

Town Council Members

Valerie Coffey – 2019 ~ Jerry Countryman – 2021 ~ Janet Critz – 2021

Lundeen Cureton – 2019 ~ Peggy Neill – 2019

---

---

Town of Mineral Springs  
Mineral Springs Town Hall  
3506 S Potter Road ~ Mineral Springs  
Town Council  
Public Hearings / Regular Meeting  
February 8, 2018 ~ 7:30 PM

---

---

Agenda

---

1. **Opening**  
The meeting will be called to order, an invocation will be delivered and the Pledge of Allegiance will be recited.
2. **Public Hearing – Conditional Use Permit – C17-01 - Holden**
3. **Consideration of a Conditional Use Permit – C17-01 – Holden**  
The town council will consider approving a Conditional Use Permit for an accessory apartment.
4. **Public Hearing – Gardner Voluntary Annexation**
5. **Consideration of Adopting an Ordinance on the Voluntary Annexation**  
The town council will consider adopting an Ordinance on the voluntary annexation by Alan B. Gardner and Gwen M. Gardner.
6. **Public Comments**  
The town council will hear comments from members of the public on any matters of interest to them during this ten-minute period.
7. **Consent Agenda**
  - A. January 11, 2018 Regular Meeting Minutes
  - B. December 2018 Tax Collector's Report
  - C. December 2018 Finance Report
8. **Staff Updates**  
The staff will update the council on any developments that may affect the town.
9. **Other Business**
10. **Adjournment**

# Town of Mineral Springs

P.O. Box 600 ~ Mineral Springs, NC 28108  
704-243-0505 (office) ~ 704-289-5331 (mobile) ~ 704-243-1705 (fax)

## CONDITIONAL USE PERMIT APPLICATION

Property Owner's Name: Robert Joseph Holden  
Elisa Marie Holden Application No. CUP-17-01  
No. of Attachments: 1 Received By: Vicky Brooks  
Application Complete: Yes Fee Paid: \$250<sup>00</sup>  
Date: December 1<sup>st</sup>, 2017

State Purpose of Conditional Use Permit Accessory Apartment specifically  
for our children.

Cite Section(s) of Zoning Ordinance Under Which A Conditional Use Permit Is Being Requested: \_\_\_\_\_

Description of Property: 6618 High Gap Road  
(Street Address)

06-114-028 RA40 1.49  
(Tax Parcel Number) (Zoning District) (Acreage)

Property Owner: Elisa Holden Elisa Holden  
(Print or Type) (Signature)

Address: 6618 High Gap Road Waxhaw NC 28173

Telephone: 704-681-4536 FAX: None -

Applicant/Agent: Elisa Holden Elisa Holden  
(Print or Type) (Signature)

Address: 6618 High Gap Road Waxhaw NC 28173

Telephone: 704-681-4536 FAX: None -

Applicant shall, at the time the application is made, present all the necessary evidence (maps, drawings, statements, certifications, etc.). Showing how the requirements of the applicable section(s) of the Ordinance will be met. The applicant's attention is directed to Article 6, Section 6.3.1 for these requirements.

I hereby certify that all of the information provided for this application and all attachments is true and correct to the best of my knowledge.

Elisa Holden  
Applicant

December 1st, 2017  
Date

Application processing fee: Attach check, payable to the Town of Mineral Springs in the amount of \$250.00.

**(FOR OFFICIAL USE ONLY)**

CUP# 17-01

Applicant's Name Robert Joseph & Elisa Marie Holden

Planning Board reviewed application on December 18, 2017 and recommended that the application be: approved by the Council based on it falling within all the guidelines of the investigative study. That it is an existing structure in an existing apartment for at least 10 years (possibly 15). It will not adversely affect surrounding or abutting properties. Allowing it to continue with a CUP is the right thing to do.

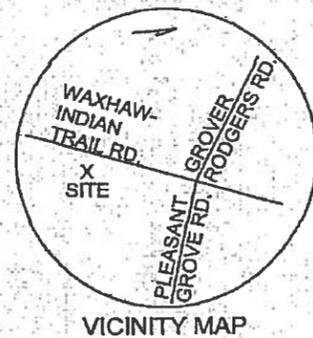
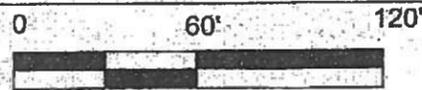
Town Council reviewed application on January 11, 2018 and the decision was to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

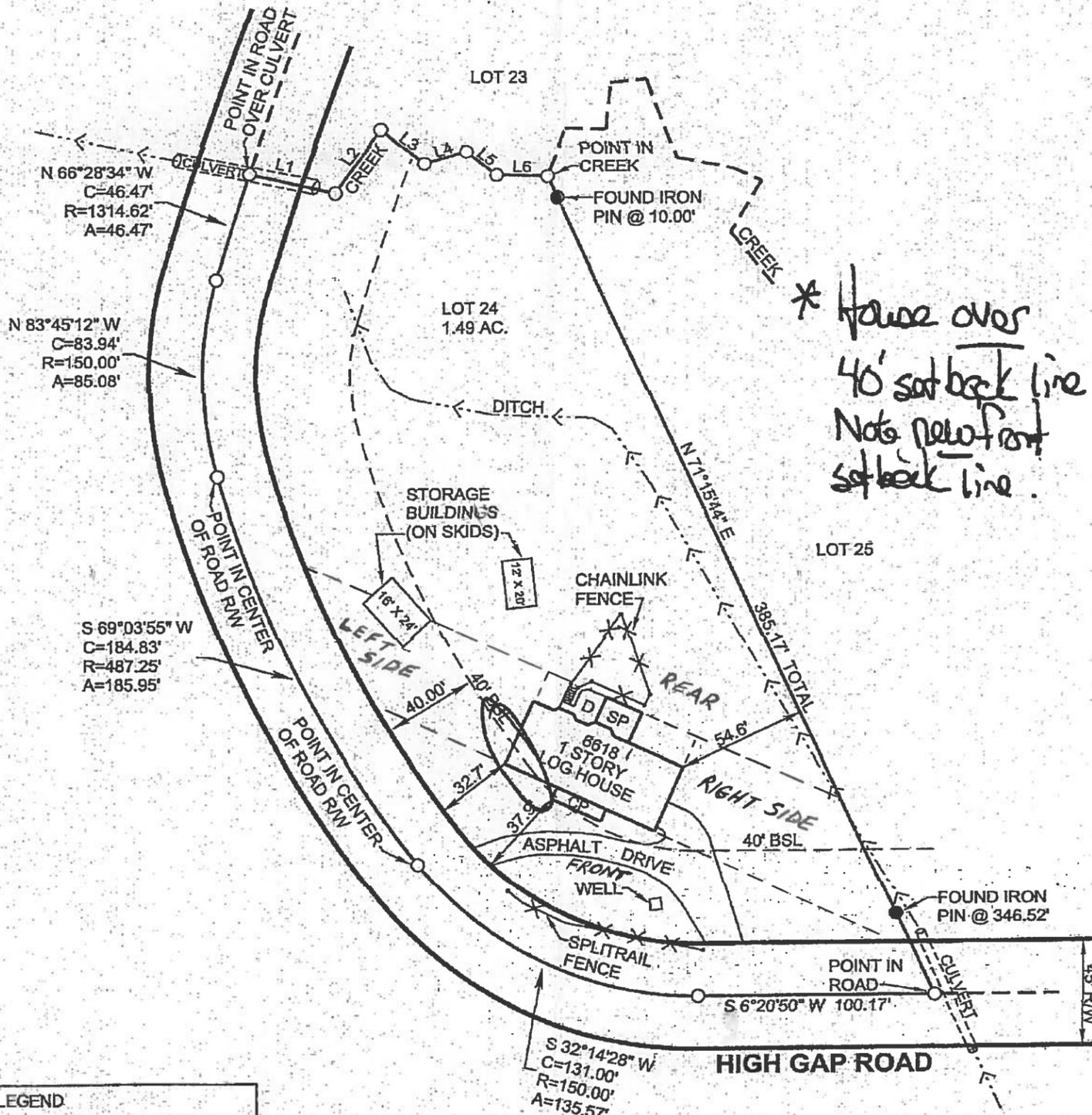
Notification of Planning Board and Town Council review dates <sup>emailed</sup> ~~mailed~~ to applicant on: December 15, 2017

Order Granting/Denying Conditional Use Permit mailed to applicant on \_\_\_\_\_ and if granted, to Zoning Administrator and Revaluation Officer with stamped site plan on \_\_\_\_\_.

PHYSICAL SURVEY  
 OF  
 LOT 24, JACKSON WOODS, SECTION II  
 FOR: ROBERT J. HOLDEN & ELISA M. HOLDEN  
 PROPERTY OF:  
 EILEEN P. ENGEL  
 DEED REFERENCE : 5260-389  
 PLAT CABINET B, FILE 237A  
 TAX PARCEL : 06-114-028  
 TOWN OF MINERAL SPRINGS, UNION COUNTY, N.C.  
 SURVEY DATE: JUNE 07, 2016  
 SCALE: 1"=60'



SURVEYED BY: DERICK L. MILES NCPLS  
 4901 PINE OAK DRIVE  
 MONROE, N.C. 28112  
 TELE: 704-764-7763



LEGEND	
AC.	ACRE
BSL	BUILDING SETBACK LINE
RW	RIGHT-OF-WAY
C	CHORD DISTANCE
R	RADIUS
A	ARC LENGTH
D	DECK
SP	SCREEN PORCH
CP	COVER PORCH

**NOTES**

- AREA BY COORDINATE GEOMETRY.
- FRONT 40' BUILDING SETBACK LINE IS PER RECORD MAP WHEN LOCATED IN THE UNION COUNTY ZONING JURISDICTION. PROPERTY NOW LOCATED IN THE TOWN ON MINERAL SPRINGS ZONING JURISDICTION AND IS ZONED RA-40, WITH BUILDING SETBACKS AS FOLLOW: FRONT = 50', REAR = 40', SIDE = 15'. CONTACT THE TOWN OF MINERAL SPRINGS BEFORE ANY FUTURE CONSTRUCTION (704-243-0505). HOUSE BUILT IN 1990.
- PROPERTY SERVED BY UNDERGROUND UTILITIES AND MAY BE SUBJECT TO UTILITY EASEMENTS.

LINE CALLS		
LINE	BEARING	HORIZ DIST
L1	N19°01'04"E	37.23'
L2	N48°32'31"W	33.84'
L3	N46°09'12"E	23.33'
L4	N10°32'12"W	18.63'
L5	N45°20'38"E	16.52'
L6	N7°51'30"E	21.50'



When Mr. & Mrs. Holden were preparing to purchase the home at 6618 High Gap Road, the town was contacted by Attorney Dan Terry of The Terry Law Firm, PLLC seeking a zoning verification letter because the house was built (26 plus years ago) over the 40' front set back. The town responded by stating the "structures" on the property were in full compliance with the Mineral Springs Zoning Ordinance and considered to be "grandfathered"; the structures existed at the effective date of the initial adoption of the Ordinance.

Mr. & Mrs. Holden purchased the property at 6618 High Gap Road in August of 2016, at which time they believed the barn structure was permitted to be used as living quarters because it already had the plumbing, electric and hot water heater when they purchased the property. The Holdens updated the inside of the barn structure cosmetically; the upstairs had an existing bedroom and bathroom, the downstairs was converted from a workshop to a living room/partial kitchen combo (no stove).

At the conclusion of my investigation of the complaint, I had the opportunity to speak with Mr. Jim King (Zoning Administrator for Union County) and was told that property never received approval of a conditional use permit for an accessory apartment. While building permits only have to be kept for six years, a conditional use permit approval/denial must be retained indefinitely; therefore, this was not a case where I could find that the "use" could be "grandfathered", because it existed when the Holdens purchased the property. Upon learning of my decision, the Holdens immediately applied for the conditional use permit, so they could become compliant with our zoning ordinance.

---

**PLANNING BOARD RECOMMENDATION:**

The planning board recommended approval by the town council based on it falling within all the guidelines of the investigative study; that it is an existing structure in an existing apartment for at least 10 years (possibly 15); it will not adversely affect surrounding or abutting properties; and allowing it to continue with a CUP is the right this to do.

**Additional Notes:**

A **setback** is defined in the Mineral Springs Zoning Ordinance as: A distance measured inward from a property line which shall remain unoccupied and unobstructed upward except as may be permitted elsewhere in this Ordinance.

A **yard, front** is: An area measured between the edge of the public street right-of-way line and the front of the building, projected to the side lot lines.

A **yard, rear** is: A yard extending the full width of the lot on which a principal building is located and situated between the rear lot line parallel thereto and passing through the point of the principal building nearest the rear lot line.

A **yard, side** is: A space extending from the front yard to the rear yard between the principal building and the side lot line as measured perpendicular from the side lot line to the closest point of the principal building.

An **accessory use or structure** is: A use or structure that exists on the same lot with the principal use or structure and is customarily subordinate to or incidental to the principal use.

Accessory uses or structures shall be located no closer than fifteen (15) feet to any side or rear lot line.

---

**CERTIFICATION OF MAIL NOTIFICATION  
TOWN OF MINERAL SPRINGS, NORTH CAROLINA**

*I, Vicky Brooks, Clerk of the Town of Mineral Springs, North Carolina, sent a notice of Public Hearing for the Conditional Use Permit on Tax Parcel #06-114-028 to the persons identified on the attachment herein cited as "Property Owners within 200 feet of Tax Parcel #06-114-028". The date of the Public Hearing is February 8, 2018. Said notices were delivered via first class mail on January 22, 2018 to the addresses as shown on the attachment. Certification of Mailing.*

  
\_\_\_\_\_  
Vicky Brooks, Town Clerk  
Town of Mineral Springs

01.22.18  
Date

Attachments: List of property owners within 200 feet of #06-114-028  
Notification Letter

**Certification of Mailing**  
**Property Owners within 200 feet of Tax Parcel #06-114-028**

THORNTON JOHN P & LINDA K  
3020 NABLUS DR  
WAXHAW, NC 28173

HAYDEN SHIRLEY A  
3016 NABLUS DR  
WAXHAW, NC 28173

HOLDEN ROBERT JOSEPH  
6618 HIGH GAP RD  
WAXHAW, NC 28173

CASKEY RODDEY G SR & DEBRA F  
6607 HIGH GAP RD  
WAXHAW, NC 28173

HILL DANTON S  
6619 HIGH GAP RD  
WAXHAW, NC 28173

SAN FELIPPO JOSEPH PATRICK  
6621 HIGH GAP RD  
WAXHAW, NC 28173

YEATTS CARRIE PATRICE  
3003 LOW GAP RD  
WAXHAW, NC 28173

CONNOR JAMES WILLIAM JR  
6708 HIGH GAP RD  
WAXHAW, NC 28173

ROBINSON HELEN R & ~~DAVID B~~ (deceased)  
6610 HIGH GAP RD  
WAXHAW, NC 28173

DAVIS KIMBERLY ANN  
6606 HIGH GAP RD  
WAXHAW, NC 28173

SMITH JAMES ANTHONY & NANCY M  
918 TRENTLE CT  
CHARLOTTE, NC 28211

RUSSELL BRIAN KEITH &  
6611 HIGH GAP RD  
WAXHAW, NC 28173

KREBS RITA M  
6615 HIGH GAP RD  
WAXHAW, NC 28173

LEMMONDS CONSTANCE G  
6705 HIGH GAP RD  
WAXHAW, NC 28173

COYOTL ALFONSO  
6704 FOREST GREEN DR  
WAXHAW, NC 28173

HINSON KEMTHIA  
6702 FOREST GREEN DR  
WAXHAW, NC 28173

TOWN OF MINERAL SPRINGS  
P O BOX 600  
MINERAL SPRINGS, NC 28108

**NOTICE OF PUBLIC HEARING**

Thursday, **February 8, 2018** at 7:30 p.m.  
at the Mineral Springs Town Hall located at  
3506 S Potter Road in Mineral Springs.

**Note**: This Public Hearing was originally  
scheduled for January 11, 2018; due to the lack  
of a quorum of the town council the hearing had  
to be rescheduled.

Dear Property Owner:

The Town of Mineral Springs Town Council will hold a Public Hearing on Thursday, February 8, 2018 at 7:30 p.m. at the Mineral Springs Town Hall at 3506 S Potter Road in Mineral Springs.

The Public Hearing will be for the consideration of a Conditional Use Permit on Tax Parcel #06-114-028 located at 6618 High Gap Road. Robert Joseph Holden & Elisa Marie Holden have applied for a Conditional Use Permit under the Mineral Springs Zoning Ordinance - Article 5 – Table of Uses for consideration of the property owners to be permitted to have an accessory apartment on their property, which must be approved or denied through the Conditional Use process.

**You are being sent notice of this public hearing, because according to the latest Union County tax records, you own one or more of the adjacent lots within two-hundred (200) feet of the external boundaries of Tax Parcel #06-114-028.**

The general public is invited to the public hearing to make comment. Copies of the Conditional Use Permit are available for public review at the town hall, located at the 3506 S Potter Road on Monday, Tuesday, and Thursday from 10:00 a.m. to 2:00 p.m. For specific questions regarding this Conditional Use Permit (C17-01) please contact Zoning Administrator Vicky Brooks at 704-289-5331 or by email at msvickybrooks@aol.com. The Town Council reserves the right to approve the Conditional Use Permit following the close of the public hearing, based on input received at the hearing.

The Town of Mineral Springs does not discriminate on the basis of disability. If you need an auxiliary aid or service or other accommodations in order to attend or fully participate at this meeting, please contact the Deputy Town Clerk Janet Ridings at (704) 243-0505 ext. 222 as far in advance of the meeting as possible so that your request can be considered.

## NOTICE OF PUBLIC HEARING

The public will take notice that the Town Council of the Town of Mineral Springs will hold a Public Hearing on Thursday, February 8, 2018 at 7:30 p.m. at the Mineral Springs Town Hall located at 3506 Potter Road to consider a Conditional Use Permit (C17-01) submitted by Robert & Elisa Holden on tax parcel #06-114-028 for an accessory apartment. The general public is invited to the public hearing to make comment. For specific questions regarding the Conditional Use Permit, please contact Zoning Administrator Vicky Brooks at (704) 289-5331 or by email at [msvickybrooks@aol.com](mailto:msvickybrooks@aol.com). The Town Council reserves the right to grant the Conditional Use Permit following the close of the public hearing, based on input received at the hearing.

The Town of Mineral Springs does not discriminate on the basis of disability. If you need an auxiliary aid or service or other accommodations in order to attend or fully participate at this meeting, please contact the Deputy Town Clerk at (704) 243-0505 ext. 222 as far in advance of the meeting as possible so that your request can be considered.

Vicky Brooks  
Zoning Administrator  
**Jan. 28, Feb. 4, 2018**

**FINDINGS OF FACT**

**CONDITIONAL USE PERMIT (CUP-17-01)**

February 8, 2018

**ROBERT & ELISA HOLDEN**

*Note: To grant a Conditional Use Permit, the Town Council must first hold a public hearing and then determine all of the following findings of fact to be in the affirmative by a majority vote of the sitting members:*

- a.** The use will not materially endanger the public health or safety if located where proposed and developed according to the submitted plan.

Yes \_\_\_\_\_ No \_\_\_\_\_

This finding was based on the following fact(s):

- (1) \_\_\_\_\_  
(2) \_\_\_\_\_

- b.** The use meets all required conditions and specifications.

Yes \_\_\_\_\_ No \_\_\_\_\_

This finding was based on the following fact(s):

- (1) \_\_\_\_\_  
(2) \_\_\_\_\_

- c.** The use will not substantially injure the value of adjoining or abutting property, or the use is a public necessity.

Yes \_\_\_\_\_ No \_\_\_\_\_

This finding was based on the following fact(s):

- (1) \_\_\_\_\_  
(2) \_\_\_\_\_

- d.** The location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and will be in general conformity with this Ordinance and the Town of Mineral Springs Land Development Plan.

Yes \_\_\_\_\_ No \_\_\_\_\_

This finding was based on the following fact(s):

(1) \_\_\_\_\_

(2) \_\_\_\_\_

- e. Additional review criteria, as stated in the Ordinance, shall also be considered and addressed where required.

Yes \_\_\_\_\_ No \_\_\_\_\_

This finding was based on the following fact(s):

(1) \_\_\_\_\_

- f. Any deviation from the terms of this Ordinance will result in a project that is at least equal to or better than what would be accomplished under the strict application of this Ordinance.

Yes \_\_\_\_\_ No \_\_\_\_\_

This finding was based on the following fact(s):

(1) \_\_\_\_\_

- g. Any deviation from the terms of this Ordinance will not adversely affect the right of other abutting or nearby property owners in any material manner.

Yes \_\_\_\_\_ No \_\_\_\_\_

This finding was based on the following fact(s):

(1) \_\_\_\_\_

**ACTIONS TAKEN**

Based on the above findings of fact and the tabulated votes of the sitting members regarding each and every one of the said findings in fact; the following action was taken on January 11, 2018 by the Town of Mineral Springs Town Council after a public hearing was held and duly advertised beforehand on the dates recorded:

\_\_\_\_\_ **Conditional Use Permit Granted**

\_\_\_\_\_ **Conditional Use Permit Granted Conditionally**

\_\_\_\_\_ **Conditional Use Permit Disapproved**

List any stipulations imposed by the Town Council as an integral part of conditionally granting said Conditional Use Permit:

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_

\_\_\_\_\_  
 Frederick Becker III, Mayor  
 Town of Mineral Springs  
 Town Council

\_\_\_\_\_  
 Date

Attest:

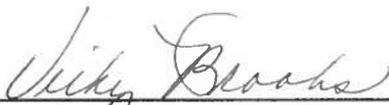
\_\_\_\_\_  
 Vicky Brooks, Town Clerk

\_\_\_\_\_  
 Date

Certification of the  
Voluntary Annexation Sufficiency

by the Mineral Springs Town Clerk

I, Vicky Brooks, Town Clerk of the Town of Mineral Springs, North Carolina do hereby certify the sufficiency of the voluntary annexation petition submitted by Alan B. Gardner and Gwen M. Gardner on tax parcel #05-084-041, which consists of tracts 12, 13 and 16 in Waxhaw Meadows Plantation as described on a deed recorded at Book 6552 – Page 893 in the Union County, North Carolina Registry.

  
\_\_\_\_\_  
Vicky Brooks, Town Clerk  
Town of Mineral Springs

01.23.18  
\_\_\_\_\_  
Date

Attachments: Alan B Gardner & Gwen M Gardner Deed  
Book 6552 – Page 893 of the Union County, North Carolina Registry

Property/surrounding area map

6552  
0893

FILED  
UNION COUNTY, NC  
CRYSTAL CRUMP  
REGISTER OF DEEDS

FILED Oct 22, 2015  
AT 03:20 pm  
BOOK 06552  
START PAGE 0893  
END PAGE 0894  
INSTRUMENT # 32594  
EXCISE TAX (None)  
AH

**NORTH CAROLINA GENERAL WARRANTY DEED**

**NO TITLE EXAMINATION REQUESTED OR PERFORMED**

Excise Tax: \$ 0

Parcel Identifier No. 05-084-041, 05-084-002B & 05-084-002F Verified by \_\_\_\_\_ County on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
By: \_\_\_\_\_

Mall/Box to: J. Bennett Glass, P.A., P. O. Box 1049, Monroe, NC 28111-1049

This instrument was prepared by: J. Bennett Glass, P.A., Attorney at Law

Brief description for the Index: Lots 12, 13 and 16, Waxhaw Meadows Plantation, Section 1

THIS DEED made this 19th day of October, 2015, by and between

GRANTOR	GRANTEE
Alan B. Gardner and wife, Gwen M. Gardner	Alan B. Gardner and wife, Gwen M. Gardner 6426 Snow White Field Road Waxhaw, NC 28173

Enter in appropriate block for each Grantor and Grantee: name, mailing address, and, if appropriate, character of entity, e.g. corporation or partnership.

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in Jackson Township, Union County, North Carolina and more particularly described as follows:

**TRACT 1:**

**BEING ALL of Lot 12, containing 10.05 acres, of Waxhaw Meadows Plantation, Section 1, as shown on plat recorded in Plat Cabinet G, File 929, Union County Registry, to which plat reference is hereby made for a more particular description.**

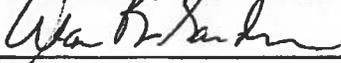
**TRACT 2:**

**BEING ALL of Lot 13, containing 10.119 acres, of Waxhaw Meadows Plantation, Section 1, as shown on map of survey prepared by Carroll L. Rushing, NCPLS, dated October 2, 2006, and recorded in Plat Cabinet J, File 610, Union County Registry, to which plat reference is hereby made for a more particular description.**

**TRACT 3:**

**BEING ALL of Lot 16, containing 10.015 acres, of Waxhaw Meadows Plantation, Section 1, as shown on map of survey prepared by Carroll L. Rushing, NCPLS, dated April 23, 2008, and recorded in Plat Cabinet K, File 582, Union County Registry, to which plat reference is hereby made for a more particular description.**

The Grantees hereby request the Union County Tax Assessor to consolidate Lots 12, 13 and 16 of Waxhaw Meadows Plantation, Section 1, described above as Tract 1, Tract 2 and Tract 3 (Tax Parcel Nos. 05-084-041, 05-084-002B and 05-084-002F) into one tax parcel number and tax value.

  
\_\_\_\_\_  
Alan B. Gardner

  
\_\_\_\_\_  
Gwen M. Gardner

6552  
0894

The property hereinabove described was acquired by Grantor by instruments recorded in Book 5143, Page 703; Book 5462, Page 228; and Book 6122, Page 281.

All or a portion of the property herein conveyed X includes or \_\_\_ does not include the primary residence of a Grantor.

A map showing the above described property is recorded in Plat Cabinet G, File 929; Plat Cabinet J, File 610; and Plat Cabinet K, File 582.

TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

And the Grantor covenants with the Grantee, that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever, other than the following exceptions:

Ad valorem taxes for the current year and subsequent years, easements and restrictions of record, and any local, county, state, or federal laws, ordinances, or regulations relating to zoning, environment, subdivision, occupancy, use, construction, or development of the subject property, including existing violations of said laws, ordinances, or regulations.

IN WITNESS WHEREOF, the Grantor has duly executed the foregoing as of the day and year first above written.

 \_\_\_\_\_ (SEAL)  
Alan B. Gardner

 \_\_\_\_\_ (SEAL)  
Gwen M. Gardner

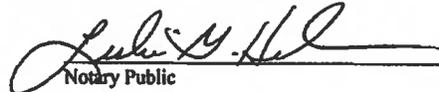
\_\_\_\_\_ (SEAL)

\_\_\_\_\_ (SEAL)

State of North Carolina - County of Union

I, Leslie G. Helms, the undersigned Notary Public of the County and State aforesaid, certify that Alan B. Gardner and wife, Gwen M. Gardner, personally appeared before me this day and acknowledged the due execution of the foregoing instrument for the purposes therein expressed. Witness my hand and Notarial stamp or seal this 22<sup>nd</sup> day of October, 2015.

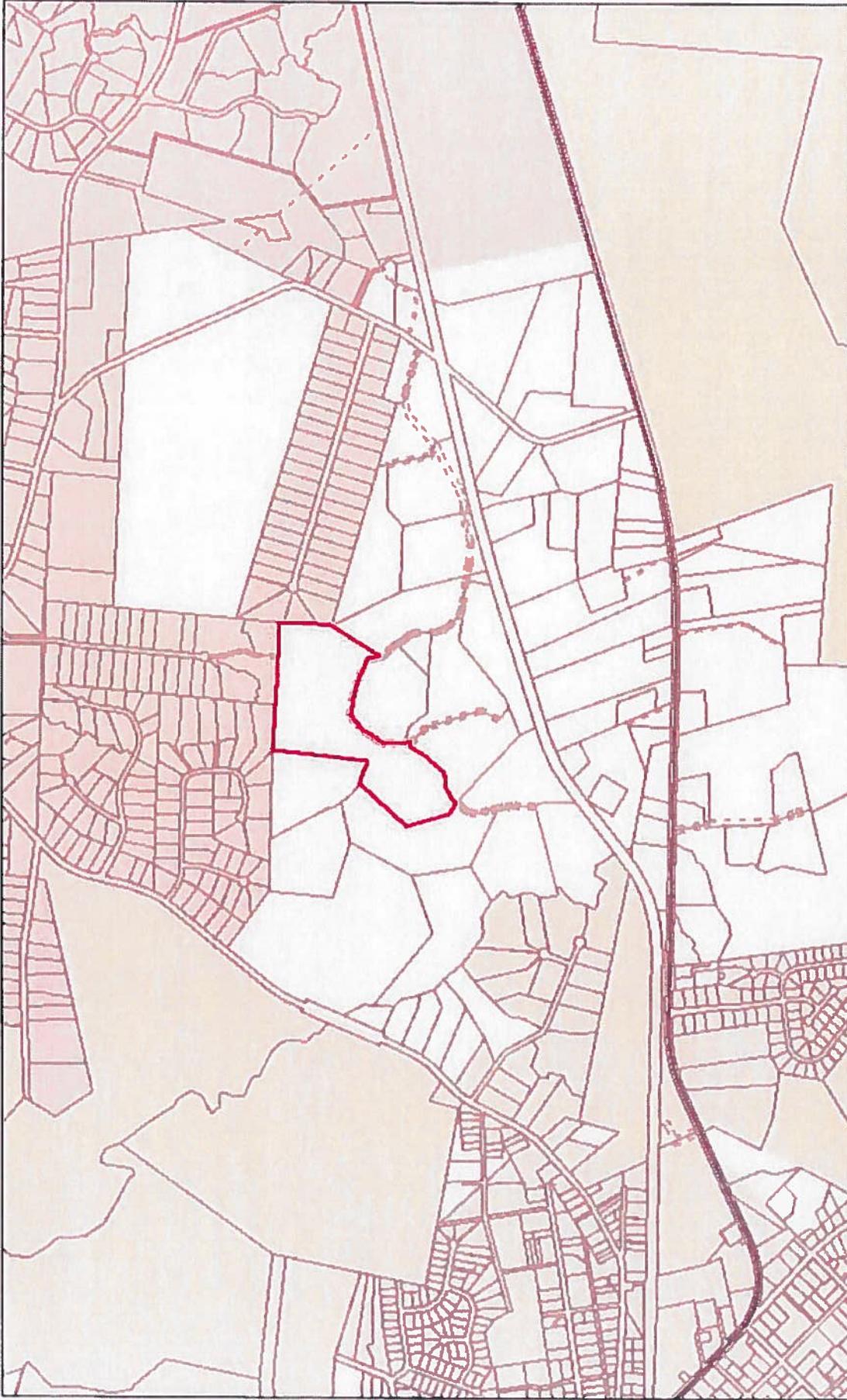
My Commission Expires: May 8, 2016

 \_\_\_\_\_  
Notary Public

(Affix Seal)



# GoMaps



January 23, 2018

1:17,967

Sources: Esri HERE, DeLorme, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), Mapbox, Mapbox, NGCC, OpenStreetMap contributors, and the GIS User Community

STATE OF NORTH CAROLINA  
TOWN OF MINERAL SPRINGS

**AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF  
THE TOWN OF MINERAL SPRINGS,  
UNDER THE AUTHORITY GRANTED BY CHAPTER 160A, ARTICLE 4A,  
PART 1 OF THE GENERAL STATUTES OF NORTH CAROLINA  
O-2017-07**

WHEREAS, all owners of record of certain property described in Section I of this ordinance have submitted to the Town of Mineral Springs a petition as described in NC G.S. § 160A-31(a) & (b) for annexation into the Town; and

WHEREAS, the Town Council of the Town of Mineral Springs directed the Town's municipal clerk to determine the sufficiency of the aforementioned petition under NC G.S. § 160A-31; and

WHEREAS, the municipal clerk of the Town of Mineral Springs has determined that the petition meets all requirements of the statute and certified this sufficiency to the Town Council; and

WHEREAS, the Town Council of the Town of Mineral Springs has caused a public hearing on this petition to be conducted on February 8, 2018, at 7:30 PM at the Mineral Springs town hall and the municipal clerk of the Town has caused the required notice to be published; and

WHEREAS, all the prerequisites to adoption of this ordinance as prescribed in Chapter 160A, Article 4A, Part 1 of the General Statutes of North Carolina have been met; and

WHEREAS, the Town Council of Mineral Springs has taken into full consideration the statements presented at the public hearing held on February 8, 2018 on the question of this annexation; and

WHEREAS, the Town Council of Mineral Springs has concluded and hereby declares that annexation of the area described herein is in the best interest of the Town of Mineral Springs;

NOW, THEREFORE, BE IT ORDAINED, by the Town Council of the Town of Mineral Springs that:

**Section 1.** From and after the effective date of this annexation, the following territory shall be annexed to and become a part of the Town of Mineral Springs, and the corporate limits of the Town of Mineral Springs shall be extended to include said territory particularly described as set forth herein:

The following tracts of Waxhaw Meadows Plantation, Section 1, as described more particularly in a deed recorded at Book 6552, Page 893 in the Union County, NC Registry:

All of Tract 12, containing 10.05 acres, of Waxhaw Meadows Plantation, Section 1, as shown on a plat recorded in Plat Cabinet G, File 929 in the Union County, NC Registry, to which plat reference is hereby made for a more particular description, and

All of Tract 13, containing 10.119 acres, of Waxhaw Meadows Plantation, Section 1, as shown on a map of survey prepared by Carroll L. Rushing, NCPLS, dated October 2, 2006, and recorded in Plat Cabinet J, File 610 in the Union County, NC Registry, to which plat reference is hereby made for a more particular description, and

All of Tract 16, containing 10.015 acres, of Waxhaw Meadows Plantation, Section 1, as shown on a map of survey prepared by Carroll L. Rushing, NCPLS, dated April 23, 2008, and recorded in Plat Cabinet K, File 582 in the Union County Registry, to which plat reference is hereby made for a more particular description.

**Section 2.** From and after the effective date of this annexation, the territory annexed and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the Town of Mineral Springs, and shall be entitled to the same privileges and benefits as other parts of the town.

**Section 3.** The newly annexed territory described above shall be subject to town taxes according to G.S. 160A-58.10.

**Section 4.** The Mayor of the Town of Mineral Springs shall cause accurate maps of the annexed territory described in Section 1 hereof, together with a duly certified copy of this ordinance, to be recorded in the office of the register of deeds of Union County, and

in the office of the Secretary of State in Raleigh. Such a map shall also be delivered to the County Board of Elections, as required by G.S. 163-288.1.

**Section 5.** This ordinance shall become effective upon adoption.

Adopted this 8th day of February, 2018.

---

Frederick Becker III, Mayor

ATTEST:

---

Vicky A. Brooks, Town Clerk

Town of Mineral Springs  
Town Hall  
3506 S. Potter Road  
Town Council  
Public Hearing / Regular Meeting  
January 11, 2018~ 7:30 PM

---

*Minutes Draft*

---

The Town Council of the Town of Mineral Springs, North Carolina, met in Public Hearing and Regular Session at the Mineral Springs Town Hall, Mineral Springs, North Carolina, at 7:30 p.m. on Thursday, January 11, 2018.

**Present:** Mayor Frederick Becker III, Mayor Pro Tem Bettylyn Krafft, Councilman Jerry Countryman, Councilwoman Peggy Neill, Town Clerk/Zoning Administrator Vicky Brooks, Attorney Bobby Griffin and Deputy Town Clerk/Tax Collector Janet Ridings.

**Absent:** Councilwoman Valerie Coffey, Councilwoman Janet Critz and Councilwoman Lundeen Cureton.

**Visitors:** None.

With a quorum present Mayor Frederick Becker called the Regular Town Council Meeting of January 11, 2018 to order at 7:31 p.m.

**1. Opening**

- Councilman Countryman delivered the invocation.
- Pledge of Allegiance.
- Mayor Becker announced we do have a public hearing and a conditional use permit scheduled. Mayor Becker welcomed everybody noting there were a lot of extra faces, which means there is an extra item. Mayor Becker apologized on behalf of the town and explained they had a quorum (three plus the mayor) for regular business. With Planning Board Chairman Krafft being here she can't participate in the conditional use permit; therefore, there is not a quorum to deliberate on that. Having said that, Mayor Becker commented it probably wasn't fair to the applicant and the interested parties not to have at least a full council. Mayor Becker stated the town would have to put this off for another month and then apologized to Zoning Administrator Brooks, because it has been a lot of work on everybody's part so far, but these things happen; "we have to follow the proper statutory procedures". Mayor Becker again apologized to everybody involved for the delay and invited them to stay and listen to some of the meeting; those two items will be skipped.

**2. Oath of Office – Jerry Countryman**

- Mayor Becker sworn in Councilman Jerry Countryman.

3. **Public Hearing – Conditional Use Permit – C17-01 – Holden**

- Mayor Becker announced the council would not discuss the applicants permit tonight; however, Attorney Griffin suggested in the interest of moving forward more smoothly he would call for a motion from the council to continue the public hearing and the consideration (without even opening the public hearing).
- **Councilwoman Neill** made a **motion** to continue items #3 and #4 to the next meeting, which is February 8, 2018 at 7:30 p.m. at the Mineral Springs Town Hall and **Councilman Countryman** seconded. The motion passed unanimously as follows:

Ayes: Countryman, Krafft and Neill  
Nays: None

4. **Consideration of a Conditional Use Permit – C17-01 – Holden**

- This item has been continued to next month on Thursday, February 8, 2018 at the Mineral Springs Town Hall at 7:30 p.m.

5. **Public Comments**

- Carol Walser – 3004 Low Gap Road, Waxhaw, NC.

6. **Consent Agenda**

- **Councilwoman Neill** made a **motion** to approve the consent agenda as presented containing the following:

- A. December 14, 2017 Regular Meeting Minutes
- B. November 2017 Tax Collector's Report
- C. November 2017 Finance Report

and **Councilwoman Krafft** seconded. The motion passed unanimously as follows:

Ayes: Countryman, Critz, Krafft and Neill  
Nays: None

7. **Consideration of Appointing an Alternate Board of Adjustment Member**

- Mayor Becker commented the town has been looking for a long time for an alternate board of adjustment member and Administrator Brooks has an application from Ms. Rice, which the council has had a chance to see. Although Ms. Rice is not here tonight, the council is free to act on the application and approve her if they feel it's appropriate.
- **Councilman Countryman** made a **motion** to approve her for the position of alternate member on the board of adjustment and **Councilwoman Neill** seconded. The motion passed unanimously as follows:

Ayes: Countryman, Critz, Krafft and Neill  
Nays: None

## 8. **Audit Report**

- Mayor Becker noted that our auditor may be late, because he did tell her there was a public hearing and there could be a rather lengthy deliberation. Councilwoman Neill suggested moving Ms. Kendra Gangal to the next meeting. Mayor Becker suggested the council get through everything else and if they don't see her they'll have to put her on again.
- Ms. Gangal arrived just prior to adjournment and the council allowed her to present the audit report at that time.
- The audit report was distributed to the council.
- Ms. Gangal explained she was a little off in her schedule this year (nothing to do with Mineral Springs), which caused her to be a little bit late; the date on the report was November, not October 31<sup>st</sup>, but she was able to get everything in on time, before the contracts had to be amended.
- Ms. Gangal reminded the council they talked last year about the lack of separation of duties, which just comes with the idea that this is a small town and there aren't enough people in the accounting department that you can segregate duties, so that will be there every year. To offset that, what they normally do is try to separate things as much as they can. Mayor Becker does do a lot of things, but there are other people approving and looking at it and everything is presented to the council and it is on the website. Ms. Gangal believed trying to make things as transparent as possible is about the only thing that can be done. The LGC (Local Government Commission) understands that the smaller governments aren't going to be able to properly segregate duties; this is not an issue. Last year Ms. Gangal had made some suggestions that were put into place as far as check writing and things like that go. It really helps to resolve any issue she had in trying to make sure things are above board as far as controls go. Mayor Becker commented he thought one that was very significant that we kind of exactly do was to physically give Ms. Brooks (who signs the checks after he prepares them) the entire bill (rather than just a pay stub and check) that goes with that check and pay stub, which she can compare to make sure it is compliant and then initial the bill. That is just one more step in the paper trail that Ms. Gangal had suggested and we have it down to a science and it works out very well. Ms. Gangal commented now that Ms. Brooks sees the whole thing and puts some marking on the actual invoice, which shows she has looked at it. Ms. Brooks should be looking to see that the amount of the check matches the invoice and the timeliness of when it was paid to make sure it is paid on time; this is an improvement.
- Ms. Gangal noted when she comes to do the audit Mayor Becker has a book and everything is laid out there if she needs to find an invoice she can go back to it; it is all put together in a way that she can find it if she needs to get to it. That is the thing auditors look for, especially where it is small, if you have the ability to find things and he is not trying to dig through piles on his desk trying to find an invoice or something. Ms. Gangal has no issues with everything she does here.
- In referring to the audit report, Ms. Gangal explained the summaries are in the front pages and if you go over toward the back you will find the individual fund statements and schedules. The Capital Project fund was finished up last year, so it is still in there for this year (page 38). Mayor Becker noted that was the downtown park and the only expenditure made in the current fiscal year was the sidewalk repair/enhancement. Ms. Gangal explained pages 36 and 37 gives you the detail

of the general fund, which is the town's operating fund; you can see the town stayed under budget. Ms. Gangal thought things were well maintained, which is another thing auditors look for; you are always going to have an unexpected expense now and then, but it feels like as long as you stay on top of it and the council is aware of things then you are able to take care of any problems when they do come up. Page 36 shows mostly the revenues and the bottom of page 36 and all of page 37 shows the expenditures in the operating fund. There was really nothing that stood out that Ms. Gangal had any problems with or anything to note. Everything was really clean once Ms. Gangal had a chance to sit down and look through it and get everything submitted. Ms. Gangal guessed the LGC approved it, because she didn't have any questions back and do, so overall it was good to go.

- **Councilman Countryman** made a **motion** to accept the audit report as presented and **Councilwoman Krafft** seconded. The motion passed unanimously as follows:

*Ayes: Countryman, Critz, Krafft and Neill*

*Nays: None*

#### 9. **Consideration of Proceeding with a Voluntary Annexation**

- Mayor Becker commented this is really a "first of its kind" for us. Mayor Becker introduced Mr. & Mrs. Alan and Gwen Gardner who live in the beautiful Waxhaw Meadows Plantation Subdivision of 10 to 30 acre lots just off of Collins Road abutting Mineral Springs; they back up to several of our subdivisions over there (Forest Green, Jackson Woods, McNeely Ridge). The Gardners contacted the town a little while ago interested in becoming part of the town. Our motto here is "Conservation by Design". Mayor Becker visited Storybook Farm, which is the property the Gardners own; it's a beautiful place and it's the kind of place we'd love to have be part of Mineral Springs and be proud to say it's part of Mineral Springs. Mayor Becker referred to his memo and explained it was relatively simple, but it still required a public notice and a public hearing even though it is a voluntary annexation. If the council chooses to accept this petition and the information on the property and chooses to move forward, then the statute says they direct the clerk to verify the sufficiency of the petition.
- **Councilwoman Neill** made a **motion** to accept the petition for voluntary annexation and direct the clerk to determine the sufficiency of the petition and the information and if sufficient, schedule the public hearing for February 8, 2018 at 7:30 p.m. at the Mineral Springs Town Hall and **Councilwoman Krafft** seconded. The motion passed unanimously as follows:

*Ayes: Countryman, Krafft and Neill*

*Nays: None*

- Mr. Gardner commented they love the opportunity to join Mineral Springs and they do welcome guests to their farm; they would welcome anybody in Mineral Springs or anywhere else that would like to come out. Several people have; they have animals and they enjoy that. Mayor Becker mentioned that they also have the "almost-famous" tree house. Mr. Gardner responded they were on TV and they have the tree house. "We are excited, because Mineral Springs mirrors exactly

what we believe in, so thank you”, Mr. Gardner said. Mayor Becker responded he hoped the petition was sufficient; it appears sufficient to him. Next month we will be able to say you are part of Mineral Springs and then they will get a tax bill. Mayor Becker thanked Mr. Gardner.

**10. Consideration of a Budget Amendment**

- Mayor Becker explained this was a “little” technicality that the estimate by the budget officer for the cost of election in November was off about \$50: even though he estimated it to be more than two years ago, it still wasn’t quite enough. We are very strict about how we operate our budget; even for that small amount we have to do a budget amendment (O-2017-06) of \$100 to authorize paying the bill for the election in November.
- **Councilman Countryman made a motion that we make the required changes in this budget ordinance O-2017-06 to support obviously the previous elections and Councilwoman Krafft seconded. The motion passed unanimously as follows:**

*Ayes: Countryman, Krafft and Neill  
Nays: None*

- The budget amendment is as follows:

STATE OF NORTH CAROLINA  
TOWN OF MINERAL SPRINGS

**AN ORDINANCE AMENDING THE BUDGET OF  
THE TOWN OF MINERAL SPRINGS  
FOR THE FISCAL YEAR 2017-2018  
O-2017-06**

**WHEREAS**, NC G.S. 159-15 authorizes a municipal governing board to amend the annual budget ordinance at any time after the ordinance’s adoption;

**NOW, THEREFORE BE IT ORDAINED** by the Council of the Town of Mineral Springs, North Carolina, the following:

SECTION 1. **Appropriations and Amounts.** Amendment #2017-02:

	<b>INCREASE</b>	<b>DECREASE</b>	
<b>Elections</b>	\$100	<b>Contingency</b>	\$100
Total	<b>\$100</b>	<b>Total</b>	<b>\$100</b>

SECTION 2. **Effective Date.** This ordinance is effective upon adoption.

**ADOPTED** this 11th day of January, 2018. Witness my hand and official seal:

\_\_\_\_\_  
Frederick Becker III, Mayor

Attest:

\_\_\_\_\_  
Vicky A. Brooks, Clerk

11. **Staff Reports**

- There were no staff reports.

12. **Other Business**

- Mayor Becker called the council's attention to the letter by the Congressman about the Interstate 74 designation. It wasn't on the agenda, so if the council wants to discuss it further it can be put on the agenda for an upcoming council meeting.
- Auditor Kendra Gangal arrived to present the audit report – summarization of the presentation can be found under Item #8.

13. **Adjournment**

- **Councilman Countryman** made a **motion** to adjourn and **Councilwoman Neill** seconded. *The motion passed unanimously as follows:*

*Ayes: Countryman, Critz, Krafft and Neill*

*Nays: None*

- The meeting was adjourned at 7:57 p.m.
- The next regular meeting will be on Thursday, February 8, 2018 at 7:30 p.m. at the Mineral Springs Town Hall.

Respectfully submitted by:

---

Vicky A. Brooks, CMC, NCCMC, Town Clerk

---

Frederick Becker III, Mayor

DECEMBER 2017  
TOWN OF MINERAL SPRINGS  
PERCENTAGE REPORT

<b>DECEMBER 31, 2017 REGULAR TAX</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>	<b>2014</b>	<b>2013</b>	<b>2012</b>
BEGINNING CHARGE	65,565.73	61539.29	62154.4	64,338.55	64,894.00	66,094.83
TAX CHARGE						
PUBLIC UTILITIES						
DISCOVERIES	37.83					
NON-DISCOVERIES	6,269.83					
ABATEMENTS	(6,455.05)					
<b>TOTAL CHARGE</b>	<b>65,418.34</b>	<b>61,539.29</b>	<b>62,154.40</b>	<b>64,338.55</b>	<b>64,894.00</b>	<b>66,094.83</b>
BEGINNING COLLECTIONS	40,578.99	61087.81	61860.38	64,116.36	64,746.32	66,014.59
COLLECTIONS - TAX	15,652.43	9.11	0.5	7.89		
COLLECTIONS - INTEREST	-	0.06	0	1.17		
<b>TOTAL COLLECTIONS</b>	<b>56,231.42</b>	<b>61,096.92</b>	<b>61,860.88</b>	<b>64,124.25</b>	<b>64,746.32</b>	<b>66,014.59</b>
BALANCE OUTSTANDING	9,186.92	442.37	293.52	214.30	147.68	80.24
<b>PERCENTAGE OF REGULAR</b>	<b>85.96%</b>	<b>99.28%</b>	<b>99.53%</b>	<b>99.67%</b>	<b>99.77%</b>	<b>99.88%</b>
<b>COLLECTION FEE 1.5 %</b>	<b>234.79</b>	<b>0.14</b>	<b>0.01</b>	<b>0.14</b>	<b>-</b>	<b>-</b>

## Mineral Springs Prior Years Property Tax Report December 2017

December 31, 2017	2011	2010	2009	2008		
<b>BEGINNING CHARGE</b>	<b>\$64,878.42</b>	<b>\$64,737.60</b>	<b>\$63,911.13</b>	<b>\$65,443.06</b>		
PUBLIC UTILITIES	\$1,319.20	\$1,251.60	\$1,218.28	\$1,112.42		
MINIMAL RELEASES	(\$145.21)	(\$152.88)	(\$157.18)	(\$158.76)		
DISCOVERIES	\$61.82	\$321.61	\$46.46	\$46.72		
ABATEMENTS (RELEASES)	(\$301.25)	(\$473.88)	(\$136.74)	(\$1,329.47)		
<b>TOTAL CHARGE</b>	<b>\$65,812.98</b>	<b>\$65,684.05</b>	<b>\$64,881.95</b>	<b>\$65,113.97</b>		
PREVIOUS COLLECTIONS	\$65,713.22	\$65,589.57	\$64,756.19	\$65,036.75		
<b>PREVIOUS BALANCE DUE</b>	<b>\$99.76</b>	<b>\$94.48</b>	<b>\$125.76</b>	<b>\$77.22</b>		<b>\$397.22</b>
COLLECTIONS - TAX						\$0.00
COLLECTIONS - INTEREST/FEES						\$0.00
GROSS MONTHLY COLLECTIONS						\$0.00
MISC. ADJUSTMENTS						
<b>TOTAL TAX COLLECTED TO DATE</b>	<b>\$65,713.22</b>	<b>\$65,589.57</b>	<b>\$64,756.19</b>	<b>\$65,036.75</b>		
<b>BALANCE OUTSTANDING</b>	<b>\$99.76</b>	<b>\$94.48</b>	<b>\$125.76</b>	<b>\$77.22</b>		<b>\$397.22</b>
<b>PERCENTAGE COLLECTED</b>	<b>99.85%</b>	<b>99.86%</b>	<b>99.81%</b>	<b>99.88%</b>		

# Mineral Springs Unpaid Property Taxes - Real and Personal as of December 31, 2017

Name	Tax Map Number	2011	2010	2009	2008	Total
BOND, CELESTE B	06054063			\$27.92		
CAROLINA STREET SUPPLY	50103059		\$6.88			
CAROLINA STREET SUPPLY, SHEPPARD JONATHAN	848391	\$6.88				
COOMBER CUSTOM MASONRY LLC	1812652	\$10.44				
D'AMICO, JAMES L	06054024	\$27.68	\$27.68	\$27.68		
DUNCAN, ROBERT W	50100863			\$2.63		
ELLIOTT, JAMES EDWARD & MARIO JAMES ELLIOTT &	06060006E	\$24.00	\$24.00	\$24.00	\$24.00	
EPIC REALTY GROUP INC	50094704			\$10.46	\$9.10	
FATHER & SON PAINTERS	50093623		\$2.41	\$2.09		
HERRON ENTERPRISES INC	50071162				\$8.78	
HOWARD, ULYSESS	05033036	\$9.43	\$9.43	\$9.43	\$9.35	
MATHENY, VERNA	455325	\$2.22				
METHENY, VERNA	50094323		\$2.22	\$2.44		
ROBERTO BONILLA CUSTOM FRAMING	50104497		\$2.75			
WAXHAW ALL TILE	50099231				\$6.88	
WILLIAMS, RUTH & HUSBAND J C WILLIAMS	05033179	\$19.11	\$19.11	\$19.11	\$19.11	
<b>Total</b>		<b>\$99.76</b>	<b>\$94.48</b>	<b>\$125.76</b>	<b>\$77.22</b>	<b>\$397.22</b>

## Town of Mineral Springs

# FINANCE REPORT

## December 2017

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III  
Finance Officer

**February 8, 2018**

2018  
W 27  
2018

Town of Mineral Springs

# FINANCE REPORT December 2017

This page has been intentionally left blank.

Prepared for:

The Mineral Springs Town Council

By:

Frederick Becker III  
Finance Officer

February 8, 2018

# Cash Flow Report FY2017 YTD

7/1/2017 through 12/31/2017

1/18/2018

Page 1

Category	7/1/2017- 12/31/2017
<b>INCOME</b>	
Interest Income	784.67
Other Inc	
Copy Charges	2.00
Festival 2017	
sponsor	675.00
vendor	415.00
TOTAL Festival 2017	1,090.00
Public Records Payment	2.00
Zoning	2,345.00
TOTAL Other Inc	3,439.00
Prop Tax 2017	
Receipts 2017	
Tax	40,578.99
TOTAL Receipts 2017	40,578.99
TOTAL Prop Tax 2017	40,578.99
Prop Tax Prior Years	
Prop Tax 2008	
Receipts 2008	
Int	12.33
Tax	6.86
TOTAL Receipts 2008	19.19
TOTAL Prop Tax 2008	19.19
Prop Tax 2009	
Receipts 2009	
Int	8.51
Tax	6.86
TOTAL Receipts 2009	15.37
TOTAL Prop Tax 2009	15.37
Prop Tax 2010	
Receipts 2010	
Int	7.60
Tax	6.86
TOTAL Receipts 2010	14.46
TOTAL Prop Tax 2010	14.46
Prop Tax 2011	
Receipts 2011	
Int	7.31
Tax	6.86
TOTAL Receipts 2011	14.17
TOTAL Prop Tax 2011	14.17
Prop Tax 2012	
Receipts 2012	
Int	6.97
Tax	15.94
TOTAL Receipts 2012	22.91
TOTAL Prop Tax 2012	22.91
Prop Tax 2013	
Receipts 2013	
Int	7.34

# Cash Flow Report FY2017 YTD

7/1/2017 through 12/31/2017

1/18/2018

Page 2

Category	7/1/2017- 12/31/2017
Tax	51.80
<b>TOTAL Receipts 2013</b>	<b>59.14</b>
<b>TOTAL Prop Tax 2013</b>	<b>59.14</b>
Prop Tax 2014	
Receipts 2014	
Int	24.75
Tax	79.92
<b>TOTAL Receipts 2014</b>	<b>104.67</b>
<b>TOTAL Prop Tax 2014</b>	<b>104.67</b>
Prop Tax 2015	
Receipts 2015	
Int	12.08
Tax	67.69
<b>TOTAL Receipts 2015</b>	<b>79.77</b>
<b>TOTAL Prop Tax 2015</b>	<b>79.77</b>
Prop Tax 2016	
Receipts2016	
Int	20.72
Tax	293.94
<b>TOTAL Receipts2016</b>	<b>314.66</b>
<b>TOTAL Prop Tax 2016</b>	<b>314.66</b>
<b>TOTAL Prop Tax Prior Years</b>	<b>644.34</b>
<b>Sales Tax</b>	
Cable TV	5,266.11
Electricity	60,900.13
Natural Gas Excise	35.16
Sales & Use Dist	7,219.35
telecommunications	1,066.55
<b>TOTAL Sales Tax</b>	<b>74,487.30</b>
<b>Veh Tax</b>	
Int 2017	24.98
Tax 2017	3,070.91
<b>TOTAL Veh Tax</b>	<b>3,095.89</b>
<b>TOTAL INCOME</b>	<b>123,030.19</b>
<b>EXPENSES</b>	
Ads	273.78
Attorney	2,285.98
Audit	2,832.00
Charities & Agencies	300.00
Community	
Greenway	51.40
Maint	1,817.03
Newsletter	
Post	305.02
Printing	840.25
<b>TOTAL Newsletter</b>	<b>1,145.27</b>
Parks & Rec	
Park	1,730.15
<b>TOTAL Parks &amp; Rec</b>	<b>1,730.15</b>
Special Events	

# Cash Flow Report FY2017 YTD

7/1/2017 through 12/31/2017

1/18/2018

Page 3

Category	7/1/2017- 12/31/2017
Festival	3,664.24
Misc	4,000.00
<b>TOTAL Special Events</b>	<b>7,664.24</b>
<b>TOTAL Community</b>	<b>12,408.09</b>
<b>Emp</b>	
<b>Benefits</b>	
Dental	468.00
Life	312.48
NCLGERS	5,992.14
Vision	84.00
<b>TOTAL Benefits</b>	<b>6,856.62</b>
Bond	550.00
<b>FICA</b>	
Med	832.95
Soc Sec	3,561.73
<b>TOTAL FICA</b>	<b>4,394.68</b>
Payroll	774.23
Work Comp	1,805.41
<b>TOTAL Emp</b>	<b>14,380.94</b>
<b>Office</b>	
Clerk	17,616.00
Council	3,600.00
Deputy Clerk	4,678.39
Dues	5,192.00
Equip	518.26
<b>Finance Officer</b>	
Park Maint	1,626.00
Regular	14,646.00
<b>TOTAL Finance Officer</b>	<b>16,272.00</b>
Ins	3,140.47
<b>Maint</b>	
Materials	804.40
Service	4,211.33
<b>TOTAL Maint</b>	<b>5,015.73</b>
Mayor	2,400.00
Misc	180.41
Post	543.50
Records	4,570.00
Supplies	741.77
Tel	3,636.75
Util	1,582.92
<b>TOTAL Office</b>	<b>69,688.20</b>
<b>Planning</b>	
<b>Administration</b>	
Salaries	15,228.00
<b>TOTAL Administration</b>	<b>15,228.00</b>
Misc	427.00
<b>TOTAL Planning</b>	<b>15,655.00</b>
Street Lighting	889.15
<b>Tax Coll</b>	
Contract	698.84

# Cash Flow Report FY2017 YTD

7/1/2017 through 12/31/2017

1/18/2018

Page 4

Category	7/1/2017- 12/31/2017
Sal	600.00
<b>TOTAL Tax Coll</b>	<b>1,298.84</b>
Training	
Officials	16.82
Staff	485.00
<b>TOTAL Training</b>	<b>501.82</b>
Travel	669.55
<b>TOTAL EXPENSES</b>	<b>121,183.35</b>
<b>TRANSFERS</b>	
FROM Check Min Spgs	80,000.00
FROM MM Sav ParkSterling	10,000.00
TO Check Min Spgs	-10,000.00
TO MM Sav ParkSterling	-80,000.00
<b>TOTAL TRANSFERS</b>	<b>0.00</b>
<b>OVERALL TOTAL</b>	<b>1,846.84</b>

# Account Balances History Report - As of 12/31/2017

(Includes unrealized gains)

1/18/2018

Page 1

Account	6/29/2017 Balance	6/30/2017 Balance	7/31/2017 Balance	8/31/2017 Balance
<b>ASSETS</b>				
<b>Cash and Bank Accounts</b>				
Check Min Spgs	45,205.02	44,741.07	12,071.69	9,330.07
McNeely Farms Escrow	21,204.75	21,205.62	21,206.52	21,207.43
MM Sav ParkSterling	596,812.01	596,934.66	597,061.42	587,187.93
NCCMT_Cash	2,250.21	2,251.57	2,253.17	2,254.85
<b>TOTAL Cash and Bank Accounts</b>	<b>665,471.99</b>	<b>665,132.92</b>	<b>632,592.80</b>	<b>619,980.28</b>
<b>Other Assets</b>				
State Revenues Receivable	0.00	61,486.68	58,710.03	57,029.98
<b>TOTAL Other Assets</b>	<b>0.00</b>	<b>61,486.68</b>	<b>58,710.03</b>	<b>57,029.98</b>
<b>TOTAL ASSETS</b>	<b>665,471.99</b>	<b>726,619.60</b>	<b>691,302.83</b>	<b>677,010.26</b>
<b>LIABILITIES</b>				
<b>Other Liabilities</b>				
Accounts Payable	692.76	1,591.24	692.76	692.76
Escrows	21,195.00	21,195.00	21,195.00	21,195.00
<b>TOTAL Other Liabilities</b>	<b>21,887.76</b>	<b>22,786.24</b>	<b>21,887.76</b>	<b>21,887.76</b>
<b>TOTAL LIABILITIES</b>	<b>21,887.76</b>	<b>22,786.24</b>	<b>21,887.76</b>	<b>21,887.76</b>
<b>OVERALL TOTAL</b>	<b>643,584.23</b>	<b>703,833.36</b>	<b>669,415.07</b>	<b>655,122.50</b>

# Account Balances History Report - As of 12/31/2017

(Includes unrealized gains)

1/18/2018

9/30/2017 Balance	10/31/2017 Balance	11/30/2017 Balance	12/31/2017 Balance
25,728.54	9,849.88	5,650.02	36,391.44
21,208.30	21,209.20	21,210.07	21,210.97
617,309.63	617,440.71	617,567.60	667,703.53
2,256.50	2,258.24	2,259.97	2,262.02
<b>666,502.97</b>	<b>650,758.03</b>	<b>646,687.66</b>	<b>727,567.96</b>
0.00	0.00	0.00	0.00
<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>666,502.97</b>	<b>650,758.03</b>	<b>646,687.66</b>	<b>727,567.96</b>
692.76	692.76	692.76	692.76
21,195.00	21,195.00	21,195.00	21,195.00
<b>21,887.76</b>	<b>21,887.76</b>	<b>21,887.76</b>	<b>21,887.76</b>
<b>21,887.76</b>	<b>21,887.76</b>	<b>21,887.76</b>	<b>21,887.76</b>
<b>644,615.21</b>	<b>628,870.27</b>	<b>624,799.90</b>	<b>705,680.20</b>



Mineral Springs Budget Comparison 2017-2018

TOWN OF MINERAL SPRINGS										
BUDGET COMPARISON 2017-2018										
Appropriation dept	Budget	Unspent	Spent YTD	% of Budget	July	August	September	October	November	
Advertising	\$ 1,800.00	\$ 1,526.22	\$ 273.78	15.2%	\$ -	\$ 30.00	\$ -	\$ -	\$ 243.78	
Attorney	\$ 9,600.00	\$ 7,314.02	\$ 2,285.98	23.8%	\$ 300.00	\$ 300.00	\$ 300.00	\$ 785.98	\$ 300.00	
Audit	\$ 4,720.00	\$ 1,888.00	\$ 2,832.00	60.0%	\$ -	\$ -	\$ -	\$ 2,832.00	\$ -	
Charities & Agencies	\$ 9,850.00	\$ 9,550.00	\$ 300.00	3.0%	\$ -	\$ -	\$ -	\$ 300.00	\$ -	
Community Projects	\$ 24,900.00	\$ 12,491.91	\$ 12,408.09	49.8%	\$ 4,305.02	\$ 2,108.25	\$ 3,373.25	\$ 1,025.79	\$ 676.68	
Contingency	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
Employee Overhead	\$ 27,500.00	\$ 13,119.06	\$ 14,380.94	52.3%	\$ 4,234.83	\$ 1,994.75	\$ 1,998.90	\$ 2,029.27	\$ 2,127.26	
Elections	\$ 2,700.00	\$ 2,700.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
Fire Protection	\$ 12,000.00	\$ 12,000.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
Office & Administrative	\$ 138,546.00	\$ 68,857.80	\$ 69,688.20	50.3%	\$ 23,049.70	\$ 8,930.72	\$ 8,907.23	\$ 10,220.42	\$ 8,806.34	
Planning & Zoning	\$ 52,956.00	\$ 37,301.00	\$ 15,655.00	29.6%	\$ 2,965.00	\$ 2,538.00	\$ 2,538.00	\$ 2,538.00	\$ 2,538.00	
Street Lighting	\$ 2,000.00	\$ 1,110.85	\$ 889.15	44.5%	\$ -	\$ 342.00	\$ 137.02	\$ 136.71	\$ 136.71	
Tax Collection	\$ 2,950.00	\$ 1,651.16	\$ 1,298.84	44.0%	\$ 100.00	\$ 120.55	\$ 173.99	\$ 138.56	\$ 231.39	
Training	\$ 3,000.00	\$ 2,498.18	\$ 501.82	16.7%	\$ 485.00	\$ -	\$ -	\$ -	\$ 16.82	
Travel	\$ 3,600.00	\$ 2,930.45	\$ 669.55	18.6%	\$ -	\$ 257.98	\$ -	\$ 255.34	\$ -	
Capital Outlay	\$ 44,188.00	\$ 44,188.00	\$ -	0.0%	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Totals</b>	<b>\$ 343,310.00</b>	<b>\$ 222,126.65</b>	<b>\$ 121,183.35</b>	<b>35.3%</b>	<b>\$ 35,439.55</b>	<b>\$ 16,622.25</b>	<b>\$ 17,428.39</b>	<b>\$ 20,262.07</b>	<b>\$ 15,076.98</b>	
<b>Off Budget:</b>										
Tax Refunds					\$ -	\$ -	\$ -	\$ -	\$ -	
Interfund Transfers					\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total Off Budget:</b>			<b>\$ -</b>		<b>\$ -</b>					

Mineral Springs Budget Comparison 2017-2018

Appropriation dept	December	January	February	March	April	May	June	June a/p
Advertising	\$ -							
Attorney	\$ 300.00							
Audit	\$ -							
Charities & Agencies	\$ -							
Community Projects	\$ 919.10							
Contingency	\$ -							
Employee Overhead	\$ 1,995.93							
Elections	\$ -							
Fire Protection	\$ -							
Office & Administrative	\$ 9,773.79							
Planning & Zoning	\$ 2,538.00							
Street Lighting	\$ 136.71							
Tax Collection	\$ 534.35							
Training	\$ -							
Travel	\$ 156.23							
Capital Outlay								
	\$ 16,354.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Off Budget:</b>								
Tax Refunds								
Interfund Transfers								
<b>Total Off Budget:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# December Cash Flow - Dec 2017

12/1/2017 through 12/31/2017

1/18/2018

Page 1

Category	12/1/2017- 12/31/2017
<b>INCOME</b>	
Interest Income	138.88
Other Inc	
Zoning	350.00
TOTAL Other Inc	350.00
Prop Tax 2017	
Receipts 2017	
Tax	26,185.74
TOTAL Receipts 2017	26,185.74
TOTAL Prop Tax 2017	26,185.74
Prop Tax Prior Years	
Prop Tax 2013	
Receipts 2013	
Int	2.13
Tax	35.53
TOTAL Receipts 2013	37.66
TOTAL Prop Tax 2013	37.66
Prop Tax 2014	
Receipts 2014	
Int	19.27
Tax	58.55
TOTAL Receipts 2014	77.82
TOTAL Prop Tax 2014	77.82
Prop Tax 2015	
Receipts 2015	
Int	10.77
Tax	59.11
TOTAL Receipts 2015	69.88
TOTAL Prop Tax 2015	69.88
Prop Tax 2016	
Receipts2016	
Int	10.38
Tax	115.07
TOTAL Receipts2016	125.45
TOTAL Prop Tax 2016	125.45
TOTAL Prop Tax Prior Years	310.81
Sales Tax	
Cable TV	5,266.11
Electricity	60,900.13
Natural Gas Excise	35.16
Sales & Use Dist	1,827.48
telecommunications	1,066.55
TOTAL Sales Tax	69,095.43
Veh Tax	
Int 2017	7.18
Tax 2017	1,146.37
TOTAL Veh Tax	1,153.55
<b>TOTAL INCOME</b>	<b>97,234.41</b>

**EXPENSES**

# December Cash Flow - Dec 2017

12/1/2017 through 12/31/2017

1/18/2018

Page 2

Category	12/1/2017- 12/31/2017
Attorney	300.00
Community	
Greenway	33.80
Maint	675.00
Parks & Rec	
Park	210.30
TOTAL Parks & Rec	210.30
TOTAL Community	919.10
Emp	
Benefits	
Dental	78.00
Life	52.08
NCLGERS	998.69
Vision	14.00
TOTAL Benefits	1,142.77
FICA	
Med	137.82
Soc Sec	589.31
TOTAL FICA	727.13
Payroll	126.03
TOTAL Emp	1,995.93
Office	
Clerk	2,936.00
Council	600.00
Deputy Clerk	710.24
Dues	321.00
Equip	71.72
Finance Officer	
Park Maint	271.00
Regular	2,441.00
TOTAL Finance Officer	2,712.00
Maint	
Service	741.00
TOTAL Maint	741.00
Mayor	400.00
Post	500.00
Supplies	38.92
Tel	7.99
Util	734.92
TOTAL Office	9,773.79
Planning	
Administration	
Salaries	2,538.00
TOTAL Administration	2,538.00
TOTAL Planning	2,538.00
Street Lighting	136.71
Tax Coll	
Contract	434.35
Sal	100.00
TOTAL Tax Coll	534.35
Travel	156.23

# December Cash Flow - Dec 2017

12/1/2017 through 12/31/2017

1/18/2018

Category	12/1/2017- 12/31/2017
<b>TOTAL EXPENSES</b>	<b>16,354.11</b>
<b>TRANSFERS</b>	
FROM Check Min Spgs	50,000.00
TO MM Sav ParkSterling	-50,000.00
<b>TOTAL TRANSFERS</b>	<b>0.00</b>
<b>OVERALL TOTAL</b>	<b>80,880.30</b>

# Register Report - Dec 2017

12/1/2017 through 12/31/2017

1/18/2018

Page 1

Date	Num	Description	Memo	Category	Clr	Amount
12/4/2017		EFT...Union County {NCV...	NCVTS 1710 (FY20...	Veh Tax:Tax 2017	R	661.11
			NCVTS Int 1710 (FY...	Veh Tax:Int 2017	R	3.93
			FY2017	Tax Coll:Contract	R	-22.83
12/5/2017	5240	Jerry Countryman	Tractor fuel reimbur...	Community:Greenway	R	-33.80
12/5/2017	5241	Frederick Becker III	9/17 - 10/17 reimbur...	Travel	R	-156.23
12/5/2017	5242	Taylor & Sons Mowi...	I/N 024 12/17 (FY20...	Office:Maint:Service	R	-365.00
12/5/2017	5243	R.C.S., Inc.	I/N 96513 Park Rest...	Community:Parks & Rec:Park	R	-200.00
12/5/2017	5244	Heritage Propane	I/N 3071663611 (FY...	Office:Util	R	-559.42
12/5/2017	EFT	Point And Pay	Zoning Permit (06-0...	Other Inc:Zoning	R	50.00
12/5/2017	DEP	Deposit	#17013 (FY2017)	Other Inc:Zoning	R	250.00
12/11/2017	EFT...	Union County	11/17 FY2017	Prop Tax 2017:Receipts 2017:Tax	R	26,185.74
			11/17 FY2017	Prop Tax Prior Years:Prop Tax 2016:R...	R	115.07
			11/17 FY2017	Prop Tax Prior Years:Prop Tax 2016:R...	R	10.38
			11/17 FY2017	Prop Tax Prior Years:Prop Tax 2015:R...	R	59.11
			11/17 FY2017	Prop Tax Prior Years:Prop Tax 2015:R...	R	10.77
			11/17 FY2017	Prop Tax Prior Years:Prop Tax 2014:R...	R	58.55
			11/17 FY2017	Prop Tax Prior Years:Prop Tax 2014:R...	R	19.27
			11/17 FY2017	Prop Tax Prior Years:Prop Tax 2013:R...	R	35.53
			11/17 FY2017	Prop Tax Prior Years:Prop Tax 2013:R...	R	2.13
			11/17 FY2017	Tax Coll:Contract	R	-397.45
12/11/2017	EFT	Debit Card (AOL)	AOL Troubleshootin...	Office:Tel	R	-7.99
12/12/2017	5245	Duke Power	2035221941 (FY2017)	Street Lighting	R	-136.71
12/12/2017	5246	Bucket, Mop, And Br...	Janitorial 12/17 (FY...	Office:Maint:Service	R	-188.00
12/12/2017	5247	Clark, Griffin & McC...	I/N 6160 12/17 (FY2...	Attorney	R	-300.00
12/12/2017	5248	Xerox Corporation	I/N 091357036 (FY2...	Office:Supplies	R	-38.92
12/12/2017	5249	Union County Public...	84361*00 (FY2017)	Office:Util	R	-24.90
12/12/2017	5250	Union County Public...	91052*00 (FY2017)	Community:Parks & Rec:Park	R	-10.30
12/12/2017	5251	Neopost Inc	I/N 55362468 Meter ...	Office:Equip	R	-72.86
12/12/2017	5252	Ken Newell	Welcome Signs 10/...	Community:Maint	R	-675.00
12/12/2017	5253	Union County Cham...	Membership dues 2...	Office:Dues	R	-321.00
12/15/2017	EFT	NC Department of R...	10/17 Sales & Use (...	Sales Tax:Sales & Use Dist	R	1,827.48
12/15/2017	EFT...	NC Department of R...	FY2017	Sales Tax:Electricity	R	60,900.13
			FY2017	Sales Tax:Cable TV	R	5,266.11
			FY2017	Sales Tax:telecommunications	R	1,066.55
			FY2017	Sales Tax:Natural Gas Excise	R	35.16
12/18/2017	5254	Bucket, Mop, And Br...	I/N TNSCom-1002 J...	Office:Maint:Service	R	-188.00
12/18/2017	5255	Neofunds By Neopost	7900044034842470 ...	Office:Post	R	-500.00
12/18/2017	525...	Municipal Insurance ...	12/17 (FY2017)	Emp:Benefits:Life	R	-52.08
			12/17 (FY2017)	Emp:Benefits:Dental	R	-78.00
			12/17 (FY2017)	Emp:Benefits:Vision	R	-14.00
12/18/2017	DEP	Deposit	#17014 (FY2017)	Other Inc:Zoning	R	50.00
12/18/2017	TXFR	Transfer Money	transfer (FY2017)	[MM Sav ParkSterling]	R	-50,000.00
12/18/2017	5257	Duke Power	1803784140 (FY2017)	Office:Util	R	-125.64
12/18/2017	5258	Duke Power	1819573779 (Old Sc...	Office:Util	R	-24.96
12/22/2017	EFT...	Union County {NCV...	NCVTS 1711 (FY20...	Veh Tax:Tax 2017	R	476.98
			NCVTS Int 1711 (FY...	Veh Tax:Int 2017	R	3.25
			NCVTS Refunds Oct...	Veh Tax:Tax 2017	R	11.03
			NCVTS Refunds No...	Veh Tax:Tax 2017	R	-2.75
			FY2017	Tax Coll:Contract	R	-14.07
12/28/2017	EFT...	Paychex	Salary 12/17 (FY201...	Office:Clerk	R	-2,759.84
			Supplement 12/17 (...	Office:Clerk	R	0.00

# Register Report - Dec 2017

12/1/2017 through 12/31/2017

1/18/2018

Page 2

Date	Num	Description	Memo	Category	Clr	Amount
			Hours 12/17 (FY2017) Office:Deputy Clerk		R	-710.24
			Salary 12/17 (FY201...Office:Finance Officer:Regular		R	-2,294.54
			Salary 12/17 (FY201...Office:Finance Officer:Park Maint		R	-254.74
			Salary 12/17 (FY201... Office:Mayor		R	-400.00
			Salary 12/17 (FY201... Office:Council		R	-600.00
			Salary 12/17 (FY201... Planning:Administration:Salaries		R	-2,385.72
			Salary 12/17 (FY201... Tax Coll:Sal		R	-100.00
			FY2017 Emp:FICA:Soc Sec		R	-589.31
			FY2017 Emp:FICA:Med		R	-137.82
12/29/2017	EFT	Paychex Fees	Fees 12/17 (FY2017) Emp:Payroll		R	-126.03
12/30/2017	EFT...	NC State Treasurer	12/17 LGERS contri... Office:Clerk			-176.16
			12/17 LGERS contri... Office:Finance Officer:Regular			-146.46
			12/17 LGERS contri... Office:Finance Officer:Park Maint			-16.26
			12/17 LGERS contri... Planning:Administration:Salaries			-152.28
			12/17 employer cont... Emp:Benefits:NCLGERS			-998.69
12/31/2017	EFT	Debit Card (CDW)	CORRECTION 12/4/...Office:Equip		R	1.14
<b>12/1/2017 - 12/31/2017</b>						<b>30,741.42</b>
<b>TOTAL INFLOWS</b>						<b>97,099.42</b>
<b>TOTAL OUTFLO...</b>						<b>-66,358.00</b>
<b>NET TOTAL</b>						<b>30,741.42</b>





County of Union, Monroe, NC 28112

Check Number: 00052961

Invoice Date	Invoice Number	Description	Invoice Amount
11/30/2017	VTFN1710-1	Cash Recvd NCVTS OCT/17	\$642.21

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00052961	12/04/2017	642.21



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

Vendor Number    Check Date    Check Number  
 10870            12/04/2017    00052961

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

**\$642.21**

Pay **Six Hundred Forty Two Dollars and 21 cents \*\*\*\*\***

To The Order Of    TOWN OF MINERAL SPRINGS  
 PO BOX 600  
 MINERAL SPRINGS NC 28108

**EFT COPY  
 NON-NEGOTIABLE**

AP



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

10870  
 00052961

**ADDRESS SERVICE REQUESTED**

TOWN OF MINERAL SPRINGS  
 PO BOX 600  
 MINERAL SPRINGS NC 28108

DATE 11/30/17  
 TIME 16:26:32  
 USER PHH

UNION COUNTY  
 COLLECTIONS BY RGCD/REV UNIT/YR-DATE RANGE  
 DEPOSIT DATE RANGE: 11/01/2017 THRU 11/30/2017  
 REPORT GROUP: 100 REAL AND PERSONAL  
 REVENUE UNIT: 990 TOWN OF MINERAL SPRINGS

PAGE 30  
 PROG# CL2138

YEAR	TAXES, ASSESSMENTS & MISC. CHARGES	LATE LIST	INTEREST	TOTAL COLLECTED	COMMISSION	NET OF COMMISSION
2013	35.53		2.13	37.66	.56	37.10
2014	58.55		19.27	77.82	1.17	76.65
2015	59.11		10.77	69.88	1.05	68.83
2016	115.07		10.38	125.45	1.88	123.57
2017	26,185.62	.12		26,185.74	392.79	25,792.95
TOTAL	26,453.88	.12	42.55	26,496.55	397.45	26,099.10



County of Union, Monroe, NC 28112

Check Number: 00053084

Invoice Date	Invoice Number	Description	Invoice Amount
12/07/2017	100.1-17/11	Tax/Fee/Int Nov 2017	\$26,099.10

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00053084	12/11/2017	26,099.10



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

Vendor Number    Check Date    Check Number  
 10870            12/11/2017    00053084

"This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act."

**\$26,099.10**

Pay Twenty Six Thousand Ninety Nine Dollars and 10 cents \*\*\*\*\*

To The  
Order Of

TOWN OF MINERAL SPRINGS  
 PO BOX 600  
 MINERAL SPRINGS NC 28108

**EFT COPY  
 NON-NEGOTIABLE**

AP



**County of Union**  
 500 North Main Street  
 Monroe, North Carolina 28112

10870  
 00053084

**ADDRESS SERVICE REQUESTED**

TOWN OF MINERAL SPRINGS  
 PO BOX 600  
 MINERAL SPRINGS NC 28108

# NC Sales & Use Distribution

October 2017 Collections

MUNICIPALITY	ARTICLE 39	ARTICLE 40	ARTICLE 42	ARTICLE 43	ARTICLE 44	ART 44 *524	ARTICLE 45	ARTICLE 46	CITY HH	TOTAL
<b>UNION</b>										
(AD VALOREM)	1,685,663.72	1,138,618.46	898,475.25	-	43.31	271,260.63	-	-	(243,786.07)	3,750,275.30
FAIRVIEW	724.36	489.28	386.09	-	0.02	116.57	-	-	494.82	2,211.14
HEMBY BRIDGE	-	-	-	-	-	-	-	-	-	-
INDIAN TRAIL	60,492.57	40,861.04	32,243.14	-	1.55	9,734.60	-	-	41,323.74	184,656.64
LAKE PARK	5,496.93	3,713.03	2,929.92	-	0.14	884.58	-	-	3,755.06	16,779.66
MARSHVILLE	7,448.41	5,031.19	3,970.07	-	0.19	1,198.61	-	-	5,088.16	22,736.63
MARVIN	4,943.33	3,339.08	2,634.84	-	0.13	795.49	-	-	3,376.90	15,089.77
MINERAL SPRINGS	598.67	404.38	319.10	-	0.02	96.34	-	-	408.97	1,827.48
MINT HILL *	39.77	26.86	21.19	-	-	6.40	-	-	27.17	121.39
MONROE	174,331.50	117,756.02	92,920.39	-	4.48	28,053.80	-	-	119,089.47	532,155.66
STALLINGS *	32,432.53	21,907.26	17,286.85	-	0.83	5,219.11	-	-	22,155.34	99,001.92
UNIONVILLE	960.73	648.94	512.08	-	0.02	154.60	-	-	656.29	2,932.66
WAXHAW	53,578.98	36,191.09	28,558.12	-	1.38	8,622.04	-	-	36,600.92	163,552.53
WEDDINGTON *	9,643.90	6,514.19	5,140.30	-	0.25	1,551.92	-	-	6,587.96	29,438.52
WESLEY CHAPEL	1,401.03	946.35	746.76	-	0.04	225.46	-	-	957.08	4,276.72
WINGATE	4,778.35	3,227.64	2,546.91	-	0.12	768.94	-	-	3,264.19	14,586.15
<b>TOTAL</b>	2,042,534.78	1,379,674.81	1,088,691.01	-	52.48	328,689.09	-	-	-	4,839,642.17

**Utilities Sales Distribution**  
**Gas, Power, Telecommunications, and Video Programming**

**Distribution Report for**  
**Qtr 07/01/2017 - 09/30/2017**

**Distribution Date**  
**December 15, 2017**

Prefix	City/County	Sales Tax on Piped Natural Gas	Sales Tax on Electricity	Sales Tax on Telecommunication Services	Sales Tax on Video Programming	Total Distribution
County of	Union	\$ -	\$ -	\$ -	\$ 126,337.46	\$ 126,337.46
Town of	Fairview	\$ 114.83	\$ 29,222.02	\$ 7,483.76	\$ 2,046.87	\$ 38,867.48
Town of	Hemby Bridge	\$ 87.27	\$ 11,100.13	\$ 3,188.62	\$ 3,660.59	\$ 18,036.61
Town of	Indian Trail	\$ 8,045.43	\$ 342,265.55	\$ 15,160.38	\$ 76,565.79	\$ 442,037.15
Town of	Lake Park	\$ 833.61	\$ 28,133.31	\$ 436.88	\$ 5,068.28	\$ 34,472.08
Town of	Marshville	\$ -	\$ 44,776.50	\$ 6,494.58	\$ 2,989.39	\$ 54,260.47
Town of	Marvin	\$ 1,447.34	\$ 51,947.03	\$ 13,797.60	\$ 17,325.52	\$ 84,517.49
Town of	Mineral Springs	\$ 35.16	\$ 60,900.13	\$ 1,066.55	\$ 5,266.11	\$ 67,267.95
City of	Monroe	\$ 46,490.33	\$ 739,594.39	\$ 82,880.71	\$ 54,735.86	\$ 923,701.29
Town of	Stallings	\$ 3,667.46	\$ 173,340.01	\$ 1,911.72	\$ 43,771.88	\$ 222,691.07
Town of	Unionville	\$ 97.69	\$ 46,161.97	\$ 13,453.99	\$ 6,920.87	\$ 66,634.52
Town of	Waxhaw	\$ 2,475.00	\$ 154,698.21	\$ 13,634.96	\$ 46,476.24	\$ 217,284.41
Town of	Weddington	\$ 2,084.27	\$ 98,358.51	\$ 1,453.58	\$ 24,010.09	\$ 125,906.45
Village of	Wesley Chapel	\$ 1,494.49	\$ 61,175.14	\$ 2,052.46	\$ 24,209.50	\$ 88,931.59
Town of	Wingate	\$ -	\$ 28,870.95	\$ 5,482.28	\$ 5,034.32	\$ 39,387.55

R/G M/I	Entity	VndNo-R	Inv No	Tax&Fee	IntOnly	Cmn	Net	Sts
				---Amt---	---Amt---	---Cst---	---Amt---	
400 001	Union County	0-0		499,695.76	4,848.81	13,895.68	490,648.89	No Chk
400 003	Voter Approved Debt Tax	0-0		52,558.11	233.38	1,454.55	51,336.94	No Chk
400 011	Countywide Fire Tax	0-0		22,267.06	358.16	623.62	22,001.60	No Chk
400 012	Countywide EMS Tax	0-0		44,734.23	198.61	1,237.96	43,694.88	No Chk
400 015	Springs Fire Tax	0-0		5,683.25	49.85	157.42	5,575.68	No Chk
400 020	Stallings Fire Tax	0-0		8,214.95	81.89	322.26	8,064.58	No Chk
400 023	Hemby Bridge Fire Tax	0-0		11,715.85	107.25	329.36	11,493.74	No Chk
400 026	Wesley Chapel Fire Tax	0-0		10,607.46	90.80	306.06	10,392.20	No Chk
400 028	Waxhaw Fire Tax	0-0		6,653.39	58.37	191.30	6,520.91	No Chk
400 101	Village of Marvin	1832- VTFN1711-1		176,156.80	927.42	3,567.53	173,516.69	No Chk
400 200	City of Monroe	103-7 VTFN1711-1		279.21	.27	6.15	273.33	No Chk
400 222	Monroe Downtown Service District	103-7 VTFN1711-2		4,796.38	62.28	121.76	4,736.90	No Chk
400 300	Town of Wingate	4064- VTFN1711-1		6,883.93	101.97	174.52	6,811.38	No Chk
400 400	Town of Marshville	5861- VTFN1711-1		46,409.33	437.51	1,346.72	45,500.12	No Chk
400 500	Town of Waxhaw	8268- VTFN1711-1		59,662.05	568.54	1,656.47	58,574.12	No Chk
400 600	Town of Indian Trail	2924- VTFN1711-1		28,456.24	245.77	819.99	27,882.62	No Chk
400 700	Town of Stallings	4860-2 VTFN1711-1		7,690.37	57.07	218.82	7,528.62	No Chk
400 800	Town of Weddington	7518- VTFN1711-1		5,041.02	44.66	142.64	4,943.04	No Chk
400 900	Village of Lake Park	1833- VTFN1711-1		599.48	5.99	16.40	589.07	No Chk
400 930	Town of Fairview	19458- VTFN1711-1		1,088.59	9.47	31.63	1,066.43	No Chk
400 970	Village of Wesley Chapel	9262- VTFN1711-1		1,076.98	9.20	28.17	1,066.43	No Chk
400 980	Town of Unionville	11530- VTFN1711-1		1,476.98	3.25	14.07	1,462.08	No Chk
400 990	Town of Mineral Springs	10870- VTFN1711-1		827,902.60	7,473.43	23,016.83	812,359.20	No Chk
400 999	Schools	0-0						No Chk

Interest Amount	User Keyed Amounts
1,705.33	
33,336.43	
16,367.57	
.00	
8,258.96	
41,445.04	
.00	
16,004.11	
49,704.00	
1,798,779.17	

A/P Totals	No A/P Totals	Refund Totals	Grand Totals
342,445.95	1,490,033.11	.00	1,832,479.06
2,503.56	13,500.55	.00	16,004.11
8,258.96	41,445.04	.00	49,704.00
1,705.33			1,798,779.17

-----User Keyed Amounts-----  
 Interest Amount... 1,705.33  
 -----Costs-----  
 Billing Cost... 33,336.43  
 Credit Card Cost... 16,367.57  
 Debit Card Cost... .00  
 -----  
 Total Costs... 49,704.00  
 -----

-----A/P Totals-----  
 A/P Totals... 342,445.95  
 No A/P Totals... 1,490,033.11  
 Refund Totals... .00  
 -----  
 Grand Totals... 1,832,479.06  
 -----

-----E N D-----  
 -----

MONROE COUNTY  
 FINANCE OFFICE  
 DEC 14 2017

MINERAL SPRINGS

Jurisdiction # 990

Vendor: **10870-1**  
Description:  
Invoice Date:  
Due Date:  
Acct# 715 - 220355

Invoice#: 1806-NCVTS  
NCVTS Refunds for the months of November  
12/18/2017  
12/20/2017

\$	(2.75)
<u>\$</u>	<u>(2.75)</u>

MINERAL SPRINGS

Jurisdiction # 990

Vendor: **10870-1**

Invoice#: 1805-NCVTS

Description:

NCVTS Refunds for the months of October

Invoice Date:

12/4/2017

Due Date:

12/7/2017

Acct# 78 - 220355

\$	11.03
<u>\$</u>	<u>11.03</u>

County of Union, Monroe, NC 28112

Check Number: 00053268

Invoice Date	Invoice Number	Description	Invoice Amount	
12/18/2017	1806-NCVTS	NCVTS FOR NOVEMBER NCVTS REFUNDS OCTOBER Cash Recvd NCVTS NOV/17	-\$2.75	
12/04/2017	1805-NCVTS		\$11.03	
12/21/2017	VTFN1711-1		\$466.16	
Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
10870	TOWN OF MINERAL SPRINGS	00053268	12/22/2017	474.44



**County of Union**  
500 North Main Street  
Monroe, North Carolina 28112

Vendor Number    Check Date    Check Number  
10870            12/22/2017    00053268

\*This disbursement has been approved as required by the Local Government Budget and Fiscal Control Act.\*

**\$474.44**

Pay Four Hundred Seventy Four Dollars and 44 cents \*\*\*\*\*

To The  
Order Of

TOWN OF MINERAL SPRINGS  
PO BOX 600  
MINERAL SPRINGS NC 28108

**EFT COPY  
NON-NEGOTIABLE**

AP



**County of Union**  
500 North Main Street  
Monroe, North Carolina 28112

10870  
00053268

**ADDRESS SERVICE REQUESTED**

TOWN OF MINERAL SPRINGS  
PO BOX 600  
MINERAL SPRINGS NC 28108



# OFFICIAL CHECK

Date: 12/18/17

115800804

First National Bank

00000-

BRANCH: 1158  
ORIGINATOR: 115803  
TIME: 15:53:47  
CK AMT: \$50,000.00

\$50,000.00

REMITTER: THE TOWN OF MINERAL SPRINGS

PAY  
\*\*\*FIFTY THOUSAND and 00/100\*\*\*USDollars

DRAWER: First National Bank of Pennsylvania **NON NEGOTIABLE**

TO THE ORDER OF THE TOWN OF MINERAL SPRINGS

**CUSTOMER COPY**

AUTHORIZED SIGNATURE *Jamiee Sheffer*

THE REVERSE SIDE OF THIS DOCUMENT INCLUDES AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW



# OFFICIAL CHECK

Date: 12/18/17

115800804

First National Bank

00000-

REMITTER: THE TOWN OF MINERAL SPRINGS

PAY  
\*\*\*FIFTY THOUSAND and 00/100\*\*\*USDollars

\$50,000.00

TO THE ORDER OF THE TOWN OF MINERAL SPRINGS

DRAWER: First National Bank of Pennsylvania

*Jamiee Sheffer*  
AUTHORIZED SIGNATURE

⑈ 115800804 ⑈ ⑆043318092⑆ 100020⑈

DEPOSITED WITH

**P**  
PARKSTERLING  
BANK

**THIS IS YOUR RECEIPT**

WHEN MAKING A DEPOSIT AT A TELLERS WINDOW, ALWAYS OBTAIN AN OFFICIAL RECEIPT.  
Checks and other items are received for deposit subject to the provisions of  
the Uniform Commercial Code or any applicable collection agreement.

RECEIPT Drawer: 20101 12/18/17  
Trans#: 58 16:00:31  
\*\*\*\*\*0549 Balance  
DDA Deposit \$50000.00  
Thank you for banking at Park Sterling!

1ABP7347  
jhaDirect 800-274-9212

*Tx FR*

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL. BANK SYMBOL, TRANSACTION NUMBER AND AMOUNT OF DEPOSIT ARE SHOWN ABOVE.