten signature in black ink, appearing to read "Amy S. McCollum", written over a horizontal line.
Amy S. McCollum, Town Clerk

TOWN OF MINERAL SPRINGS

RESOLUTION EXPRESSING SUPPORT FOR ALTERNATIVES TO CONSTRUCTION OF THE MONROE CONNECTOR/BYPASS

R-2013-03

WHEREAS, the North Carolina Department of Transportation (“NCDOT”), through its subsidiary agency the North Carolina Turnpike Authority (“NCTA”), has proposed to construct and operate a 19.7-mile toll highway in Union County known as the Monroe Connector/Bypass (“Bypass”); and

WHEREAS, all work on the Bypass project has been suspended as a result of a decision by the United States Court of Appeals for the Fourth Circuit on May 3, 2012 that found that NCDOT had “mischaracterized” major underlying assumptions in its final Environmental Impact Statement, had “provided the public with erroneous information”, and was guilty of “falsely responding to public concerns”; and

WHEREAS, the Bypass was projected to cost \$797,369,452 as of 2010 based on a 2014 completion date, with that estimate continuing to increase; and

WHEREAS, the North Carolina General Assembly in 2008 authorized the appropriation of \$24 million per year in “gap funding” to pay debt service on the Bypass and has continued to reauthorize this appropriation in every subsequent budget cycle; and

WHEREAS, this \$24 million per year comes directly out of the North Carolina Highway Trust Fund, thereby making that money unavailable for other pressing road construction and maintenance projects; and

WHEREAS, North Carolina officials have repeatedly asserted that the state does not have enough road construction and maintenance money available to meet current needs; and

WHEREAS, the NCDOT “2040 Plan” released in August 2012 estimates that North Carolina will suffer a cumulative shortfall of \$60.08 billion dollars in transportation funding over the next 30 years; and

WHEREAS, NCDOT has repeatedly asserted that the Bypass was not planned with the idea to improve or address issues on US-74, and that it is not expected to significantly reduce travel times on US-74; and

WHEREAS, NCDOT has never completed a thorough “Origin-Destination” study to determine exactly what percentage of truck traffic on US-74 represents “through” traffic which might utilize the Bypass rather than local traffic which would not; and

WHEREAS, NCDOT’s studies have found that the commercial trucking industry is “split” on whether commercial trucks would even be willing to pay a toll that is projected to exceed ten dollars for Class 3 multi-axle trucks to utilize the 19.7-mile bypass; and

WHEREAS, a study conducted for NCDOT in July 2007 by Stantec Consulting Services of Charlotte suggested improvements to US-74 at an estimated cost of \$13.2 million that would improve Level of Service at 22 out of 23 existing signalized intersections to above a “failing” grade; and

WHEREAS, other possible more elaborate improvements to US-74 above and beyond those suggested by Stantec, such as grade separations, additional lanes, service roads, and other changes that could still be implemented for less than the total cost of the proposed Bypass were never adequately considered by NCDOT; and

WHEREAS, the beneficial effects of improvements to other existing parallel routes near the US-74 corridor such as Old Charlotte Highway/Old Monroe Road and Secret Short Cut Road, and of construction of new parallel routes, such as the already-planned Monroe Road Loop, were never adequately considered by NCDOT; and

WHEREAS, it is the opinion of the Town Council of the Town of Mineral Springs that, in an era of shrinking transportation revenues and growing transportation needs throughout North Carolina, particularly in Union County, NCDOT should endeavor to spend those limited revenues in the most cost-effective manner possible and should commit to expediting those transportation projects that provide the greatest immediate benefit to the citizens of North Carolina;

NOW, THEREFORE, BE IT RESOLVED that the Mineral Springs Town Council hereby encourages the NCDOT to research, consider, and implement lower-cost alternatives to the Bypass that will provide more effective solutions to current traffic congestion problems on US-74 and that will conserve scarce state transportation dollars so that those dollars may be better utilized to improve and maintain the existing transportation system throughout Union County and the State of North Carolina.

ADOPTED, this the 12th day of September, 2013.

Frederick Becker III, Mayor

Attest:

Vicky A. Brooks, Town Clerk

TOWN OF MINERAL SPRINGS

RESOLUTION EXPRESSING SUPPORT FOR ALTERNATIVES TO CONSTRUCTION OF THE MONROE CONNECTOR/BYPASS

R-2013-04

WHEREAS, the North Carolina Department of Transportation (“NCDOT”), through its subsidiary agency the North Carolina Turnpike Authority (“NCTA”), has proposed to construct and operate a 19.7-mile toll highway in Union County known as the Monroe Connector/Bypass (“Bypass”); and

WHEREAS, all work on the Bypass project has been suspended as a result of a decision by the United States Court of Appeals for the Fourth Circuit on May 3, 2012 that found that NCDOT had “mischaracterized” major underlying assumptions in its final Environmental Impact Statement, had “provided the public with erroneous information”, and was guilty of “falsely responding to public concerns”; and

WHEREAS, the Bypass was projected to cost \$797,369,452 as of 2010 based on a 2014 completion date, with that estimate continuing to increase; and

WHEREAS, the North Carolina General Assembly in 2008 authorized the appropriation of \$24 million per year in “gap funding” to pay debt service on the Bypass and has continued to reauthorize this appropriation in every subsequent budget cycle; and

WHEREAS, this \$24 million per year comes directly out of the North Carolina Highway Trust Fund, thereby making that money unavailable for other pressing road construction and maintenance projects; and

WHEREAS, North Carolina officials have repeatedly asserted that the state does not have enough road construction and maintenance money available to meet current needs; and

WHEREAS, the NCDOT “2040 Plan” released in August 2012 estimates that North Carolina will suffer a cumulative shortfall of \$60.08 billion dollars in transportation funding over the next 30 years; and

WHEREAS, NCDOT has repeatedly asserted that the Bypass was not planned with the idea to improve or address issues on US-74, and that it is not expected to significantly reduce travel times on US-74; and

WHEREAS, NCDOT has never completed a thorough “Origin-Destination” study to determine exactly what percentage of truck traffic on US-74 represents “through” traffic which might utilize the Bypass rather than local traffic which would not; and

WHEREAS, NCDOT’s studies have found that the commercial trucking industry is “split” on whether commercial trucks would even be willing to pay a toll that is projected to exceed ten dollars for Class 3 multi-axle trucks to utilize the 19.7-mile bypass; and

WHEREAS, a study conducted for NCDOT in July 2007 by Stantec Consulting Services of Charlotte suggested improvements to US-74 at an estimated cost of \$13.2 million that would improve Level of Service at 22 out of 23 existing signalized intersections to above a “failing” grade; and

WHEREAS, other possible more elaborate improvements to US-74 above and beyond those suggested by Stantec, such as grade separations, additional lanes, service roads, and other changes that could still be implemented for less than the total cost of the proposed Bypass were never adequately considered by NCDOT; and

WHEREAS, the beneficial effects of improvements to other existing parallel routes near the US-74 corridor such as Old Charlotte Highway/Old Monroe Road and Secret Short Cut Road, and of construction of new parallel routes, such as the already-planned Monroe Road Loop, were never adequately considered by NCDOT; and

WHEREAS, it is the opinion of the Town Council of the Town of Mineral Springs that, in an era of shrinking transportation revenues and growing transportation needs throughout North Carolina, particularly in Union County, NCDOT should endeavor to spend those limited revenues in the most cost-effective manner possible and should commit to expediting those transportation projects that provide the greatest immediate benefit to the citizens of North Carolina;

NOW, THEREFORE, BE IT RESOLVED that the Mineral Springs Town Council hereby encourages the NCDOT to research, consider, and implement lower-cost alternatives to the Bypass that will provide more effective solutions to current traffic congestion problems on US-74 and that will conserve scarce state transportation dollars so that those dollars may be better utilized to improve and maintain the existing transportation system throughout Union County and the State of North Carolina.

ADOPTED, this the 12th day of September, 2013.

Frederick Becker III, Mayor

Attest:

Vicky A. Brooks, Town Clerk

MEMO

To: Mineral Springs Town Council
From: Rick Becker
Date: September 7, 2013
Subject: Town Hall Parking Lot Sealcoating Contract

We have received only one proposal for sealcoating and re-marking the town hall parking lot. The proposal is from Plyler Asphalt Sealcoating Solutions, LLC, 2040 Skyway Drive, Monroe, NC 28110, and is for \$1,879.00. I recommend that Council approve this contract.

History

As directed by Council, on August 11, 14, and 16, 2013, staff ran a Request for Proposal for parking lot and driveway sealcoating and pavement marking in the Monroe *Enquirer-Journal*. The RFP called for a mandatory pre-bid site visit on August 20, 2013, and directed interested contractors to contact Deputy Town Clerk Janet Ridings for complete bidding information.

By August 16, 2013, no prospective bidders had contacted Deputy Ridings. Therefore, on August 16, 2013, I faxed a copy of the advertisement to several area contractors whose websites or Yellow Pages ads indicated that they might be qualified to bid on the project. RFP's were faxed to:

- Countrywide Commercial, Indian Trail, NC
- Carolina Asphalt, Charlotte, NC
- Oliver Paving, Charlotte, NC
- Union Paving Contractors, Monroe, NC

On August 19, 2013, Deputy Ridings faxed the same RFP to:

- H & S Paving, Marshville, NC

On August 20, 2013, the only potential bidder who attended the mandatory pre-bid site visit was Adison Plyler of Plyler Asphalt Sealcoating Solutions, LLC, who was responding to the ad in the *Enquirer-Journal*. Since the pre-bid site visit was mandatory, Mr. Plyler knew that he was the only prospective bidder. I directed him to submit a proposal, with the caveat that even though Plyler was the only bidder, I would base my recommendation to Council of whether or not to accept the proposal on whether or not the proposal was in line with reasonable and customary industry pricing for the job.

Mr. Plyler was confused by the scheduling of the bid opening, since he knew that only he would be submitting a proposal, and did not submit his bid on September 4 as specified in the RFP. However, I contacted him on September 5 and he submitted his proposal on September 6, 2013.

Mr. Plyler's proposal substantially complies with the specifications contained in the original bid packet, and proposes utilizing one of the required sealcoating products (SealMaster Polymer Modified Sealer). His proposal also included five references in Monroe. I visited four of them, inspected the pavement, and took photographs. Vicky or I will attempt to contact these references as well, and will notify council of the results of those inquiries.

Based on my inspections, Plyler Asphalt Sealcoating Solutions, LLC has performed quality sealcoating and pavement marking work, and I believe that the company is well-qualified to complete our parking lot and driveway project. Plyler is a family-owned grading, paving, and sealcoating company of long standing in Monroe, and Adison Plyler is the son of Aaron Plyler, Jr. who has run the company for almost 40 years and is still with the company.

Based on my research into asphalt sealcoating, "reasonable" prices for such work for small jobs (under 10,000 square feet) range from \$0.15/sf to \$0.25/sf for sealcoating only, with the higher prices reflecting the use of premium sealcoating products such as the Sealmaster Polymer Modified sealer proposed here. Plyler's price is approximately \$0.19/sf *including* pavement marking, which places the company's proposal at the low end of the price range.

Attorney Griffin reminded me that a new law affecting municipal contracting took effect on Wednesday, September 4, 2013. This law now requires all municipal contracts, no matter how small, to hold both contractors and their subcontractors responsible for using the federal E-verify system to determine their employees' legal work status. I have added this as an addendum to Plyler's contract proposal. If Council approves Plyler's proposal, Plyler will have to accept this addendum in order for the contract to take effect. Also, Plyler must submit a certificate of insurance reflecting personal injury coverage at a minimum of \$300,000/\$500,000, property damage coverage at a minimum of \$100,000/\$300,000, and workers compensation coverage.

Attachments

- *Enquirer-Journal* Affidavit of Publication (with copy of ad)
- Original bid packet
- Proposal from Plyler Asphalt Sealcoating Solutions LLC with addendum and preaudit certificate
- Photographs of four Plyler jobs in Monroe

**TOWN OF MINERAL SPRINGS
NOTICE OF TOWN HALL
PARKING LOT AND DRIVEWAY SEALCOAT
AND PAVEMENT MARKING
REQUEST FOR PROPOSAL**

Notice is hereby given that the Town of Mineral Springs, North Carolina will receive sealed bids for parking lot and driveway sealcoating and pavement marking until 3:00 PM on Wednesday, September 4, 2013, at which time bids will be publicly opened and read aloud at the Mineral Springs Town Hall at 3506 South Potter Road, Mineral Springs, North Carolina. The work consists of applying a polymer-modified coal tar seal-coat on the town hall driveway and parking lot, an area of approximately 9,700 square feet, and marking 27 parking spaces. Interested bidders must attend a mandatory pre-bid visit at the Mineral Springs Town Hall at 10:00 AM on Tuesday, August 20, 2013. Contract documents and other bidding information may be obtained from Deputy Town Clerk Janet Ridings at the Mineral Springs Town Hall on Mondays, Tuesdays, or Thursdays between the hours of 10:00 AM and 2:00 PM, or by calling (704) 243.0505, ext. 222.
By: Vicky Brooks, CMC
Title: Town Clerk
August 11, 14, 16, 2013

NORTH CAROLINA,
UNION COUNTY

AFFIDAVIT OF PUBLICATION

Before the undersigned, a Notary Public of said County and State, duly commissioned, qualified, and authorized by the law to administer oaths, personally appeared Marvin Enderle who being first duly sworn, deposes and says: that he is Publisher engaged in the publication of a newspaper known as The Enquirer-Journal, published, issued, and entered as second class mail in the City of Monroe in said County and State; that he is authorized to make this affidavit and sworn statement; that the notice or other legal advertisement, a true copy of which is attached hereto, was published in The Enquirer-Journal on the following dates:

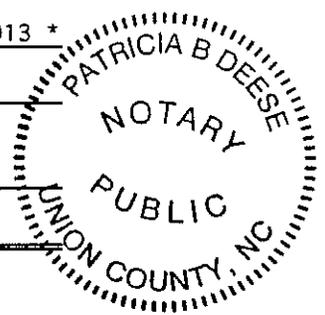
August 11, 14, 16, 2013

and that the said newspaper in which such notice, paper, document, or legal advertisement was published was, at the time of each and every such publication, a newspaper meeting all the requirements and qualifications of Section I-597 of the General Statutes of North Carolina and was a qualified newspaper within the meaning of Section I-597 of the General Statutes of North Carolina.

This 16 day of August 2013
[Signature]

Sworn to and subscribed before me, this 16 day of Aug. * 2013 *
[Signature] Notary Public

My commission expires * May 26, 2018 *



Inches: 5.61
Monroe, NC Date: August 16 2013
Account # 30065429
COST: 171.63

Town of Mineral Springs

IN ACCOUNT WITH

The Enquirer-Journal
500 West Jefferson Street
Monroe, NC 28112

INFORMAL CONTRACT

FOR

*Town of Mineral Springs
Town Hall Parking Lot Sealcoating and Marking
3506 South Potter Road
Mineral Springs, North Carolina*

SCOPE OF WORK

*Please see attached document:
"Specifications for Town Hall Parking Lot Bids" dated July 14, 2013.*

NOTICE TO BIDDERS

Sealed proposals for this work will be received by:

*Frederick Becker III
Mayor/Finance Officer
Town of Mineral Springs
Town Hall – 3506 South Potter Road
PO Box 600
Mineral Springs, NC 28108
Phone: (704) 243-0505 x223 Fax (704) 243-1705*

up to **3:00 PM**, on September 4, 2013 and immediately thereafter publicly opened and read aloud.

Contractors are hereby notified that they must have proper license under the State laws governing their respective trades and that North Carolina General Statute 87 will be observed in receiving and awarding contracts.

No bid may be withdrawn after the opening of bids for a period of 30 days. The Owner reserves the right to reject any or all bids and waive informalities. Proposals shall be made only on the form provided herein with all blank spaces for bids properly filled in and all signatures properly executed.

Please note on the envelope:

Bid Proposal
Attn: Frederick Becker III
Mineral Springs Town Hall Parking Lot Sealcoating and Marking
(Bid Date)
(Contractor)
(License Number)

All bidders must attend a mandatory pre-bid site visit and inspection at the town hall at 3506 South Potter Road in Mineral Springs at **10:00 AM** on Tuesday, August 20, 2013 prior to submitting proposals.

TOWN OF MINERAL SPRINGS
Specifications for Town Hall Parking Lot Bids
July 14, 2011

The Town of Mineral Springs (“Owner”) is soliciting bids for sealcoating and marking the parking lot and access driveway at the Mineral Springs Town Hall, 3506 South Potter Road, Mineral Springs, North Carolina.

1. Scope of the Work:

The work described in these specifications consists of furnishing all labor, materials, tools, equipment and services and performing all work required to (1) apply a polymer-modified refined coal tar sealcoat to the driveway and parking lot at the Mineral Springs Town Hall, which is an area of approximately 9,700 square feet, and (2) to apply markings for parking spaces on the parking lot at the Mineral Springs Town Hall. Prospective bidders are required to verify all dimensions and site conditions prior to submitting bids.

2. Sealcoat Specifications:

2.1 Preparation. Paved surfaces on which the sealcoat is to be placed shall be swept and/or blown clean and dry, and be free of loose foreign materials before placing the sealcoat. Grease, oil, and gas spots and stains shall be cleaned by scraping, burning, and/or the use of approved detergents and pre-treated with an oilseal product. The properties of the oilseal shall be such as to be compatible with the sealcoat. Crack sealing must be done on cracks of 3/16” and larger. Prior to filling, cracks shall be thoroughly blown out with compressed air and all dirt and vegetation shall be completely removed. Crack filler shall be a hot or cold applied product designed for use in asphaltic concrete made from petroleum asphalt, modified polymers, and suitable inert fillers. The properties of the crack filler shall be such as to be compatible with the sealcoat. Joints between the asphalt pavement and the concrete curbing shall be cleaned and filled as needed.

2.2 Sealcoat Product. The sealcoat shall be a hot-blended polymer-modified product consisting of a mixture of coal tar emulsion, polymer and/or catalyzed rubber additives, mineral aggregate, and water properly proportioned, mixed, and uniformly spread over the surfaces to be treated. The mixture shall contain no asbestos. The cured sealcoat shall have a homogeneous appearance, adhere firmly to the surface, and provide a skid-resistant texture. The sealcoat product shall meet ASTM D 5727 Standard Specification for Emulsified Refined Coal Tar (Mineral Colloid Type), and shall be one of the following:

GemSeal “PolyTar”
Neyra Industries “Jennite”
Sealmaster Polymer Modified Coal Tar Sealer (“PMCTS”)
Star-Seal “Pro-Blend” premium grade asphalt pavement sealer

Contractor shall submit specification sheets for the proposed asphalt sealcoat material with bid documents.

2.3 Sealcoat Mixture. Sealcoat product shall be mixed strictly in accordance with manufacturer’s instructions. If specified by manufacturer, clean potable water and latex additives shall be mixed with the coal tar emulsion with equipment capable of creating a uniform, homogeneous product. Uniformly-graded 40 – 70 mesh sand shall be added at the rate of 400 pounds per 100 gallons of sealcoat concentrate, or as specified by manufacturer. Mixing and application equipment shall be capable of maintaining the sand

aggregate suspended uniformly throughout the sealcoat mixture throughout the application process.

- 2.4 Placing the sealcoat.** Two coats of mixed sealcoat material shall be applied. Application shall be at the rate of approximately 0.09 – 0.13 gallon of mixed sealcoat material per square yard, per coat. Exact application rate and time between coats shall be as specified by the manufacturer. All work shall be performed only when the surface and ambient air temperature is at least 50 degrees Fahrenheit. The surface temperature shall not drop below 50 degrees Fahrenheit in a 24-hour period following application. At temperatures above 85 degrees Fahrenheit, pavement shall be lightly misted with water immediately prior to sealcoat application. No puddles or standing water should be allowed to form during the misting process.
- 2.5 Edge Treatment.** Where the asphalt pavement meets the concrete curbing, a sharp, clean edge between the sealcoat and the concrete curbing shall be maintained through masking or other effective means of separation.
- 2.6 Equipment.** A mixing machine equipped with a fines feeder, mixer, water pressure system, and fog-type sprayer and the ability to control the application rate is recommended. The sealcoat application shall be applied by either pressurized spray application equipment or self-propelled squeegee equipment. Pressurized spray equipment shall be capable of spraying pavement sealer with sand added. Equipment shall have continuous agitation or mixing capabilities to maintain a homogeneous consistency throughout the application process. Hand squeegees and brushes may be used only in confined areas where dimensional limitations prohibit the use of mechanized equipment.
- 2.7 Contractor's Certification.** Sealcoat application contractor shall be certified in the proper application of the sealcoat product by its manufacturer.

3. Pavement Markings:

- 3.1 Parking space layout.** Existing parking lot layout shall be followed for new markings. The Mineral Springs Town Hall parking lot contains 24 standard automobile parking spaces, one handicapped space with striped passenger loading/unloading area, and two motorcycle parking spaces. Automobile spaces are either 9 feet or 9.5 feet wide, depending on location, and are 18.5 feet deep. The handicap space consists of a parking space 8.5 feet wide and a loading/unloading area 8 feet wide. Motorcycle spaces are 5 feet wide and 8 feet deep. Owner shall provide Contractor with a diagram of the existing marking configuration.
- 3.2 Marking Materials.** White paint that that is specified by the manufacturer to be designed for parking lot marking shall be used.
- 3.3 Marking Application.** Prior to application of pavement markings, all newly-applied sealcoat shall be fully cured and dry. Markings shall typically be 4 inches wide and applied straight and true with appropriate mechanical equipment.

GENERAL CONDITIONS

GENERAL

It is understood and agreed that by submitting a bid that the Contractor has examined these contract documents, drawings and specifications and has visited the site of the Work, and has satisfied himself relative to the Work to be performed.

MATERIALS, EQUIPMENT AND EMPLOYEES

The Contractor shall, unless otherwise specified, supply and pay for all labor, transportation, materials, tools, apparatus, lights, power, fuel, sanitary facilities and incidentals necessary for the completion of his work, and shall install, maintain and remove all equipment of the construction, other utensils or things, and be responsible for the safe, proper and lawful construction, maintenance and use of same, and shall construct in the best and most workmanlike manner, a complete job and everything incidental thereto, as shown on the plans, stated in the specifications, or reasonably implied there from, all in accordance with the contract documents.

All materials shall be new and of quality specified, except where reclaimed material is authorized herein and approved for use. Workmanship shall at all times be of a grade accepted as the best practice of the particular trade involved, and as stipulated in written standards of recognized organizations or institutes of the respective trades except as exceeded or qualified by the specifications.

No changes shall be made in the work except upon written approval and change order of the Owner. Change orders shall be subject to provisions in the current North Carolina Construction Manual.

Products are generally specified by ASTM or other reference standard and/or by manufacturer's name and model number or trade name. When specified only by reference standard, the Contractor may select any product meeting this standard, by any manufacturer. When several products or manufacturers are specified as being equally acceptable, the Contractor has the option of using any product and manufacturer combination listed.

If at any time during the construction and completion of the work covered by these contract documents, the conduct of any workman of the various crafts be adjudged a nuisance to the Owner or if any workman be considered detrimental to the work, the Contractor shall order such parties removed immediately from the site.

The Contractor shall designate a foreman/superintendent who shall direct the work.

CODES, PERMITS AND INSPECTIONS

The Contractor shall obtain the required permits, if required, give all notices, and comply with all laws, ordinances, codes, rules and regulations bearing on the conduct of the work under this contract. If the Contractor observes that the drawings and specifications are at variance therewith, he shall promptly notify the Owner in writing. If the Contractor performs any work knowing it to be contrary to such laws, ordinances, codes, rules and regulations, and without such notice to the Owner, he shall bear all cost arising there from.

SAFETY REQUIREMENTS

The Contractor shall be responsible for the entire site and the construction of the same and provide all the necessary protections as required by laws or ordinances governing such conditions and as required by the Owner. He shall be responsible for any damage to the Owner's property or that of others on the job, by himself, his personnel or his subcontractors, and shall make good such damages. He shall be responsible for and pay for any claims against the Owner arising from such damages.

The Contractor shall adhere to the rules, regulations and interpretations of the North Carolina Department of Labor relating to Occupational Safety and Health Standards for the Construction Industry (Title 29, Code of Federal Regulations, Part 1926 published in Volume 39, Number 122, Part 11, June 24, 1974 Federal Register), and revisions thereto as adopted by General Statutes of North Carolina 95-126 through 155.

The Contractor shall provide all necessary safety measures for the protection of all persons on the work, including the requirements of the AGC Accident Prevention Manual in Construction as amended, and shall fully comply with all state laws or regulations and North Carolina Building Code requirements to prevent accident or injury to persons on or about the location of the work. He shall clearly mark or post signs warning of hazards existing, and shall

barricade excavations and similar hazards. He shall protect against damage or injury resulting from falling materials and he shall maintain all protective devices and signs throughout the progress of the work.

TAXES

Federal Excise Taxes do not apply to materials entering into State work (Internal Revenue Code, Section 3442(3)).

Federal Transportation Taxes do not apply to materials entering into State work (Internal Revenue Code, Section 3475 (b) as amended).

North Carolina Sales Taxes and Use Tax do apply to materials entering into State Work (N.C. Sales and Use Tax Regulation No. 42, Paragraph A), and such costs shall be included in the bid proposal and contract sum.

Local Option Sales and Use Taxes do apply to materials entering into State work as applicable (Local Option Sales and Use Tax Act, Regulation No. 57), and such cost shall be included in the bid proposal and contract sum.

ACCOUNTING PROCEDURES FOR REFUND OF SALES & USE TAX

Contractor shall provide the Owner a signed statement containing the information listed in G.S. 105-164.14(e) for all materials purchased for the project.

The Department of Revenue has agreed that in lieu of obtaining copies of sales receipts from contractors, a government entity may obtain a certified statement from the contractor setting forth the date, the type of property and the cost of the property purchased from each vendor, the county in which the vendor made the sale and the amount of sales and use taxes paid thereon. If the property was purchased out-of-state, the county in which the property was delivered should be listed. The contractor should also be notified that the certified statement may be subject to audit.

In the event the contractors make several purchases from the same vendor, such certified statement must indicate the invoice numbers, the inclusive dates of the invoices, the total amount of the invoices, the counties, and the sales and use taxes paid thereon.

Name of taxing county: The position of a sale is the retailer's place of business located within a taxing county where the vendor becomes contractually obligated to make the sale. Therefore, it is important that the county tax be reported for the county of sale rather than the county of use.

When property is purchased from out-of-state vendors and the county tax is charged, the county should be identified where delivery is made when reporting the tax.

Such statement must also include the cost of any tangible personal property withdrawn from the contractor's warehouse stock and the amount of sales or use tax paid thereon by the contractor.

Similar certified statements by his subcontractors must be obtained by the general contractor and furnished to the claimant.

Contractors are not to include any tax paid on supplies, tools and equipment which they use to perform their contracts and should include only those building materials, supplies, fixtures and equipment which actually become a part of or annexed to the building or structure.

EQUAL OPPORTUNITY

The non-discrimination clause contained in Section 202 (Federal) Executive Order 11246, as amended by Executive Order 11375, relative to Equal Employment Opportunity for all persons without regard to race, color, religion, sex or national origin, and the implementing rules and regulations prescribed by the Secretary of Labor, are incorporated herein.

The Contractors agree not to discriminate against any employees or applicant for employment because of physical or mental handicap in regard to any position for which the employees or applicant is qualified. The Contractor agrees to take affirmative action to employ, advance in employment and otherwise treat qualified handicapped individuals without discrimination based upon their physical or mental handicap in all employment practices.

INSURANCE

The Contractor shall not commence work until he has obtained all insurance required, and the Owner has approved such insurance, nor shall the Contractor allow any subcontractor to commence work on his subcontract until all similar insurance required of the subcontractor has been obtained.

The Contractor shall provide and maintain during the life of this contract Workmen's Compensation Insurance for all employees employed at the site of the project under his contract.

The Contractor shall provide and maintain during the life of this contract such Public Liability and Property Damage Insurance as shall protect him and any subcontractor performing work covered by this contract, from claims for damage for personal injury, including accidental death, as well as from claims for property damages which may arise from operations under this contract, whether such operation be by the Contractor himself or by any subcontractor, or by anyone directly or indirectly employed by either of them and the amounts of such insurance shall be as follows:

Public Liability Insurance in an amount not less than \$300,000 for injuries, including accidental death, to any one person and subject to the same limit for each person, in amount not less than \$500,000 on account of one accident; and Property Damage Insurance in an amount not less than \$100,000/\$300,000.

The Contractor shall furnish such additional insurance as may be required by General Statutes of North Carolina, including motor vehicle insurance in amounts not less than statutory limits.

Each Certificate of Insurance shall bear the provision that the policy cannot be canceled, reduced in amount or coverage eliminated in less than fifteen (15) days after mailing written notice to the insured and/or the Owner of such alteration or cancellation, sent by registered mail.

The Contractor shall furnish the Owner with satisfactory proof of carriage of the insurance required before written approval is granted by the Owner.

INVOICES FOR PAYMENT

No partial payment will be made unless agreed to in advance. Final payment will be made lump sum within fifteen (15) consecutive days after acceptance of the work and the submission both of notarized contractor's affidavit and four copies of invoices which are to include the contract, account and job order numbers.

The contractor's affidavit shall state: "This is to certify that all costs of materials, equipment, labor, and all else entering into the accomplishment of this contract, including payrolls, have been paid in full."

Executed contract documents, insurance certifications and, upon completion and acceptance of the work, invoices and other information requested are to be sent to:

*Frederick Becker III
Town of Mineral Springs
PO Box 600
Mineral Springs, NC 28108
(704) 243-0505 ext. 223*

It is imperative that contract documents, invoices, etc., be sent only to the above address in order to assure proper and timely delivery and handling.

CLEANING UP

The Contractor shall keep the sites and surrounding area reasonably free from rubbish at all times and shall remove debris from the site from time to time or when directed to do so by the Owner. Before final inspection and acceptance of the project, the Contractor shall thoroughly clean the sites, and completely prepare the project and site for use by the Owner.

GUARANTEE

The contractor shall unconditionally guarantee materials and workmanship against patent defects arising from faulty materials, faulty workmanship or negligence for a period of twelve (12) months following the final acceptance of the work and shall replace such defective materials or workmanship without cost to the owner.

Where items of equipment or material carry a manufacturer's warranty for any period in excess of twelve (12) months, then the manufacturer's warranty shall apply for that particular piece of equipment or material. The contractor shall replace such defective equipment or materials, without cost to the owner, within the manufacturer's warranty period.

Additionally, the owner may bring an action for latent defects caused by the negligence of the contractor, which is hidden or not readily apparent to the owner at the time of beneficial occupancy or final acceptance, whichever occurred first, in accordance with applicable law.

CONTRACTOR-SUBCONTRACTOR RELATIONSHIPS

The Contractor agrees that the terms of these contract documents shall apply equally to a subcontractor as to the Contractor, and that the subcontractor is bound by those terms as an employee of the Contractor.

SUPPLEMENTARY GENERAL CONDITIONS

REFERENCES

The Contractor shall provide at least four (4) references as part of the bid application. These references must be from commercial, institutional, or governmental entities located within forty (40) miles of Owner's location at 3506 South Potter Road, Mineral Springs, North Carolina.

At least two (2) references shall be related to asphalt sealcoating projects completed within the twelve (12) month period prior to the bid opening date of September 4, 2013.

At least two (2) references shall be related to asphalt sealcoating projects completed at least twenty-four (24) months prior to the bid opening date of September 4, 2013.

Bidders are hereby notified that Owner reserves the right to contact any references provided, and may inspect the projects related to those references.

PROPOSAL AND CONTRACT

for

Mineral Springs Town Hall Parking Lot Sealcoating and Marking

Mineral Springs, NC

The undersigned, as bidder, proposes and agrees if this proposal is accepted to contract with the Town of Mineral Springs for the furnishing of all materials, equipment, and labor necessary to complete the construction of the work described in these documents in full and complete accordance with plans, specifications, and contract documents, and to the full and entire satisfaction of the Town of Mineral Springs for the sum of:

BASE BID: _____ **Dollars \$** _____

Respectfully submitted this _____ day of _____ 20____

(Contractor)

Federal ID#: _____

By: _____

Witness: _____

Title: _____

(Owner, Partner, Corp. Pres. or Vice President)

(Proprietorship or Partnership)

Address: _____

Attest: *(corporation)*

Email : _____

(Corporate Seal)

By: _____ License #: _____

Title: _____

(Corporation Secretary/Ass't Secretary)

ACCEPTED by the TOWN OF MINERAL SPRINGS

BY: **Frederick Becker III** TITLE: **Mayor**

SIGNED: _____ DATE: _____

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Finance Officer

Date

Plyler Asphalt Sealcoating Solutions, LLC
2040 Skyway Drive Monroe, NC 28110
Ph. # (404)693-6944
PlylerAsphaltSealcoating@gmail.com

Proposal Submitted To:
Town Of Mineral Springs
3506 South Potter Rd.
Mineral Springs N.C.

9-02-2013

We hereby submit recommendations, specifications and estimates for **CLEANING, SEALCOATING, CRACK FILLING AND RE-STRIPING** the above named job.

****We will thoroughly clean the entire asphalt surface, all dirt and debris will be removed; joint grass will be removed and oil/gas spotting will be cleaned (using Petro-Seal) ****

Fill cracks 3/16 of an inch and larger, using SealMaster (Hot Crack Filler) and Clean Oil/Gas Spots using Petro-Seal.

- Fill largest cracks, larger than 3/16 of an inch with hot crack filler. SealMaster (Hot Crack Filler) will be used to repair cracks. This material is very economical and provides great flexibility when temperatures expand and contract the asphalt surface. This will prevent the cracks from becoming wider, longer and deeper.
- Oil and gas spots will be primed and cleaned using Petro-Seal, to prevent the chemicals from bleeding through the newly applied Sealer and to Prevent asphalt erosion.

Price: \$ 78.00

Apply TWO (2) coats of SealMaster Asphalt Sealer to Asphalt

- Polymer Modified SealMaster will be applied to the asphalt surface. This is a high performance mineral reinforced asphalt emulsion blended with polymers (rubber) and special surfactants for superior adhesion, flexibility, and durability.
- This product dries extremely fast and provides exceptional skid resistance, in dry and wet conditions. It also minimizes asphalt scuffing (tire marks). This product is highly recommended for aging asphalt with many asphalt seam cracks.
- Fine Grade Mixing Sand and Tarmax (sealer additive) will be added for ensuring the durability and quality of service provided, while speeding up the drying time.
- *Please allow 15-24 hours for this to dry* Depending on the weather determines how fast the product will dry.
- Two (2) coats will be recommended and applied to ensure the longevity of the service we provide. Due to the parking lot being a high traffic area, the additional coats will hold the asphalt together longer, saving a significant amount of money for the owner/property managers in the long-run.
- Not only will Sealcoating increase the longevity of the asphalt surface, it beautifies the asphalt, allowing the parking lot to look brand new again.

Price:\$ 1,495.00

Re-Stripe All Existing Parking Lines

- All existing parking lines will be re-painted, including (1) Regular White-Backed Handicap markings and (0) directional markings.
- High Performance 100% acrylic emulsion paint designed for bright, durable traffic markings on asphalt surfaces will be used.

Price: \$ 306.00

TOTAL QUOTE FOR PROPOSED JOB..... \$ 1,879.00

We propose hereby to furnish material and labor-complete in accordance with the above specifications, for the sum of:

One Thousand Eight Hundred Seventy Nine Dollars and 0/100..... **\$ 1,879.00**

All material is guaranteed to be as specified.
All work to be completed in a workmanlike manner according to standard practices. Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate.

Authorized Signature_ *Adison Flyler*
Atton Flyler Jr.

All agreements contingent upon accidents or delays beyond our control (weather). Owner to carry fire, wind damage and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Acceptance of Proposal-the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be due upon completion of job.

Date of acceptance_____

Signature_____

Thank you for your time and consideration!

Reference List up to 12 months ago.

1. **Benton Heights Presbyterian Church.** Highway 601 North right before Ridge Rd. on the left.
2. **PPC Metals.** 1504 Miller St. Monroe N.C. (behind Jud's Restaurant)
3. **Sonya Cox Driveway,** From Monroe take hwy 207 until you reach a caution light, stay left on stack road. The thirld asphalt drive on the right. This house is back off the road in a large field. It has a long asphalt driveway.

Reference List between 12-24 months ago.

1. **Village Of Woodridge.** *2424 Granville Pl. Monroe N.C.*
2. **ABC Store.** *1771 Dickerson blvd Monroe N.C.*

Addendum to Contract

Contractor and contractor's subcontractors shall verify the work authorization of their employees upon hiring through the federal E-verify program as required by Article 2, Chapter 64 of the North Carolina General Statutes.

Frederick Becker, Mayor
For The Town of Mineral Springs

Adison Plyler
for Plyler Asphalt Sealcoating Solutions, LLC

Date

This instrument has been preaudited
In the manner required by the
Local Government Budget and
Fiscal Control Act

Frederick Becker III, Finance Officer

Date

Plyler Asphalt Sealcoating Solutions: PPC Specialty Metals Parking Lot



View from street, 1504 Miller Street, Monroe, NC



Cracks completely filled



Uniform sealcoat application, clear striping



Close-up of surface

Plyler Asphalt Sealcoating Solutions: Benton Heights Presbyterian Church



View from street: 2701 Concord Highway, Monroe, NC



North entrance to church parking lot; church has parking on three sides of building, over 100 spaces



View of representative parking spaces; uniform seal-coat application and striping



Rough areas of existing asphalt, similar to a few in the Mineral Springs lot, adequately filled

Plyler Asphalt Sealcoating Solutions: The Village at Woodridge, Monroe, NC



Entrance to one neighborhood; project consists of two loop roads with retirement condominiums and guest parking areas located along the roads



One cul-de-sac traffic circle showing uniform seal-coat application



Road centerline joint/crack completely filled



Sealed community road meets unsealed common area parking lot

Plyler Asphalt Sealcoating Solutions: ABC Store, Monroe, NC



Entrance to parking lot, 1771 Dickerson Boulevard, Monroe, NC



This is an old and heavily utilized lot; notice oil and gas damage to some parking spaces. Sealcoating cannot correct such preexisting damage.



Most parking spaces are undamaged, and sealcoat application is very uniform



Striping is clear and even throughout

MEMO

To: Town Council
From: Vicky Brooks
Date: September 9, 2013
Re: Consideration of Utilizing the Town Hall for a Candidates' Forum
Agenda Item #6 – 09/12/13

Ms. Virginia Bjorlin contacted the town with regard to the League of Women Voters moderating a candidates' forum for the 2013 Municipal Election. In the past these candidates' forums have been held at Western Union Elementary School; however, Ms. Bjorlin informed the town that the school is now charging facility fees for the use of their auditorium. Ms. Bjorlin suggested that the town find a different location to host this event.

The council adopted a Mineral Springs Town Hall use policy; therefore, in order to consider the town hall for a candidates' forum the council would have to approve that use if they feel this would be an appropriate use for the town hall.



Elizabeth R. Gibson

Past Vice President General

National Society Daughters of the American Revolution

1300 West Franklin Street, Monroe, NC 28112-4506

(704) 283-4791 elizabeth_gibson@msn.com

August 4, 2013

Town of Mineral Springs
Mayor Rick Becker III
3506 S. Potter Road
Mineral Springs, NC 28108

Dear Mayor Becker,

The John Foster Chapter Daughters of the American Revolution, Monroe, North Carolina works to promote patriotism in our community. The week of September 17-23 is designated as Constitution Week by Public Law 915 which was signed by President Dwight D. Eisenhower on August 2, 1956. Therefore every year we want to bring to the attention of our citizens this anniversary of the signing of the Constitution of the United States of America. I am sending everything by e-mail again this year and have included an attachment of a sample proclamation that I hope you will complete, sign, and impress with the Seal of the Town of Mineral Springs. Thank you for using your website and newsletter to inform the public about Constitution Week last year!

We are most appreciative of your cooperation as we work every year to remind the public of the importance of this document!

Sincerely,

Elizabeth R. Gibson
John Foster Chapter
Monroe, NC
NCSDAR

HISTORY OF CONSTITUTION WEEK

Miss Gertrude S. Carraway, while President General of the National Society Daughters of the American Revolution, was responsible for the annual designation of September 17-23 as Constitution Week. The DAR made its own resolution for Constitution Week which was adopted April 21, 1955.

Members of the United States Congress received the DAR resolution and on June 7, 1955, the resolution was discussed in the Senate. The first resolution to observe Constitution Week was made June 14, 1955, by Senator William F. Knowland of California. Following passage of the resolution by both Houses of Congress, President Eisenhower issued his proclamation on August 19, 1955.

The first observance of Constitution Week was so successful that on January 5, 1956, Senator Knowland introduced a Senate Joint Resolution to have the President designate September 17-23 annually as Constitution Week. The resolution was adopted on July 23 and signed into Public law 915 on August 2, 1956.

For his patriotic aid and interest, Senator Knowland received an Award of Commendation from the NSDAR Continental Congress in April of 1956.

North Carolina has a special interest in the story of how Constitution Week came to be signed into law because Miss Gertrude S. Carraway is the only North Carolinian ever to be elected to the position of President General of the National Society Daughters of the American Revolution. She served from 1953-1956. She was a lifelong resident of New Bern, North Carolina.

Proclamation
Constitution Week
September 17th – 23rd, 2013

Whereas, The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

Whereas, September 17, 2012, marks the two hundred twenty-sixth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate it;

Whereas, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

Now, Therefore, I, Frederick Becker, III, by virtue of the authority vested in me as Mayor of the Town of Mineral Springs in the State of North Carolina do hereby proclaim the week of September 17 through 23 as

~ Constitution Week ~

And ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

In Witness Of, I have hereunto set my hand and caused the Seal of the Town to be affixed this 12th day of September of the year of our Lord two thousand twelve.

Frederick Becker III, Mayor
Town of Mineral Springs

ATTEST:

Vicky A Brooks, CMC, Town Clerk

Agenda Item #8

Sept. 12, 2013

2013 Local Government Legislative Review Webinar

2013 Local Government Legislative Review Webinar September 5, 2013

[Other Options \(/node/1584\)](#)

What impact will new legislation from the 2013 General Assembly have on North Carolina local governments?

In two sessions, August 29 and September 5, School of Government faculty members with expertise in various fields will highlight the more significant pieces of legislation and, as time allows, respond to questions from participants.

August 29 Program Topics: [AGENDA](#)

[http://www.sog.unc.edu/sites/www.sog.unc.edu/files/LG%20Leg%20Update%20Agenda%20Aug29%20FINAL%20\(2\).pdf](http://www.sog.unc.edu/sites/www.sog.unc.edu/files/LG%20Leg%20Update%20Agenda%20Aug29%20FINAL%20(2).pdf)

[POWERPOINT](#)

<http://www.sog.unc.edu/sites/www.sog.unc.edu/files/Leg%20Update%202013%208%2029%202013%20combo%20v6.pdf>

- Public health
- Mental health
- Social Services
- Elections
- Community Planning and development
- Environment

September 5 Program Topics: [AGENDA](#)

<http://www.sog.unc.edu/sites/www.sog.unc.edu/files/LG%20Leg%20Update%20Agenda%20Sept5%20FINAL.docx>

<http://www.sog.unc.edu/sites/www.sog.unc.edu/files/Leg%20Update%202013%209%205%202013%20combo%20v5%20version%203.pdf>

- Local government authority and finance
- Purchasing and contracting
- Emergency management
- Ethics
- Economic development
- Property tax
- Criminal law
- Animal Control

Additional topics may be added as the General Assembly session comes to a close. Timed agendas for each program will be posted online several days in advance.

ATTENDEES

If you cannot join us for the live program: On-demand versions of the webinars will be available for purchase after the live broadcast.

FACULTY COORDINATOR

[Aimee Wall \(http://www.sog.unc.edu/user/108\)](http://www.sog.unc.edu/user/108), Associate Professor of Public Law and Government

COURSE MATERIALS

[September 5, 2013 AGENDA \(http://www.sog.unc.edu/sites/www.sog.unc.edu/files/LG%20Leg%20Update%20Agenda%20Sept5%20FINAL%20\(2\).pdf\)](http://www.sog.unc.edu/sites/www.sog.unc.edu/files/LG%20Leg%20Update%20Agenda%20Sept5%20FINAL%20(2).pdf)

DURATION

10:00am - 12:30pm

ONLINE INFORMATION

Group viewing tips:

For more than 3 viewers, we recommend you use a projector to project the webinar on a wall or screen in a larger room. Remember to connect and test speakers to ensure you have enough volume. Your built-in computer or laptop speakers will likely not be loud enough. We also recommend your computer be connected with a cable to your network, vs using a wireless internet connection.

You will be able to view this program from your home or work computer.

Please see below for technical requirements.

If you have never viewed one of our webinars or if you experience technical problems with the presentation, please [click here \(http://www.sog.unc.edu/node/1493\)](http://www.sog.unc.edu/node/1493) to view our Webinar Support page.

CONTACT

[Carolyn S. Boggs \(/user/26\)](mailto:boggs@sog.unc.edu)

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